

FOSSIL CITY COUNCIL  
MEETING MINUTES  
JEANNE E. BURCH BUILDING  
May 8, 2018

Mayor MacInnes called the meeting to order at 7:00 pm

Council Present: Carol MacInnes, Jerry Beckham, Julie Knox, Mary Mountain and Melanie Sperry

Staff Present: Bill Potter and Teresa Aldrich

Community Present: Brenda Potter, Randy and Margaret Eoute, Tyler Eoute and Kaylee Griffith

Councilor Knox moved to approve the agenda. Councilor Mountain seconded the motion. Motion carried by unanimous vote.

Councilor Sperry moved to approve the minutes from the April 10, 2018 council meeting. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Councilor Mountain noticed that there was a correction to minutes. Councilor Mountain was not listed as present at the April 10, 2018 meeting. Motion to approve minutes from the April 10, 2018 council meeting with corrections moved by Councilor Mountain, Councilor Knox seconded the motion. Motion carried by unanimous vote.

Councilor Beckham moved to approve the April 10 to May 7, 2018 bills as presented. Councilor Mountain seconded the motion. Motion carried by unanimous vote.

#### CORRESPONDENCE

Mayor MacInnes read a letter from the Fossil Museum written by Marilyn Garcia. The Fossil Museum is a recipient of a \$500 grant from the Wheeler County Cultural and Heritage Coalition. The funds will be used to complete the project of preserving the rest of the photos in the museum. Also included in the letter was a press release written by Cistie Shaffer that details both the photo preservation project and the labeling project. This article will be posted on social media. The museum has concerns about attracting visitors to the museum this summer, since there are no businesses open in the afternoon on First Street. Craig Rumble has designed a new metal sign to be placed at the front of the museum. The museum is grateful for new volunteers, Lee and Charlotte Bouchard. The museum board expresses appreciation for the many years that Councilor Mountain and Peggy Williams have volunteered.

#### OLD BUSINESS

##### Fossil Heights

Mayor MacInnes reported that Mr. Strawn has withdrawn his offer on 6 lots on Fossil Heights. The lots will go back on the market with Tatone-Smith Real Estate Group. Mayor MacInnes also reported that Mr. Flack who has purchased a lot in Fossil Heights is excited about the lots coming back on the market. Mr. Flack wants to build low to medium income houses. Mr. Flack will be sending communication to the

Council regarding his plans and possibly asking the Council to help finance the project. Mayor reminded council that intention though is for the city not to be in the loan business.

## NEW BUSINESS

### Resignation Letter

Mayor MacInnes read the letter of resignation from Councilor Mountain, effective May 30, 2018. Councilor Knox moved to accept the letter of resignation, with regret. Councilor Beckham seconded the motion, with regret. Motion carried by unanimous vote.

### Bank Account Signers

Mayor MacInnes stated that Councilor Mountain needs to be removed as a signer on the Bank of Eastern Oregon checking accounts and suggested that Councilor Knox be added as a signer. Councilor Sperry moved to remove Councilor Mountain as a signer and add Councilor Knox as a signer to the bank accounts. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

### Alcohol Permit

Kaylee Griffith from KC's Country Value presented three applications for signatures for beer gardens at Car Show-July 7, 2018, Wheeler County Fair and Rodeo Parade-August 11, 2018 and Wheeler County Fair and Rodeo-August 11 & 12, 2018. The city requested a copy of her insurance prior to the dates. Councilor Mountain moved to approve the three applications. Councilor Knox seconded the motion. Motion carried by unanimous vote. Kaylee also asked the council to consider a road closure on Third Street from 9 am – 3 am on July 7, 2018. Kaylee explained she would like to have some vendors in the street. Council expressed concerns with neighbors and other business with the road closures. Kaylee is in the process and asking the neighbors and businesses if they have any concerns with the road closures. All agreed that communication is the key. Councilor Sperry moved to approve the road closure and allow vendors on July 7, 2018. Councilor Knox seconded the motion. Motion carried by unanimous vote.

### ABATE Street Closures

Mayor MacInnes read a letter from Lauren Schwartz on behalf of ABATE requesting street closure of First Street between Main and Washington in downtown Fossil to accommodate the bike event on Saturday May 26, 2018 from 10:00 am to 11:55 am. Lauren requested Council review the letter without her in attendance since she lives in the Portland area. Since ABATE has requested this closure in the past, council was ok with her not being in attendance. Discussion about the sidewalk construction during that time was addressed. Council asked Teresa to notify Lauren Schwartz about the possible construction and closure of the sidewalks. Councilor Mountain moved to approve the street closure. Councilor Knox seconded the motion. Motion carried by unanimous vote.

### Bluegrass Street Closures

Councilor Mountain requested street closure of Fourth Street, by the Courthouse, for the Bluegrass Festival from July 5 – 8, 2018. Councilor Mountain also requested street closure of Main and First during

the Parade on July 6, 2018 from 1:00 pm – 2:00 pm. Councilor Sperry moved to approve the street closures, Councilor Knox seconded the motion. Motion carried by unanimous vote.

#### City Hall Sidewalks

Bill Potter presented two bids for the City Hall sidewalks. Thompson Brothers Excavation bid option #1 \$14,162.50, option #2 \$14,897.50, which includes asphalt. Alex Aldrich also submitted a bid \$8,496.00, does not include asphalt. Randall Holly Construction was contacted to bid the replacement of the City Hall sidewalks, but declined to give a bid. Council discussed the two bids and what the contractor's bids included. Councilor Mountain moved to accept Option #2 \$14, 897.50 from Thompson Brothers Excavation. Councilor Knox seconded the motion. Motion carried by unanimous vote. Bill Potter discussed the need to repair the culvert and sidewalk at the north end of City Hall and said he will be contacting Alex Aldrich to possibly help with this scope of work.

#### Parks Position

Councilor Sperry reported that she and Councilor Beckham had interviewed for the parks position and recommended to the Council to approve the hiring of Charles Wade for the position. Councilor Knox moved to approve the hiring of Charles Wade. Councilor Mountain seconded the motion. Motion carried by unanimous vote.

#### City Special Allotment

Bill Potter presented an ODOT general contract that needs to be signed by Council to be able to conduct business with ODOT. The next project with ODOT is A Street. Councilor Sperry moved to sign the contract with ODOT. Councilor Knox seconded the motion. Motion carried by unanimous vote.

#### Special Presentation

Mayor MacInnes presented Council President Mountain with a plaque of appreciation for her years of service to the City and Council. Mayor MacInnes expressed thanks for her work on the Heritage Trail Project, keeping projects moving forward and serving as Council President. She will be greatly missed by the Council and City of Fossil.

#### REPORTS

Councilor Knox: Reported that the Library may be open and staffed by a volunteer on the Saturday of Memorial Day, May 26, 2018. Mayor MacInnes encouraged the library to have a book sale that same day and offered to make and donate cupcakes for the sale. Planning Commission and Dog Registration no updates.

Councilor Mountain: Reported more and more progress is being made on the Heritage Trail Project. The projected is still on target to be completed by July 1, 2018. The contractors will be moving equipment out of harm's way during the Memorial Day weekend. Discussion on the driveway approaches and the grade of the walk at the grade school were addressed. Bill Potter explained that the contractors and ODOT are aware and working to correct the driveway approaches and re-design the walk at the grade school. Bill Potter also explained that when he was removing some of the planters on the side walk, some just fell apart.

Councilor Sperry: Reported the community swim lessons are scheduled for July 23 – August 3, 2018. Councilor Sperry will be sending information home with the students soon. Councilor Sperry also reported that Rebecca Humphreys wrote a grant and they received the grant to help with the transportation costs. An adult supervisor may still be needed to ride the bus with the children.

Councilor Beckham: none

Mayor MacInnes: Reported that Jan Schott from the Fair Board asked her if the City Council would consider donating the baseball field back to the Steiwer Family. Council will not be donating back the baseball field. It was discussed that since the Fair Board receives all the revenue from camping, the City will be requesting a Certificate of Insurance from the Fair Board. Council requested that Teresa send an email to the Fair Board secretary requesting the certificate. Mayor MacInnes also stated the Fossil Volunteer Ambulance volunteers during both nights at the rodeo.

City Recorder: Teresa reported that the 2018-19 Budget is completed.

Public Works: Bill reported that Brad with Anderson Perry would like to present the Waste Water Facilities Plan to the Council. It was decided that the Council will meet with Brad at 6:30 pm on June 12, 2018. Bill also reported that with the change in the internet provider, he does not think the car charging station is working correctly. Brenda Potter stated that she would contact Columbia Basin and start working on the car charging station. Wheeler County is handling the maintenance of the charging station. Bill will be on vacation the week of May 14 – 18, 2018. Kevin Hall will be handling the daily checks. The Shurtz sewer project has been completed. There is still some issues with the other two houses, they need to be on their own connection. Vada offered to pay for the other two connections, but the Mayor said the city should absorb that cost.

COMMUNITY ISSUES AND CONCERNS: Brenda Potter reported to the Council that when the Oregon Department of Revenue starts operation in the large conference room at the Jeanne Burch Building, the City Council meetings will be held in the small conference room. This will be in effect August, 2018. Randy, Margaret and Tyler Eoute, introduced themselves as the new owners of Cross Rifles BBQ, in the old Rusty Kettle location. The Eoute's asked the Council to consider allowing outside seating during special events scheduled in Fossil this summer. Council discussed some possible concerns with neighboring businesses, suggested they speak with the adjoining businesses. Council agreed to allow outside seating during special events and reminded business owner they need to keep the sidewalk clear. The owners explained that they are a Veteran family and Cross Rifle BBQ will have a military theme. They invited locals to share their military pictures, as the pictures will be displayed on a designated wall in the restaurant. Mayor MacInnes thanked the Eoute's for their service to our country. The Mayor also thanked Bill Potter and Councilor Beckham for their service.

ADJOURNED 8:10 pm

Approved: \_\_\_\_\_

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Carol E. MacInnes, Mayor

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Teresa Aldrich, City Recorder

