

FOSSIL CITY COUNCIL
MEETING MINUTES
WHEELER HIGH SCHOOL
FOSSIL, OR
March 12, 2020

Mayor MacInnes called the meeting to order at 6:02 pm.

Council Present: Julie Knox-Lyon, Melanie Sperry and Cindy Burlingame.

Staff Present: City Recorder Brooklynn Griffith

Community Present:

Approve/Amendments to Agenda: Amendment to agenda with addition of Lydia Dean under correspondence. Councilor Knox-Lyon moved to approve the amended agenda; Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of City Council Meeting minutes: Councilor Knox-Lyon made a motion to approve the February 11th City Council meeting minutes; Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of February 18th Special Meeting minutes: Councilor Sperry made a motion to approve the February 18th Special meeting minutes; Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

Approval of bills from February 12th to March 12th: Councilor Sperry made a motion to approve bills from February 12th to March 12th, 2020, Councilor Knox-Lyon seconded. Motion passed by unanimous vote.

CORRESPONDENCE:

Lydia Dean: Mayor MacInnes read a letter from Lydia Dean regarding a donation to the City. The Council took Lydia's proposal of using the donation for the Summer Swim Program, and believe it will be greatly appreciated by the parents and students. Council extends thanks to Lydia for her continued support of Fossil and its residents.

OLD BUSINESS:

Town Banners: Brooklynn went over the Condon Chamber of Commerce grant with Council before submission, seeking any additions or corrections. It was discussed to move forward with submitting the grant application. Permission was asked to seek additional donors in the community for the remainder of the banner project, Mayor MacInnes would like to avoid going out into the public for donations due to the recent rise in utility rates. Councilor Knox-Lyon suggested setting out donation boxes around town as to ensure anything received was done on a voluntary basis. It was decided to move forward with the banner project while considering potential donors in the community.

Anderson-Perry Project Update: Brad Baird provided, via email, an update to the Wastewater System Project. Recycled Water Use Plan is submitted to DEQ and currently under review. The lift station work occurred this week, and was up and running by Friday evening. Also provided was a timeframe for the

remaining components of the project, which is slated to be completed by the end of 2020. The In-Take form has been submitted to BizOregon for the funding application; Brad, the City, and BizOregon will continue to work together on the submission and reimbursement of funds.

Backhoe Surplus: Mayor MacInnes opened and read six bids for the 1999 New Holland 655E Backhoe that the City has listed for surplus. The backhoe was awarded to the highest bid at \$15,885. City Recorder will call and notify all bidders of the outcome.

Herb Wright EMS Building Sign: It was presented to Council to hold the sign dedication on April 16th. Due to the current orders set by the Governor surrounding the Coronavirus, it was discussed that the date could be rescheduled if needed; but that we should move forward with setting one. Council would like to see the event take place in the early evening, as to better allow for folks to attend. During this occasion, Mayor MacInnes would additionally like to recognize Jeanne Burch and Bill MacInnes Sr for their longtime commitment to the ambulance board. It was discussed whether to recognize these members with individual plaques, or potentially a permanent plaque on the EMS building; there is still enough time to mull over and discuss this idea.

Fiber to Home (Dan Bubb): Mayor MacInnes has not heard back from Judge Morley on his recent meeting with Fiber to Home. City will continue to standby for additional information regarding the project.

Office Counter/Flooring: Additional desk options were presented to Council for review. It was requested to provide a blueprint of the proposed office layout with the new furniture before moving forward with purchase. We also received five bids for carpet installation, coming from two different contractors. Council requested carpet samples from Tim Hedman before moving forward with project.

Community Clean-up Day: Friends of Fossil has tentatively set a date for May 7th as the community clean-up day. Hoping to work with the School District to utilize the students during the event, setting a timeframe that would allow for their participation. It was discussed to have the students clean up a different time than the adults, to ensure participation from both groups.

Industrial Park: Discussion tabled until next meeting.

NEW BUSINESS:

Request for Park Use: Bank of Eastern Oregon is requesting use of the public park for their annual Easter Egg Hunt on April 11th at 10:00 a.m. Council graciously approves the request.

ABATE Street Closure Request: A.B.A.T.E. of Oregon requested the closure of 1st Street from the BEO to the Museum on May 23rd from 9:30 to 11:30 a.m. Councilor Burlingame made a motion to approve the street closure on May 23rd, 2020 for A.B.A.T.E, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Medical Director Contract: Contract was updated to read that City of Fossil shall pay Medical Director the lumpsum of the contract amount at the beginning of the fiscal year, opposed to the previous quarterly payments. Councilor Burlingame moved to approve the changes in the medical director contract, Councilor Knox-Lyon seconded the motion. Councilor Sperry abstained from vote. Motion passed by unanimous vote, with one abstained.

Purchase Request – PWD Potter: Tabled until next meeting.

Purchase Request – Fire Department: Tabled until next meeting.

ACTION ITEMS

REPORTS:

Councilor Knox-Lyon: No update.

Councilor Sperry: No parks update. The Ambulance Board discussed adjusting the medical director contract to reflect an annual payment opposed to quarterly payments, everyone was in favor. The board also held a meeting to gain clarification on the response of neighboring ambulance services when Fossils is out of service. Carol MacInnes and Mike Craig have renewed their EMT certifications in hopes of providing coverage during gaps in availability. This is short-term until the current EMT students gain their certifications in June. Additionally, the ambulance was taken in for its annual inspection.

Councilor Beckham: Not present.

Councilor Burlingame: No update on streets/planning. Councilor did attend the first Bluegrass Festival meeting at the beginning of March. Things seem to be moving right along as scheduled, they will be into Council eventually to ask permissions for street closures. One business of clarification in regards to tent camping at the baseball field; are vehicles allowed or not allowed? No vehicles will be allowed, but foot traffic and tents are graciously permitted. Mayor thanks Councilor Burlingame for taking the time to attend these meetings as the City representative.

Mayor MacInnes: Mayor attended a meeting with Grant County's Interim Emergency Manager, Dave Dobler, regarding COVID-19. They provided suggestions on planning and implementing protocols surrounding the virus. They're also providing resources and tools to first responders who may be the initial contact in some of these cases. The Mayor is appreciative of Grant County for including their neighbors, and ensuring we are being informed on the current matter. The City will continue to track and do our due diligence on keeping the citizens of Fossil informed.

City Recorder: Shared information on the Park & Relax taking place over the 4th of July weekend. It will not be a contest as in years past, but rather a place for folks to stop by whenever they can and just relax and enjoy their day; no entry fee, prizes, or judging. Also provided updated information regarding COVID-19 from Governor Brown. Reminder of arena use on March 14th for queen try-outs. Brooklynn has completed her notary application and it was accepted; the last step is to be sworn in by a notary and file for official stamp. After that the City will be able to provide notary service. There was past discussion on who to purchase flowers from for downtown Fossil, Sally would not be doing flower sales this year but Open Country in Condon will have more than enough sale. The City logo is currently being created by the designer, and should be finished by the end of the week. Attended a Cycle Oregon meeting with members of the community as well as employees of Cycle Oregon. Was provided a large overview of what was needed in the months to come, Cycle Oregon will be in the community and surrounding areas multiple times throughout the coming months. Within the next week they will be arriving to visually layout the camp, blueprinting everything to scale to figure out where things will go. They travel with a menagerie of vendors and are nearly self-sufficient. It is asked of the community to figure out means of providing volunteers to help facilitate a multitude of things; trailer load/unloading, meal site preparation, shuttling, rest/lunch stop monitoring, and other tasks. Cycle Oregon is very generous to its volunteer groups, allotting funds to each area that needs support. Mayor would like to see if the City could find ways to volunteer, in hopes of gaining funds for gateway signs. They will also have a layover day during their stay

in Fossil, this day is intended to bring the riders into the community to help with projects. The community is asked to come up with projects that up to 200 volunteers could help with. Mayor would like Brooklynn to continue going to the Cycle Oregon meetings as the representative. Friends of Fossil met in the end of February, they discussed community clean-up day and talked about dates for future Fossil Fridays. Ordinance Officer: Provided code enforcement activity document prior to meeting. Council asked for a more detailed document, Brooklynn will reach out to Deputy Hines.

COMMUNITY ISSUES/CONCERNS:

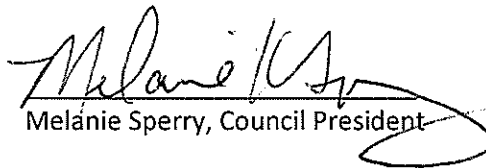
Meeting adjourned at 7:26 PM.

April 14th, 2020

Approved



Carol E MacInnes, Mayor



Melanie Sperry, Council President