

FOSSIL CITY COUNCIL
MEETING MINUTES
JEANNE BURCH BUILDING
401 ADAMS ST, FOSSIL
June 11, 2019

Mayor MacInnes called the meeting to order at 7:00 pm

Council Present: Jerry Beckham, Julie Knox-Lyon, Melanie Sperry

Staff Present: Bill Potter, Teresa Aldrich

Community Present: Brad Baird, Anne Mitchell, Brenda Snow-Potter, Jackie Brown, Rick Shaffer, Marsha Holly, David Keleher, Lynn Morley, Mollie Carter

Approve/Amendments to Agenda, Mayor MacInnes stated the in the absence of Councilor Burlingame all votes will need to unanimous. Councilor Knox-Lyon moved to approve the agenda. Council President Sperry seconded the motion. Motion carried by unanimous vote

Council President Sperry moved to approve the minutes from the May 16, 2019 council meeting. Councilor Knox-Lyon seconded the motion. Motion carried by unanimous vote.

Council President Sperry moved to approve the May 16, 2019 to June 10, 2019 bills as presented. Councilor Knox-Lyon seconded the motion. Motion carried by unanimous vote.

CORRESPONDENCE

Fossil Museum

Mayor MacInnes read a letter from the Fossil Museum giving an update on the labeling project, which has been completed at the museum, school house and the sheep herders wagon. The museum is pleased to announce the addition of Odie Cody's logging replicas. The museum has two new volunteers, Sharon Ramsey and Peg Lively. Some 387 visitors enjoyed the museum complex over the Memorial Day weekend. Mayor MacInnes encouraged all to visit the museum and commended all the volunteers for their hard work.

Senior Meal Site

Mayor MacInnes read an invitation the city received from the senior meal site inviting all to attend the 7th anniversary lunch on June 12. The Mayor encourage all to attend.

OLD BUSINESS

Anderson Perry

Brad Baird was present with an update on the funding meeting scheduled for June 21 in Salem. He also presented the council with a draft agreement for engineering services. Teresa will get the agreement to the city attorney for approval. After approval of the agreement, Anderson Perry will begin the design

work on the lift station. He also presented an anticipated schedule for the entire project. It is a tight schedule, but achievable (on file at city hall). Brad presented the council with the IFA presentation they will be presenting on June 21 (on file at city hall). Bill Potter mentioned an email the city received from Business Oregon requesting a plan from the city on rate increases to be presented at the funding meeting in June. The wastewater rates need to be increased by \$6.00 by the completion of the project in August of 2020. Council discussed the rate increases with possible rate increases happening in August of 2019 and 2020. Further discussion and decision will be made at the July meeting.

RDI

Anne Mitchell was present to recap the First Impressions meeting at the end of May. Jonelle McCoy emailed Teresa the report (on file at city hall). Anne reviewed the report pointing out the three projects and the champions of the implementation teams. Project #1 Wayfinding & Centralized Visitor Information, champions, Tim Milligan and Terri Hunt. Project #2 Mural Visibility & Engaging Art, champion Colleen Grayson. Project #3 City Pride Clean Up, champion Alex Logan. At the time of the council meeting, Project #3, City Pride Clean Up is scheduled for June 26th from 5-7 pm. Mayor MacInnes asked for clarification from Anne regarding funding for the projects. Anne Mitchell clarified; the funding was for RDI's staffing costs for the project. But RDI will continue to support Fossil with grants, grant writing and whatever else they can to see the projects completed.

Segregation of Duties

Mayor MacInnes reported that she had met with Teresa and they have put into place some segregation of duties plans. Council members will open bank statements, verify the check signatures and will follow a utility payment from posting to deposit. Bill Potter will be picking up and opening the mail.

Vacate of B Street

Mayor MacInnes reported that she is in the process of contacting the homeowner, Jimmy Wimer.

Public works-Part Time Position

At this time the city has received one application for the part time public works laborer. Council decided to keep the posting open until the end of the month. At that time applications will be reviewed, interviews held and an offer made.

NEW BUSINESS

Gorge Net

Dave Keleher from Gorge Net was present to present an internet project they are hoping to implement in Fossil. Wheeler County awarded the recent RFP to Gorge Net. Dave Keleher gave a brief business history of Gorge Net and their goal is provide quality internet to rural areas. Wheeler County has funding to pay for the proposed infrastructure in Fossil, Spray and Mitchell. The county had promised the citizens of all cities in Wheeler County more choices and Gorge Net is one. After a long discussion, it was decided that the council would examine the proposal (on file at city hall) more closely and discuss at a future council meeting.

Wheeler County Fair Board

Jackie Brown from the fair board was present to request street closures for the parade route during the fair. Councilor Knox-Lyon moved to approve the parade route. Council President Sperry seconded the motion. Motion carried by unanimous vote.

Resolution No. 424 Adopting the Budget, Declaring Tax Levied, and Making Appropriations for the 2019-2020 fiscal year

Mayor MacInnes read Resolution No. 424 into record. Council President Sperry moved to accept Resolution No. 424 Adopting the Budget, Declaring Tax Levied, and Making Appropriations for the 2019-2020 fiscal year. Councilor Knox-Lyon seconded the motion. Motion carried by unanimous vote.

REPORTS

Councilor Knox-Lyon: Water no updates. Library, has a game night scheduled for this Friday, June 14, 6:30 – 8:00 pm at the Jeanne E Burch Building, all welcomed and encouraged to attend. On Saturday, June 15 the library will host an open house from 12:30 – 3:30 pm. Please stop by and bring your devices and volunteers will get you set up on Libby, Library To Go and the Sage system.

Council President Sperry: Ambulance – no updates. Parks, Summer Swim lessons are scheduled for July 8-19. The school has agreed to let the swim program use the schools busett for transportation. Again, this year Ms. Carter will be supervising the kids. Council President Sperry asked Teresa to research the previous years cost of transportation and perhaps the city can make a donation to the student council.

Councilor Beckham: Sewer no updates

Councilor Burlingame: Streets – no update Planning Commission – no updates absent

Mayor MacInnes: The Mayor reported that there are two new business on main street and wished they had come to council to introduce themselves and their business. Marsha Holly reported that her business is open on 1st Street on Friday and Saturdays from 10-2 pm. Marsha Holly also reported that the business will probably be open through the summer. Mayor MacInnes asked Teresa is she had received the ordinance enforcement contract from the sheriff's office. Teresa reported that as of this time she had not received the contract. The Mayor reported that she has asked Teresa to attend the Mayors conference in August. Councilor Knox-Lyon expressed interest in attending.

City Recorder: Working on finalizing the budget materials, RDI, RFP for the paving and working on the day to day operations of the city.

Public Works: Bill reported that the current special allotment RFP needs to be published. He presented a map of the proposed areas to be paved and suggestions for additional areas for the \$30,000 extra that was budgeted. He asked council to set a date to make an award decision after the bids have been received. He asked for a special meeting on July 17th to award the contract. Council agreed to the 17th. There was discussion on the possibility of the school also paving some areas while the contractors are in

town. Bill reported that we will again try for a special city allotment for next year. After a discussion, it was decided that we will apply for the special city allotment for Broadway and Chase Street. The water consumer confidence report is out and on the website. Again this year we will put information on the utility bills with a direct link to the report. Reports are also available at city hall. Burn ban will be in effect June 15, 2019. Bill will be out of the office on June 18th.

COMMUNITY ISSUES AND CONCERNS:

Marsha Holly reported she helped a lost RV'er find their way to the RV park, so there really is a need for wayfinding signage!

Anne Mitchell requested the street closures for the Bluegrass Festival for the setting up the stage, during the festival and parade. Anne Mitchell also invited the council and city staff to participate in the parade. Council President Sperry moved to approve the street closures. Councilor Knox-Lyon seconded the motion. Motion carried by unanimous vote. Anne Mitchell also reported that the Friends of the Fossil Library is up and running again and meeting on a regular basis. Currently they are working on restoring their non profit status. Jackie Brown, who reported she is new to the Bluegrass festival committee is looking for volunteers for the information booth during the festival.

ADJOURNED 8:37 pm

Approved: _____

Carol E. MacInnes, Mayor

Teresa Aldrich, City Recorder