

FOSSIL CITY COUNCIL
MEETING MINUTES
JEANNE E. BURCH BUILDING
July 10, 2018

Mayor MacInnes called the meeting to order at 7:00 pm

Council Present: Carol MacInnes, Jerry Beckham, Julie Knox, Melanie Sperry
Staff Present: Bill Potter and Teresa Aldrich

Community Present: Brenda Potter, Anne Mitchell, Jan Schott, Cathy Goldsmith, Glen Raber and Gary Mart

Councilor Knox moved to approve the agenda. Councilor Sperry seconded the motion. Motion carried by unanimous vote.

Councilor Sperry moved to approve the minutes from the June 12, 2018 council meeting. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Councilor Knox moved to approve the minutes from the June 19, 2018 special meeting. Councilor Sperry seconded the motion. Motion carried by unanimous vote.

Councilor Knox moved to approve the minutes from the June 26, 2018 special meeting. Councilor Sperry seconded the motion. Motion carried by unanimous vote. Discussion to not enter into a contract with Active Towing, because it is not necessary. Councilor Sperry made the motion not to enter into a contract with Active Towing. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Councilor Beckham moved to approve the June 13, 2018 to July 10, 2018 bills as presented. Councilor Sperry seconded the motion. Motion carried by unanimous vote.

CORRESPONDENCE

Senior Meal Site

Mayor MacInnes read a thank you note from the Senior Meal board, thanking the Mayor, Councilors and city staff for attending the 6th anniversary meal.

Fossil Museum

Mayor MacInnes read a letter from Marilyn Garcia regarding the museum sign. The new sign made by Craig Rumble is in place. Thank you to Cistie Shaffer, John Irzyk of Columbia Basin Electric and some of the Heritage Trail construction workers for helping hang the sign.

OLD BUSINESS

Anderson Perry

Brad Baird presented an updated waste water facilities plan and schedule to the council. Brad presented an overview of the plan and provided detailed notebooks for the Mayor and Council to review. Brad requested that council review the plan and approve at the August meeting. Brad also said that he would request and attend a One Stop meeting for funding. Council requested the September 11, 2018 meeting in Salem at 10:30 pm, if spot is available.

Feasibility Study paperwork, Bill Potter present paperwork to sign for the \$20,000 technical assistance grant to help with the cost of the feasibility study. Councilors Knox, Sperry and Mayor MacInnes signed the documents. Bill Potter will submit the paperwork.

Special City Allotment

Bill Potter asked the council their opinions of two options for next year's project if awarded to the city. Option 1: Asphalt overlay on J Street and the Isobel Edwards Hall and helicopter landing plan. Option 2: Chip seal the downtown area. Councilor Sperry asked Bill what his recommendation. The project has to be specific to high traffic, volume areas, not side streets. Discussion on whether the city should work on a new area or protect/repair what we have. Council decided to think about what option they would like and will contact Bill or Teresa within the next few days with their choice. Bill explained that the application is due August 1, 2018.

NEW BUSINESS

Ordinance No. 417 A - Amending Zoning Ordinance. Mayor MacInnes read Ordinance No. 417 A. Asked for comments or discussion. Councilor Beckham requested a grammar correction on Ordinance No. 417 A. Councilor Sperry moved to approve Ordinance No. 417 A as corrected. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Wheeler County Fairboard

Jan Schott requested permission from the council for street closures on Saturday, August 11, 2018 for the Wheeler County Fair Parade. Councilor Knox moved to approve the street closures. Seconded by Councilor Sperry. Motion carried by unanimous vote.

Concrete Projects

Bill Potter presented three concrete projects to the council for approval. Project 1: Culvert structure by city hall. Project 2: Reservoir pump house add-on. Project 3: City Park landing in front of utility shed. Council discussed if these projects are in the budget and for clarification on projects from Bill. Bill clarified the need for each project. Council decided Project 1 and 2 can be completed. Project 3 will be put on hold. Councilor Sperry moved to approve Project 1 and 2. Councilor Knox seconded the motion. Motion carried by unanimous vote.

Rural Technology Group

Gary Mart of Rural Technology Group explained that RTG would like to put a repeater on a city power pole up by the reservoir. Gary Mart presented to council pictures of Black Butte and the power pole in question. Gary explained that RTG would like to place a repeater on the pole to service more households with internet. A few weeks ago Bill, Gary Mart and Glen Raber examined the power pole in question and are hopeful the pole can house the repeater. Gary asked the permission to research if power can be installed on the pole. The repeater itself is only 2 ½ ft by 7 inches and will draw minimum electricity. RTG stated that this will be at no cost to the city, they will only be using a small portion of the pole. Councilor Sperry moved to allow RTG to research the power pole to possibly attach a repeater. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

REPORTS

Councilor Knox: No updates on dog registration or planning. Cathy Goldsmith was present to give a library update. Library has been busy, the new book deposit in place and is being used. The library had an open house on Saturday, July 7, seven groups of people came through along with some teenagers and younger kids who participated in making book marks. Cathy was very excited to report that she had applied for and was awarded a \$3,000.00 grant from Library of Oregon. The funds will be used to purchase new books for the youth collection. Councilor Knox stated that Cathy is doing a great job and appreciates all she does.

Councilor Sperry: Parks update, Councilor Sperry reported that the position for the summer swim leader has been filled by Mollie Carter. Ms. Carter will be accompanying the Fossil kids on the bus to and from swim lessons in Condon. Councilor Sperry reported that ABATE has made a \$245 donation to the Fossil Volunteer Ambulance. The Fossil Volunteer Ambulance has just completed its 41st run for the year. Councilor Sperry reported that we are hiring for the parks maintenance position, unfortunately Ray is no longer with us. Councilor Sperry thanked Bill for helping assist load the container. Mayor MacInnes addressed the ABATE donation and clarified that the Ambulance has sent thank you cards over the past years to the lady who donates the jacket for the raffle. The ambulance has also verbally thanked Gene for the donation, but not the ABATE organization.

Councilor Beckham: No updates.

Mayor MacInnes: Mayor reported that Michael Boyd is no longer working as the ordinance officer. Mayor MacInnes has requested a list of tagged cars and other projects that Office Boyd had been working on from the Sheriff's office so the city can continue to move forward. The container owned by Candy Thornton has been removed. Mayor MacInnes reported that she is going to seek another contract with the new Sheriff's office for an ordinance enforcement. Mayor reported that the three loans on Fossil Heights have been retired as of today. Mayor stated that now that the loans have been paid off, they money freed up can be used for other projects. Which leads to the Mayor asking Bill Potter to research a new Backhoe. She explained about a special leasing program offered to municipalities. This programs makes it possible for a small city like Fossil to afford a new backhoe. Mayor asked council if they were planning on being in the fair parade. No councilors will participating in the parade. However, the Mayor and Teresa will be participating. The Mayor reported the car show was a success, however John and Midge Geer will be retiring. Mayor MacInnes reported the car show is

actively looking for replacements for John and Midge. All the supportive volunteers are still available to help, they are looking for someone to take the lead. The Mayor expressed that the car show along with the Bluegrass festival is such a good draw for the local businesses. Mayor is hoping that next year some cars can be parked down by the library.

City Recorder: Teresa reported that our accounting firm Oster, is now known as Solutions, CPA's. They have scheduled the audit for August 12 and 13. Teresa reported on a citizen complaint of feral cats on Washington Street. Teresa called Bob Thomas to address the issue and he asked if the city was the one requesting the trapping of cats or the citizen. Council discussed and decided that the contact and complaints should be handled through the citizen and trapper. City Hall will be closed Tuesday, July 17, Teresa will be attending a class in John Day hosted by League of Oregon Cities, Municipal Operations. Teresa asked the council to approve the purchase of a flag pole for in front of city hall. Mayor MacInnes suggested purchasing a flag pole and additional flags for the cost of \$600.00. Councilor Sperry moved to approve the purchase of the flag pole and flags. Councilor Knox seconded the motion. Motion carried by unanimous vote. Teresa requested August 21, 22 and 23 off, City Hall will be closed. Teresa asked council about getting Solutions IT to the city office to help with the transfer of files, setting up new computer and copy machine. Council agreed that Solutions IT should come to city hall and help streamline the office. Councilor Sperry then asked about the nuisance yards and if letters have been sent. Letters have been sent and action has been taken on numerous lots.

Public Works: Bill Potter reported that the OYCC crew has started on projects. They will be working on putting the fence back up on Gene Mortimore's property that was taken down to help with the construction on the Heritage Trail project. They will also be cleaning the spring box by the grade school and will be working on the bike rakes. Bill requested vacation the first two weeks of October and November. He will still have to come in and do the monthly reports, etc. Jerry will be doing the morning checks in Bill's absence.

COMMUNITY ISSUES AND CONCERNS:

Anne Mitchell submitted a letter of interest for Council Position No. 4. Mayor MacInnes accepted the letter of interest and said the council and Mayor would review and get back in touch with her.

ADJOURNED 8:25 pm

Approved: _____

Carol E. MacInnes, Mayor

Teresa Aldrich, City Recorder