

FOSSIL CITY COUNCIL
MEETING MINUTES
JEANNE E BURCH BUILDING
401 ADAMS STREET, FOSSIL
November 12th, 2019

Mayor MacInnes called the meeting to order at 7:01 pm.

Council Present: Jerry Beckham, Julie Knox-Lyon, Melanie Sperry and Cindy Burlingame
Staff Present: Public Works Bill Potter and City Recorder Brooklynn Griffith

Community Present: Anne Mitchell, Brenda Snow-Potter, Marsha Holly, Deputy Rodney Hines, Amanda Punton, Bill Gubser, Terri Hunt, Mick Wright, Dan Bubb, Brad Baird, Lawrence Larson.

Approve/Amendments to Agenda: Councilor Sperry moved to approve the agenda; Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of October 8th City Council Meeting minutes: Councilor Knox-Lyon made a motion to approve the October 8th City Council meeting minutes, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of bills from October 9 to November 12, 2019: Councilor Sperry moved to approve the bills from October 8th to November 12th, 2019, Councilor Knox-Lyon seconded the motion. Motion carried by unanimous vote.

CORRESPONDENCE:

Lydia Dean: Choice of the City Council to allocate her donation where they believe it to be most fit. Mick Wright suggested using the money for the Herb Wright Memorial sign. Tabled until next meeting.

Museum Update: Closed for the Winter. Applied for a grant from the Wheeler County Heritage Coalition to purchase new computer. 14 Volunteers attended an appreciation ice cream social on September 20th.

OLD BUSINESS:

Anderson-Perry Project update: Brad Baird talked with DEQ and sent over the completed Recycled Water Use Plan, awaiting approval from Bill and DEQ. Working on design for the lift station, will need a new power drop; 200 GPM to 400 GPM, and standalone generator. Will go out to bid at the end of Winter/beginning of Spring for project, with completion slated by August 2020. Aquaphor storage and recovery report is completed, next step is permitting, and then applying for funding. Would like to set-up a one stop session in January 2020 with Knox-Lyon attending, as well as an additional attendee to be chosen at a later date.

Results of Trunk-or-Treat/Scarecrow: Scarecrow Contest – Antique Autobody Shop, Asher Community Health Clinic, The Fossil Mercantile. Trunk-or-Treat – Best Trunk: Jaegers, Most Silly: Marsha Holly, Most Original: Tyler/Tina Odem.

Kids Bicycle Clinic: Mayor MacInnes is removing from agenda due to a lack of update on the activity.

Larry Larson: Asking for councils' approval to have the shipping containers inside city limits. Possible electrical entrepreneur or metal work added to the area. Mayor MacInnes suggests a work session Tuesday, 11/19/19 at 17:30 to go over the industrial park, ordinances, etc. to gather a better understanding of the spirit of the zone, and will get back to Mr. Larson the following day. Additionally, no further progression on selling the lot in question until the road is completed.

Floodplain Ordinance (Amanda Punton): Provided a high-level description/training of the National Flood Insurance Program and the City's involved in implementing the program. Federal Gov't provides backing for flood insurance, Cities that participate agree to adopt codes that regulate activities in the flood plain, FEMA generates maps/modeling that approximate where the 1% chance flood is, and the City becomes eligible for grants and loans after a natural disaster occurs. To comply with program requirements, the City must issue permits and conduct inspections to ensure standards are followed by all developments in the floodplain, participate in community outreach opportunities, and develop a plan to help mitigate future issues. For now, the City has a list of CAC follow-up tasks they are currently working on completing to get up to date on their NFIP – Amanda is available for any needs.

Backhoe Surplus: Bill would like council to approve putting the 1999 New Holland 655E up for surplus. Councilor Beckham moved to approve, Councilor Burlingame seconded the motion, motion carried by unanimous vote.

Fiber to Home (Dan Bubb): Councilor Sperry made a motion, pending the operating agreement and franchise agreement/fee, that we proceed with Fiber to Home; councilor Burlingame seconded the motion, motion carried by unanimous vote.

Ordinance Contract: Tabled as the Sheriff was unable to make the council meeting.

NEW BUSINESS:

Dig-In Diner: Sperry made motion to approve the OLCC for a liquor license, Burlingame seconded the motion; motion carried by unanimous vote.

Census 2020: Be a Census Taker!! They're looking for 14 people in Wheeler County, paid mileage, and doesn't affect your current government assistance plans. Funding for the City can be based on the outcomes of Census 2020.

Community Christmas Tree Lighting: Event will be held on Thursday, December 5th at 5:30 PM. There will be cocoa, soup, and treats; 'Letters to Santa' station, caroling, tree lighting, and storybook reading by the library. Rent the event trailer.

Business/Residential Lighting Contest: 3-person anonymous judges' panel, judging will take place December 20th. Residential and Business prizes available, cannot win three years in a row (max 2 in a row). People's Choice Award, voting at The Merc.

Ambulance:

- Billing rates need to be increased to ALS \$576.76 and an increase of \$50 for the per run fee; Motion to increase the billing rates made by Burlingame, seconded by Knox-Lyon; passed unanimously.
- Request to purchase a vital monitor/capnography for \$4,390. Motion made by Knox-Lyon to approve the purchase of the machine, seconded by Burlingame, passed unanimously.
- Request to move to a new agreement for background checks for ambulance volunteers, bioMED; which charges \$32 to process. Motion made by Knox-Lyon to approve use of bioMED background check agreement pending response from City Attorney Sumner, seconded by Burlingame; passed unanimously.
- Ambulance board recommends moving money from bank account to LGIP account. Mayor MacInnes recommends moving \$75,000 to state pool. Motion made by Knox-Lyon to move \$75,000 to Ambulance LGIP account from the banking account, seconded by Sperry; passed unanimously.
- Request for additional funding for EMT class, in case they couldn't come up with a loan or enough funding for the class.
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REPORTS:

Councilor Knox-Lyon: The library board will meet 10/13/19. Sponsoring game night 3rd Friday of the month, but maybe moving to a movie night. Will have a table at the Christmas Bazaar.

Councilor Sperry: No report.

Councilor Beckham: No report.

Councilor Burlingame: No report.

Mayor MacInnes: Special meeting minutes available online – audit report enclosed in packet.


Public Works: Paving project is complete. Did not secure funding for 2020 projects. Sends thanks to locals for stepping up and helping during the project.

City Recorder: Municipalities training, 12/9/19 in Prineville. Gathering email list from businesses.

Ordinance Officer: Deputy Hines reported that he currently has 11 cases open. A synopsis was handed to the Council of prior months activity. Communication with City Recorder is efficient and easy.

COMMUNITY ISSUES/CONCERNS: Mick Wright will work on gathering sign templates, cost, locations, etc. for the Herb Wright Emergency Services building, and will get back to the council with updates.

Meeting adjourned at 9:30 P.M.

Approved


Carol E MacInnes, Mayor

Melanie Sperry, Council President