

FOSSIL CITY COUNCIL
MEETING MINUTES
JEANNE E BURCH BUILDING
401 ADAMS STREET, FOSSIL
December 10th, 2019

Mayor MacInnes called the meeting to order at 7:01 pm.

Council Present: Jerry Beckham, Julie Knox-Lyon, Melanie Sperry and Cindy Burlingame

Staff Present: Public Works Bill Potter and City Recorder Brooklynn Griffith

Community Present: Brenda Snow-Potter, Deputy Rodney Hines, Terri Hunt, Mick Wright, Brad Baird, Sheriff Mike Smith, Rick Shaffer

Approve/Amendments to Agenda: Adopt Resolution #427 update to the Natural Hazard Mitigation Plan and adopt Resolution #428 to authorize a direct purchase of the lift station. Councilor Sperry moved to approve the amended agenda; Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

Approval of November 12th City Council Meeting minutes: Councilor Sperry's motion to approve the ambulance request for potential funds for the EMT class shall be rescinded as she is an ambulance board member. Councilor Knox-Lyon made a motion to approve the funding for the class if there is a shortfall, Councilor Burlingame seconded. Councilor Knox-Lyon approved the amended November 12th City Council meeting minutes, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of bills from November 13th to December 10th, 2019: Tabled until next meeting

CORRESPONDENCE:

Christmas Cards/Library Donation:

OLD BUSINESS:

Lydia Dean Donation: Suggestion made to put donation toward the library. Motion made by Burlingame to put the donation toward the library, seconded by Councilor Sperry. Motion passed unanimously.

Anderson-Perry Project update: Recycled Water Use Plan is out for public review from DEQ, after review it will be approved and finalized; it will not need to be updated again until 2030. For the waste water system a flight pump will be utilized, therefore there is no need to go out to bid. Resolution No. 428 will be utilized to authorize a direct purchase of the flight pump. Columbia Basin will do the power drop and an electrician out of Pendleton will work on the install. Suggestion of January 22nd, 2020 for the 1-stop with IFA with PWD Potter and Councilor Knox-Lyon.

City Recorder Laptop: Decision has been made to keep the laptop instead of surplus the unit.

Tree Lighting Ceremony/Thank You: Positive turnout (75+ people), great community involvement. Next year: PA system, potentially having tent in the street, have a schedule/agenda, have a full section for the Library to do their storybook reading.

Floodplain Ordinance: PWD Potter continuing to work on the progress toward completing the follow-up tasks for the NFIP.

Backhoe Surplus: Tabled until next meeting.

Herb Wright EMS Building Sign: The sign has been ordered and expected to be here come Spring, once receiving the sign it is up to the Council to decide when they'd like to install and dedicate the sign. Mick Wright will continue to provide updates on the sign as it progresses.

Fiber to Home (Dan Bubb): Awaiting further documentation from vendor regarding project.

Ordinance Contract: Sheriff Smith suggested to make the contract hour based, with a maximum of 20 hours being charged to the City in a month; \$50 an hour. City representative will redo the agreement and send over to the Sheriff's Office for signature.

NEW BUSINESS:

Resolution No. 427 Adoption | Natural Hazard Mitigation Plan: Mayor MacInnes read into record Resolution No. 427 updates to the Wheeler County Multi-Jurisdictional Natural Hazard Mitigation Plan. Councilor Sperry moved to adopt Resolution No. 427, seconded by Councilor Burlingame; motion passed unanimously.

Work Session Update: Consensus was to continue to not allow shipping containers in city limits, thus including the industrial park.

Printer Replacement: Councilor Sperry made a motion to move forward with setting up a lease agreement with Xerox for a printer without the stapler, Councilor Knox-Lyon seconded the motion; motion passed unanimously.

Resolution No. 428 Adoption: Councilor Sperry read into record Resolution No. 428 to authorize direct purchase of Lift Station Pump under ORS 279C.335 (2). Councilor Knox-Lyon made a motion to adopt Resolution No. 428, Councilor Burlingame seconded; motion passed unanimously.

REPORTS:

Councilor Knox-Lyon: Friends of the Fossil Library met with the library board to discuss a wish list. The library took part in the Tree Lighting Ceremony, as well as provided a gift basket to be auctioned off at the Christmas Bazaar.

Councilor Sperry: Baseball field fence is up and has been completed. The EMT class has begun.

Councilor Beckham: No report.

Councilor Burlingame: No report.

Mayor MacInnes: Running a supplemental budget to add our waste water project. 5 days after it is posted, we will hold a special hearing on December 30th to adopt the budget.

Public Works: Talked with the rep from Ferguson about the remote water meters and got a bid, discussed potential options with Ferguson; feels good about the potential of the project. XTU unit was installed in the lift pump. Requesting the day after Christmas off.

City Recorder: Went to Basic Municipalities Training in Prineville, looking at a training more specific to City Recorders for the future.

Ordinance Officer: Updating the way he is doing the reports to line up with his timesheets, which will provide the Sheriff's Office and the City with a better package overall. Has 8 new cases and was able to close 3 of them. Looking for a fee schedule to be able to cite continuous offenders. Also looking for information within the ordinances regarding burn restrictions.

COMMUNITY ISSUES/CONCERNS: Rodney Hines brought to the attention of the council a tree that is bordering his property and city property, and would like to discuss having it removed as it is dead/rotting and leaning toward his house.

Meeting adjourned at 8:38 PM.

Approved

Carol E MacInnes, Mayor

Melanie Sperry, Council President