

FOSSIL CITY COUNCIL  
MEETING  
JEANNE E BURCH BUILDING  
FEBRUARY 10, 2015

Mayor MacInnes called the meeting to order at 6pm

**Council present:** Carol MacInnes, Mary Mountain, Melanie Sperry and Jerry Beckham

**Councilors absent:** Jonathan Moore

**Staff present:** Teresa Hunt and William Potter

**Community present:** Brenda Snow, Darlene Alexander, Peggy Williams and Linda Philbrick

**Guests:** Andy Perry and Brad Baird from Anderson Perry & Associates

Mary Mountain moved, Melanie Sperry seconded: to approve the January meeting minutes as written. Motion carried by unanimous vote.

Melanie Sperry moved, Jerry Beckham seconded: to approve payment of bills as presented. Motion carried by unanimous vote.

### **COMMUNITY ISSUES/CONCERNS**

Linda Philbrick publicly thanked William Potter for picking up a hurt deer from her yard and expressed her opinion that Mr. Potter is a great employee.

### **OLD BUSINESS**

#### **Museum**

A letter was received from Marilyn Garcia requesting the council approve the following people to the Museum Board: Cistie Shaffer, Darlene Alexander, Darlene Hopper, Patricia Hyatt, Suzanne McClure, Linda Dunn and Marilyn Garcia.

Mary Mountain moved, Melanie Sperry seconded: to appoint Cistie Shaffer, Darlene Alexander, Darlene Hopper, Patricia Hyatt, Suzanne McClure, Linda Dunn and Marilyn Garcia to the Museum Board. Motion carried by unanimous vote.

A resignation letter from Randa Liston was received requesting approval of her resignation from the Museum Board.

Melanie Sperry moved, Mary Mountain seconded: to regretfully accept the resignation of Randa Liston from the Museum Board. Motion carried by unanimous vote.

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Ms. Garcia also reported that there were 930 guests who signed the register at the museum for the 2014 year and that 25 volunteers kept the museum open a total of 1,014 hours this past summer.

An updated Employee Policy Handbook was presented to the council in January for review. The last update to the Employee Handbook was in 1991.

Jerry Beckham moved, Melanie Sperry seconded: to adopt the updated Employee Handbook. Motion carried by unanimous vote.

**Anderson Perry & Associates**

Brad Baird and Andy Perry introduced themselves to the Council and gave a brief outline of services their offices offer.

There was a brief discussion on the process required to secure water rights and drill a new well.

**Oster Professional Group**

An engagement letter and contract was received from Oster Professional Group for this fiscal year (2014-15) audit. The Council agreed to table the contract and take no action on this until the March 2015 council meeting.

**Ambulance Board**

Councilor Sperry stated that the Ambulance Board had their annual meeting earlier today and has a couple of recommendations that they would like the council to discuss.

The yearly contract with Dr. Boss to be the Medical Advisor for the Fossil Volunteer Ambulance will be up for renewal April 1<sup>st</sup>.

The Ambulance Board recommends not renewing the contract with Dr. Boss and that we enter into one with the Medical Advisor for Jefferson County Ambulance, Dr. Luellan.

Melanie Sperry moved, Mary Mountain seconded: to approve the recommendation from the Ambulance Board to not renew the contract with Dr. Boss as the Medical Advisor for the Fossil Volunteer Ambulance and to have a letter sent to Dr. Boss stating that we are not renewing the contract and that the contract in force now will end as of 12 midnight on March 31, 2015. Motion carried by unanimous vote.

Council stated that letter is to be signed by Council President.

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Pat MacInnes is resigning from the Ambulance Board and the Board recommends Bill Gubser be appointed to the board.

Melanie Sperry moved, Mary Mountain seconded: to appoint Bill Gubser to the Ambulance Advisory Board. Motion carried by unanimous vote.

**STAFF REPORTS**

Mr. Potter stated that he had Mr. Rooter from Bend come over and run a camera through the sewer mainline on Washington Street and record a video of the mainline. We have an influx of I & I coming into the sewer system on Washington Street and we needed to determine what the problem was.

The camera showed that the sewer line is letting ground water into our system at each joint in the mainline. This influx of water at this time of year causes our pumps at the lift station to be overloaded and causes us problems at the lift station. In the winter and spring of the year when we have quite a bit of rain and the ground water level is higher, is when we have issues with the I & I.

The Fire Department is doing well, training is continuing and there are a couple of big trainings coming up. Wild Land 130 at the end of the month and then Firefighter 101 is being offered at Antelope and will be a four weekend training.

Mr. Potter went to Portland twice in January for testing for his Wastewater certifications and passed.

**MAYOR/COUNCIL**

Mary Mountain went to the LOC 2015 Elected Essentials Training in Redmond on February 5<sup>th</sup> and stated that the training was very well worth the trip.

There being no further business the meeting was adjourned at 6:50pm

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Carol MacInnes, Mayor

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Teresa Hunt, City Recorder