**CITY OF FOSSIL**

**COUNCIL MEETING**

**SEPTEMBER 12, 2017**

**MINUTES**

The regular council meeting of the City of Fossil Common Council was called to order by Mayor Carol MacInnes at 7:00 P.M.

This meeting held in the conference room of the Jeanne E. Burch Building, 401 Adams Street, Fossil, Oregon.

Council Members Present: Carol MacInnes, Melanie Sperry, Jerry Beckham and Julie Knox.

Also Present: Terri Hunt, Brenda Snow Potter, Sharon Ramsey, Shirley Hicks, William (Bill) Potter and Jeanne Burch.

Pledge of Allegiance: Mayor MacInnes led the Pledge of Allegiance to open this meeting.

Approval/Amendments to Agenda:

 Under new business, the following added: Service Areas and Population for Wastewater Facilities Plan.

Moved by Councilor Julie Knox, seconded by Councilor Melanie Sperry to approve agenda as amended.

Minutes: A typing error noted on the August 8, 2017 minutes. Under Mayor and Council Reports the word Armature should be Amateur. It was noted that Councilor Julie Knox had also given the Interim City Recorder some corrections at an earlier date and these corrections have been made. Moved by Councilor Melanie Sperry, seconded by Councilor Julie Knox to approve the minutes of August 8, 2017 as corrected. Motion carried with all present voting aye.

Approval of Bills Paid August 8, 2017 through September 11, 2017. Moved by Councilor Jerry Beckham, seconded by Councilor Julie Knox to approve the bills paid for the period August 8, 2017 through September 11, 2017. Motion carried with all present voting aye.

Correspondence:

Letter from Mary Fitch of Washington, D.C. read. This letter thanked the City of Fossil for the wonderful time she and her family enjoyed during the recent solar eclipse.

Old Business:

Park Lights: Public Works Superintendent Bill Potter reported the park lights are complete and they are on a two-hour timer. Mayor MacInnes stated her appreciation that the project is complete.

Eclipse Report: The council members reported that the solar eclipse event was very well received in Fossil and that there were no problems with the various visitors. Councilor Jerry Beckham reported on the amateur radio group and how well their project worked during the eclipse. Councilor Beckham reported that they were able to cover all of Wheeler and Grant Counties and that it was a positive experience. Jerry stated he was very proud of how the amateur radio group has evolved and the service they can provide to our communities.

Street Fair: Kaylee Griffith, the organizer of Street Fair, was unable to attend the meeting. She sent word through Mayor MacInnes that it was a very positive experience. Mayor MacInnes stated she would like to see this become an annual event. Kaylee did state that she was $75.00 short on the grant money allocated for the street fair to pay the band. Moved by Councilor Julie Knox, seconded by Councilor Melanie Sperry to reimburse Kaylee Griffith $75.00 for expense during the street fair. Motion carried with all present voting aye.

Logo: Mayor Carol MacInnes presented samples of a logo for the City of Fossil that can be used for letterhead, seals or other identification for the City. Mayor MacInnes explained that she will open up the contest again for submission of logo designs using the examples that are at the city office.

Heritage Trail: Public Works Superintendent Bill Potter reported that the last formal meeting of Heritage Trail Committee held last week. The bids will go out by November 2017 and project should be done by July 4, 2018. Superintendent Potter also reported that if residents need individual concrete work done, there is a list being developed for when the contractors are in Fossil doing the sidewalk portion of the grant. It is the understanding that this individual concrete work will be the responsibility of the property owner requesting this work.

Planning Commission: Councilor Julie Knox reported that a tentative planning commission meeting scheduled for September 26, 2017. Councilor Knox also reported that two additional members are needed for this commission.

Street Lights: Mayor Carol MacInnes reported the light above the kiosk is not working, and Columbia Basin has agreed to replace with updated LED light at no cost.

Solar Decorating Contest: Mayor MacInnes reported that the winner of the Solar Eclipse Decorating Contest was the Fossil Mercantile. The prize of $100.00 to be paid out of Mayor and Council Expense.

Librarian: Councilor Julie Knox reported on the Library Board Meeting held on September 12, 2017. Councilor Knox pointed out that the library is now run by volunteers on a limited basis and there appears to be more demand for the library to be open. The library board would like to hire a librarian for a maximum of 19 hours per week. The additional hours would necessitate an increase in the library personal services budget of $7,000.00. The council members stated they would like more detail on this and they will revisit this at a later date.

New Business:

Wastewater Facilities Plan Service Area and Population. To proceed with the Anderson and Perry Engineering Wastewater Facilities Plan, it is necessary for the City Council to establish a service area and proposed future population. Moved by Councilor Melanie Sperry, seconded by Councilor Julie Knox to designate the current Fossil City Limit and Urban Growth Area as Wastewater Facilities Service Area and to establish a future population of 501. Motion carried with all present voting aye.

Staff Report:

City Recorder: Interim City Recorder Jeanne Burch reminded Council Members that auditors are at the City October 18 and 19.

Public Works: No report

Michael Boyd: No report

Mayor and Council Reports:

Mayor MacInnes noted that there were several donations to the Fossil Volunteer Ambulance following the eclipse. Mayor MacInnes also mentioned that food vendors had indicated they were going to continue to set up on City Streets. Mayor MacInnes informed the vendors that they must have permission to set up on city sidewalks, but so far they have not come back. Mayor MacInnes also asked that the council revisit the people living in travel trailers on private property which is against city rules.

Community Concerns and Issues:

Terri Hunt inquired about a Welcome to Fossil sign. Mayor MacInnes responded that this is being worked on and that Fossil will need three signs for the three entrances to the city.

Next Council Meeting:

Next City Council Meeting will be October 10, 2017.

There being no further business, the meeting adjourned at 7:35 PM.

Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ATTEST:

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CAROL E. MACINNES, MAYOR JEANNE E. BURCH

 INTERIM CITY RECORDER