**CITY OF FOSSIL**

**COUNCIL MEETING MINUTES**

**JUNE 13, 2017**

The regular meeting of the City of Fossil Council was called to order by Mayor Carol MacInnes at 7 P.M. This meeting held in the conference room of the Jeanne E. Burch Building, 401 Adams Street, Fossil, Oregon.

Council Members Present: Carol MacInnes, Melanie Sperry, Jerry Beckham and Julie Knox. Mary Mountain absent.

Also Attending: Sherian Asher, Roger Morehead, Brenda Snow Potter, Bill Potter, Brad Baird, Candy Thornton, Carmen Oakes, Kaylee Griffith, Gene Mortimore, Terry Hunt, Marsha Holly, Darrel Fielding, Chris Humphrey, Jack Lyon and Jeanne Burch.

Pledge of Allegiance by all in attendance.

Approve/Amendments to Agenda: Carol MacInnes requested that Brad Baird of Anderson Perry Engineering be moved to the front of the agenda as Mr. Baird has a long trip home this evening. Mayor MacInnes also added Appointment of Successor Trustee to the old business on the agenda. Moved by Julie Knox, seconded by Melanie Sperry to approve agenda as amended: Motion carried with all present voting aye.

Water and Wastewater Discussion:

Wastewater Facilities Plan: Brad Baird, representing Anderson and Perry Engineering, met with the Council. Brad had several reports but the first was the Wastewater Facilities Plan. As noted there was a previous discussion on this item at the March 14 City Council Meeting. Brad presented an update on the funding for this project. A $30,000.00 grant from USDA is available to assist with the WWFP. There is a possibility that a $20,000.00 technical assistance grant can be obtained from Business Oregon. The base cost to complete the WWFP is $50,000.00. Brad presented an agreement to be signed by City Council. The Council stated that before signing any agreements they needed to have them reviewed by City Legal Counsel.

Aquifer Storage and Recovery Preliminary Engineering Report: Brad Baird reported that the Water Supply Feasibility Study identified Aquifer Storage and Recovery (ASR) as a possible viable alternative to solving issues related to water quality and regulatory limits for existing wells. Cost of the needed Preliminary Engineering Report will be $40,000.00. Brad presented an agreement to be signed by City Council. The Council stated that before signing any agreements they needed to have them reviewed by City Legal Counsel.

Upper Residential Area, Options to Provide Improved System Pressure: Lack of pressure for the upper residential areas was discussed. There may be some significant problems with this area and a study to solve this problem is needed. Anderson and Perry can do a more complete analysis with a simple map for approximately $1,000.00 to $1,500.00. The Council stated that before signing the agreements they would need to have them reviewed by legal counsel.

It was noted the complete report by Brad Baird of Anderson and Perry Engineering is on file at the Fossil City Office.

Minutes:

Moved by Julie Knox, seconded by Melanie Sperry to approve minutes of May 9, 2017 City Council Meeting. Motion carried with all present voting aye.

Moved by Julie Knox, seconded by Melanie Sperry to approve minutes of May 16, 2017 Special Council Meeting. Motion carried with all present voting aye.

Bills:

Moved by Melanie Sperry, seconded by Jerry Beckham to approve bills paid for the period May 8, 2017 through June 12, 2017. Motion carried with all present voting aye.

Correspondence:

Letter from Sherian Asher requesting apology from City Council regarding comments made to her during the May 9, 2017 City Council Meeting. Mayor MacInnes stated that she had called the meeting of the City of Council Safety Meeting to order at 6:45 P.M. and apparently members of the audience did not hear her do so. Mayor MacInnes stated she will do a better job in the future and it is the intent of the City Council to hold the required safety meetings each month before the regular City Council Meeting. Mayor MacInnes noted this is a requirement of City County Insurance who handles the City Insurance. Sherian Asher also stated that she had checked the State of Oregon Public Meeting Rules and this meeting must be posted.

Letter from Darrell Fielding was read concerning his past due water bill for the Fossil Motel and his concern about the City of Fossil sewer overflow that cost him business this winter and spring. Mr. Fielding asked for relief on his current bill. A work session on this matter is now scheduled for June 22, 2017, 1:00 P.M., at the Fossil City Hall.

Old Business:

Park Lights: No action on this matter.

Street Lights: At this time there is a cost estimate of $3,555.00 to replace 12 lights in the downtown business area and on Main Street with efficiency LED Lights. A discussion followed with comments on the brightness of these lights and that situation disturbs some. Kaylee Griffith from KC’s Country Value supports the lights that shine on her business but others in the residential area do not agree with the bright lights. Moved by Melanie Sperry, seconded by Jerry Beckham to replace current street lights with LED Lights in downtown area only. In discussion Julie Knox stated she felt that may 12 was too many and perhaps this number could be pared down. Motion carried with all present voting aye. Carol MacInnes will check with Columbia Basin Electric and get a quote for a lesser amount of lights for downtown area and also inquire about energy efficient rebates.

Eclipse:

Porta-Potties. There has been no further information on porta-potties for eclipse.

Street Fair: Kaylee Griffith reported on the Street Fair to be held during the eclipse event. Kaylee reported that a grant has been received from the Cultural Heritage and that 28 vendors and business owners have agreed to take part. There was a discussion about food to be provided.

KC’s Country Value Liquor Permits: Moved by Julie Knox, seconded by Melanie Sperry to approve OLCC liquor permits for KC’s Country Value for Blue Grass Festival/Car Show, Eclipse and Wheeler County Fair. Motion carried with all present voting aye.

8th Street Closing during Eclipse: Council Member Mary Mountain requested that 8th Street be closed during the eclipse to prevent people from going into the area of the Fossil Heights and other land. Consensus of the Council to approve.

Logo: No action on City of Fossil logo and tabled for a further meeting.

Planning Commission: Julie Knox gave an update on Planning Commission. She has three new member’s commitment and one that says maybe. Julie feels she is well on her way to revitalizing the City of Fossil Planning Commission.

Summer Park Program: Melanie Sperry reported that the summer park program will start June 19, 2017 with swim lessons. Kimberly Ramsey will again be the supervisor. This year there will be lunch and activities in Condon and then a summer reading program in Fossil.

Appointment of Successor Trustee: A document appointing Paul Sumner as Successor Trustee regarding the Fossil Heights Property. Moved by Melanie Sperry, seconded by Julie Knox to approve the document appointing Paul Sumner as Successor Trustee. Motion carried with all present voting aye.

New Business:

ABATE: Gene Mortimore representing ABATE presented the Fossil City Ambulance $1,047.00 raised from a raffle during the recent ABATE gathering over the Memorial Day Holiday. The City thanked Gene for his hard work and generosity of the ABATE Members to the ambulance. Mr. Mortimore also presented a check to the Wheeler County, Sheriff Chris Humphrey, to replace the medical bag which was lost during the recent tragic motorcycle accident.

Pendleton Bike Week: Mayor MacInnes reported that $500.00 has been received by the Fossil Ambulance for support of the Ambulance and the recent tragic motorcycle accident. Mayor MacInnes reported that the City of Fossil Ambulance is sending $250.00 to the Spray Ambulance Association in appreciation of their help in this incident.

Korner Café OLCC Liquor Permit: Moved by Melanie Sperry, seconded by Julie Knox to approve the Korner Café Liquor Permit for the Blue Grass Festival. Motion carried with all present voting aye.

Resolution No. 413: Resolution No. 413, a resolution extending workers’ compensation to volunteers was read. Moved by Jerry Beckham, seconded by Melanie Sperry to approve Resolution No. 413 as read. Motion carried with all present voting aye.

Resolution No. 414: Resolution No. 414, a resolution adopting the City of Fossil Budget and declaring tax levied and making appropriations for fiscal year 2017-2018. Moved by Julie Knox, seconded by Melanie to approve Resolution No. 414 as read. Motion carried with all present voting aye.

Staff Reports:

Deputy Boyd: No report.

City Recorder: Jeanne Burch reported that her work has been concentrating on the city budget and meeting the various deadlines.

Public Works: Bill Potter reported there have been several complaints about a fence being built on the City Right Of Way. Mayor MacInnes asked Bill to contact the surveyor and see if there are records showing exactly where this right of way is located.

Mayor and Council Report: Julie Knox reported that the sign advertising the Fossil Heights has come down. Julie feels the sign needs to be replaced. Julie also reported the City of Librarian has resigned as of June 30, 2017 and a letter of resignation will be coming.

Community Concerns and Issues:

Sherian Asher commented that the signs at the entrance to Fossil are not there. It was reported that the 4-H Club was redoing the signs as a community project and they will be up soon.

Terry Hunt: Terry Hunt commented that it would be nice to see the City of Fossil have Gateway Signs like so many small cities have. Mayor MacInnes reported that she has been working on ways to accomplish this project.

Brenda Snow Potter: The Blue Grass Festival stage will be going up a little earlier than other years and this will mean that traffic on Fourth Street may be diverted.

There being no further business the meeting adjourned at 8:55 P.M.

Next City of Fossil Council meeting will be July 11, 2017.

Approved: July 11, 2017

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CAROL E. MACINNES, MAYOR

ATTEST

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JEANNE E. BURCH, INTERIM CITY RECORDER