

FOSSIL CITY COUNCIL
MEETING MINUTES
JEANNE E. BURCH BUILDING
June 12, 2018

Mayor MacInnes called the meeting to order at 7:00 pm

Council Present: Carol MacInnes, Jerry Beckham, Julie Knox

Staff Present: Bill Potter and Teresa Aldrich

Community Present: Brenda Potter, Anne Mitchell

Under new business, Mayor MacInnes requested the council postpone the approval of the Resolution No. 420 Adopting the budget, declaring tax levied, and appropriations for the 2018-19 fiscal year due to having only two council members present. The Mayor suggested a special meeting when Councilor Sperry returns later this week. Councilor Knox moved to approve the agenda with amendments. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

Councilor Knox moved to approve the minutes from the May 8, 2018 council meeting. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

Councilor Knox moved to approve the May 7, 2018 to June 12, 2018 bills as presented. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

CORRESPONDENCE

Mayor MacInnes read an invitation from the Senior Meal Site inviting the mayor and council members to the 6th Anniversary Meal Site celebration on June 13, 2018. The Mayor encourage all to attend. Mayor expressed it was very nice of the Senior Meal Site to invite the council.

OLD BUSINESS

None

NEW BUSINESS

Appointment of Council President

Councilor Beckham nominated Councilor Sperry for Council President. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Resolution No. 420 Adopting the Budget, Declaring Tax Levied, Appropriations for 2018-19 Fiscal Year Council will hold special meeting when all Council members will be present to vote next week.

Rob Rollins- Korner Café

No representative present for Korner Café

REPORTS

Councilor Knox: Reported that she had spoken with Steve Bray, Planning Commission President and they are working on scheduling the next Planning Commission meeting. The Library was open Friday, May 25 and Saturday, May 26 of Memorial Day weekend and had a book sale. Unfortunately, no one stopped by. They were thinking it could have been because the sidewalks in front of city hall were under construction. Cathy Goldsmith wrote and was awarded a \$500 grant from Cultural Heritage Trust. The funds will be used to purchase a book drop to be placed in front of the library. Cathy is also working on something for the Bluegrass festival, more details to come. Dog registration update, Councilor Knox asked council for their opinion on placing a sticker on the utility billings with information to dog owners encouraging them to get their dog registered. Council liked the idea and stickers will be placed on the utility billings within the next couple of months.

Parks: Mayor MacInnes reported that Council Sperry and Teresa are working on the employment ad for the summer parks program position. Teresa has been e-mailing Council Sperry working on the employment ad and it will be completed and posted by the end of the week. Bill Potter reported to the council that there was a fire in the men's restroom at the city park. The fire was in the garbage can, it cause damage to the walls and floor. Restroom is closed at this time, but supplies have been purchased for the repairs.

The restroom will re-open as soon as the repairs are completed. New metal garbage cans have been ordered.

Councilor Beckham: Expressed concern over the vacant council position and asked what can we do to encourage letters of interest? Mayor MacInnes reported that a couple of people have inquired about the council positions, but are waiting to speak with Councilor Sperry.

Mayor MacInnes: Mayor MacInnes reported that the Fossil Volunteer Fire Department was called out at 3:30 am to a structure fire in town. When she arrived in the ambulance, the shop was fully engulfed. She commended the fire fighters on a job well done. Their quick action limited damage to surrounding barns and homes. Fire Chief Bill Potter explained that when you see the fire hoses from the hydrants to the fire engine, please do no drive over them. This could cause a serge and possible damage the fire engine. Please be respectful and allow the fire fighters to do their job. Mayor MacInnes reported that all the lots in Fossil Heights are sold, but there are still some industrial lots to sell. As of July 1, the new fiscal year, The Mayor instructed Teresa to pay the balances on the loans. The sidewalk in front of city hall is has been replaced. The Mayor said the sidewalk looks beautiful, except for the footprints that the contractor left in the sidewalk. She was hoping the project manager would address the footprints and correct the problem. The Bank of Eastern Oregon received a \$500 grant for city Christmas lights. Mayor asked the bank to decorate the fire hall if there are enough lights. The Mayor reported the Ordinance Officer is working on the nuisance container and it should be removed by the end of the week. She also reported that the officer has tagged numerous vehicles around town and she requested Teresa e-mail him and tag the trailer at the industrial park.

City Recorder: Teresa reported on the update of signers on the city bank accounts. After the signed minutes from the May 8 meeting are presented to the bank they will prepare new signature cards for Councilor Knox. Teresa will notify her when the cards are ready for her signatures. There are a couple of trainings in July Teresa would like to attend. The Mayor suggested the training in John Day on July 17, 2018 Municipal Operations in Oregon, hosted by League of Oregon Cities. Also, CIS is having a training in The Dalles on July 12, 2018 on what's new for 2019 insurance and open enrollment. The city has a

new e-mail address. When the city changed internet providers, from Century Tel to RTG, Century Tel no longer services the e-mail address. The new city e-mail is through the city website. Dan Bonallo with Business IT Solutions helped with the setup of the new e-mails. He created two e-mails, one for the city recorder and one for public works. Teresa and Bill presented an idea of a volunteer thank you dinner to the council. The thank you dinner will include all volunteers, fire, ambulance, library, and museum. The council welcomed the idea and the dinner will take place in September at the fire hall.

Public Works: Bill Potter reported that the consumer confidence report is complete. The report will be posted around town, in the Times-Journal and the city of Fossil website. In addition to these areas a sticker will be placed on the July utility billing with a direct link to the report on the website along with directions on how to receive a hard copy if requested. No water restrictions at this time. Bill bought two barrels for planters for in front of city hall. Teresa will plant the barrels with flowers. Full burn ban is in effect June 15, 2018. No campfires, no burn barrels, no burning! If you see someone burning please call Fire Department or the non-emergency 911 number. The fire department has received a lot of calls lately. Be please careful. Smoke coming from industrial park, Kendall Derby is burning a large debris and sawdust pile. Bill Potter asked him to have the fire out by Friday, when the full burn ban goes into effect. The Mayor reported that Kendall Derby has called her and explained that the fire is on his property and if can ensure that there is no danger of the fire spreading he would like to keep it burning after Friday. The Mayor told Kendall Derby that she would take his request to the council. Kendall Derby told the Mayor that the Fire Chief can write a continue to burn and monitor permit to allow him to burn after Friday. Council agreed to follow the burn ban restrictions in place on Friday, June 15 and request that Kendall Derby has the fire out at that time. The Mayor will call Kendall Derby and let him know the decision of the council. Mayor MacInnes added that she would like pictures of volunteers, council members and staff on the website. We will start to gather pictures and also take some the night of the volunteer thank you dinner scheduled for September.

COMMUNITY ISSUES AND CONCERNS:

The Mayor said that there has been talk about how the city can get the rest of the sidewalks, not replaced by Heritage Trail project replaced. She brought Anne Mitchell into the conversation. Anne is currently working with many cities around the state trying to help them get funding for enhancement projects in their communities. She will start to look into funding and other ideas for the city of Fossil for the possibility of getting the other sidewalks replaced. The Mayor said she does not like the thought of looking at the project of what has not been done, when so much has been done. The Mayor explained that years of hard work had gone into the Heritage Trail Project before she was mayor and what an accomplishment it is to have the project almost complete. The Mayor went on record stating that she did not choose what sidewalks that were replaced. The decision on the project was complete before she was mayor. Anne Mitchell suggested the council strategize on what sidewalks they would like to get replaced and mentioned there are grants available for historical sites, such as the Merc. Bill Potter suggested that the city, with council approval, would be able to help (In Kind) with the excavation and haul off of debris to help keep costs down. The Mayor said that the designer of the Spray gateway sign is willing to share the two designs that Spray did not use with Fossil. The city needs three gateway signs and the Mayor was happy with a step forward with the gateway signs. With the new sidewalks almost complete, the Mayor expressed concern about markings on the sidewalks from bikes and skateboards. Anne Mitchell suggested a more positive approach to signage, i.e. please walk your bike. Bill Potter reported that he has been in contact with John Bowerman and the OYCC crew will be available this summer for projects. The reconstruction of the donated playground is on the list. Anne Mitchell said the Bluegrass festival is coming up and invited the council to participate in the parade. Bill Potter said

there is a possibility of a ribbon cutting upon completion of the Heritage Trail Project. He will keep us posted.

ADJOURNED 7:47 pm

Approved: _____

Carol E. MacInnes, Mayor

Teresa Aldrich, City Recorder