

FOSSIL CITY COUNCIL  
MEETING MINUTES  
JEANNE E BURCH BUILDING  
401 ADAMS STREET, FOSSIL  
SEPTEMBER 10, 2019

Mayor MacInnes called the meeting to order at 7:01 pm.

Council Present: Jerry Beckham, Julie Knox-Lyon, Melanie Sperry and Cindy Burlingame  
Staff Present: Public Works Bill Potter

Community Present: Anne Mitchell, Steve Bray, Brenda Snow-Potter, Marsha Holly, Deputy Rodney Hines.

Approve/Amendments to Agenda: Mayor MacInnes requested that the Resolution Number 426 be added to the Biz Oregon Resolution item; and City Recorder under Old Business. Councilor Sperry moved to approve the agenda as amended, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

Approval of August 13 City Council Meeting minutes: Mayor MacInnes stated that she had done spelling corrections to the minutes but did not put those minutes in the packets. Councilor Sperry made a motion to approve the August 13 City Council meeting minutes with spelling corrections, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of bills from August 12 to September 10, 2019: Mayor MacInnes addressed the return of the Ferguson Waterworks check. Last meeting it was pointed out that it had been doubled paid. The check was retrieved from the post office and voided. Councilor Knox-Lyon moved to approve the bills from August 12 to September 10, 2019, Councilor Sperry seconded the motion, motion carried by unanimous vote.

CORRESPONDENCE: There was no correspondence

OLD BUSINESS:

Anderson-Perry Project update: PWD Potter reporting for Brad Baird, Brad wanting to know Waste Water System design status, he will meet tomorrow with Bill on lift station design, Phase I, going out for bid, we are on schedule for approval in November, construction in December.

Recycle water use plan. DEQ said that we need to update and renew our plan. Anderson Perry said that they could re-write the plan for the cost of 7000.00 or we can roll the cost into our plan and have 7000.00 less in construction. We have the money. Consensus was to work with DEQ and to show good faith by continuing to what we can to comply with DEQ. Councilor Sperry moved to have Anderson Perry update our recycle water use plan for DEQ, Councilor Knox-Lyon seconded the motion, motion carried by unanimous vote.

One stop in November, second Tuesday.

Biz Oregon: Public Works Director Bill Potter reported that the Biz Oregon Contract has been reviewed by our city attorney and is ready for signatures. The contract has previously been approved by council so vote is not required.

PWD Potter read Resolution #426. Councilor Knox-Lyon made the motion to adopt Resolution #426, Councilor Beckham seconded the motion. Motion carried by unanimous vote.

Kids Bicycle Clinic: The Kids bicycle Clinic is on schedule for September 21, 2019. Posters are up.

Clerk position/Interview Committee/Staff Training: Mayor MacInnes said that the position for clerk closed August 30<sup>th</sup>. Each Councilor went through the applicants and selected their top four preferred applicants to be interviewed. The four applicants to be interviewed will be contacted this week. Mayor MacInnes asked that the names be kept confidential. The interview committee will be the Council and a member of the community. Mayor MacInnes stated that she would not be on the interview committee but would train the clerk. Councilor Knox-Lyon stated that she would not be available for the interviews.

Councilor Sperry moved to remove Teresa Aldrich from the City of Fossil bank accounts. Councilor Burlingame seconded the motion. The motion carried by unanimous vote. Mayor MacInnes stated that this was just a formality.

Porta Potty/Communication: Mayor MacInnes believes the issue is resolved and that the bill has been paid.

Outfield Fence: Mayor MacInnes received a quote from Mikes Fence to replace the outfield portion of the little league fence. This is the second company we had come out for a bid. The first company came out and did not send a bid. She stated the permanent fence is needed to protect the field. She did not bring the quote but stated that it was less than 7700.00. After lengthy discussion, Councilor Beckham felt that the County should pay to replace the little league fence and that a letter be sent requesting them to do so. Such letter will be sent. Mayor MacInnes stated that she had asked the attorney what action could be taken about the fence that was paid for by grant money. The attorney said that it has been too long and the action should have been taken at that time, even though it was wrong of them to tear down the fence. Councilor Knox-Lyon made a motion to replace the outfield fence, Councilor Sperry seconded the motion. The motion passed with Councilor Sperry, Councilor Burlingame and Councilor Knox-Lyon voting yes and Councilor Beckham voting no.

Well: Mayor MacInnes stated that she has made some inquiries into fixing the well. The City needs to know how much money we are looking at to repair the well. As of right now, we have no idea.

Audit Exit Conference: Mayor MacInnes stated that the appointment the auditors made with her for the Exit conference did not happen and that they (she and Solutions) have not been able to reconnect. Mayor MacInnes stated that help is needed in uploading the minutes from July and August to the City web site. Councilor Burlingame said that she might be able to help if someone could give her access to City Hall and web site information.

Backhoe: Councilor Sperry made a motion to purchase the backhoe for 55,000. Councilor Beckham seconded the motion. Motion carried by unanimous vote.

NEW BUSINESS:

Resident-Water Bill: PWD Potter said that he would like a policy for residents to be able to have some sort of payment plan for past due amounts that would enable them to have water service. We currently do not have a set policy. Consensus was that we (the City Council) want people to have access to water and are willing to work with residents on payment plans. PWD Potter will come up with a policy for Council to review.

Floodplain Ordinance: LCDC Amanda Puntun has sent a follow up letter up to discuss Fossil's participation in the National Flood Insurance Program. The letter contains a list of criteria that communities are "expected" to implement. This individual has been extremely demanding. The letter states that Council will be required to attend training to on flood plain ordinance compliance. PWD Potter presented the City's current Ordinance. This is the first step of many for the City to meet the list of expectations from the State. Consensus was to have the same fines as the County to keep things simple. More to come on this matter.

REPORTS:

Councilor Knox-Lyon: No Report. The library will meet this week. Mayor MacInnes reported that the Cathy had given her a report from the State Library Board stating that they are now have criteria for libraries that have a service population of 2000 or less.

Councilor Sperry: No report. Councilor Sperry did want to thank Mayor MacInnes and Councilor Knox-Lyon for filling in at the City office.

Councilor Beckham: No report

Mayor MacInnes/City Recorder:

Public Works: Scheduled time off September 26-28 EMS Conference, October 3-11 Deer Season, November 4-11 Elk Season. Jerry Luther will cover for Bill while he is gone.

Ordinance Officer: Deputy Hines reported that he currently has 27 cases open. A synopsis was handed to the Council of prior months activity. Mayor MacInnes asked that inoperable vehicles be a priority and that they be tagged for removal. When citizens see that action is being taken, they will see that the contract is worth the tax dollars.

COMMUNITY ISSUES/CONCERNS: Marsha Holly, representing Alex Logan requested that the city support a Main Street Trunk or Treat for Halloween. She requested street closures for safety and said that she would attend the next city council meeting. The city was in full support.

Anne Mitchell: Cultural Heritage Coalition Grant Application due this Thursday.

Meeting adjourned.

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Approved

*Carol E MacInnes*

Carol E MacInnes, Mayor

*Melanie Sperry*

Melanie Sperry, Council President