

FOSSIL CITY COUNCIL
MEETING MINUTES
TELECONFERENCE
April 14, 2020

Mayor MacInnes called the meeting to order at 7:04 pm.

Council Present: Julie Knox-Lyon, Melanie Sperry, Jerry Beckham, and Cindy Burlingame.

Staff Present: City Recorder Brooklynn Griffith and Public Works Bill Potter.

Community Present:

Approve/Amendments to Agenda: Amendment to agenda with correction of action item from approval to first reading of Ordinance No. 446. Councilor Knox-Lyon moved to approve the amended agenda; Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of City Council Meeting minutes: Councilor Knox-Lyon made a motion to approve the March 12th City Council meeting minutes; Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of bills from March 12th to April 14th: Councilor Sperry made a motion to approve bills from March 12th to April 14th, 2020, Councilor Knox-Lyon seconded. Councilor Burlingame abstained from vote due to personal conflict. Motion passed by unanimous vote; one abstain.

CORRESPONDENCE:

OLD BUSINESS:

Town Banners: City was awarded a \$1,200 grant from the Condon Chamber of Commerce, as well as received a \$500 donation from Gary Gruner. An additional request was submitted to the Fossil Branch of the Bank of Eastern Oregon, currently awaiting word on that. It is the hope that the Downtown Banner Project will be complete by June 2020.

Anderson-Perry Project Update: Brad Baird provided, via email, an update to the Wastewater System Project. They are completing the draft design for the project this month, and then the City will be able to go out to bid and hopefully stay on path to complete construction this summer. Also completing the application for Business Oregon, and will continue on with the ASR project.

Herb Wright EMS Building Sign: Discussion tabled until next meeting.

Fiber to Home (Dan Bubb): GorgeNet and Wheeler County have entered into their agreement, the City has concurred that the County and GorgeNet should move forward with the project while the City squares away their Franchise Agreement.

Office Counter/Flooring: Carpet samples were provided by Tim Hedman, it was decided to go with 'Gunmetal' carpet tiles through Hedman. Will also pursue the purchase of reception desks for the office.

Community Clean-up Day: Discussion tabled until next meeting.

Industrial Park: Working on creating the road that will connect the Industrial Park and the Heights, offering an additional route of travel. There are utilities currently blocking the direct path, it would be a huge undertaking to move them. The road needs to be large enough to fit emergency vehicles, it was decided to have the road be 66 feet wide. Council suggested PWD go measure and mark out the area of the lot that would need to be used for the road; they would like measurements at the next Council meeting for review.

Purchase Request – PWD Potter: Looking to purchase a single axle utility trailer for the City. Public Works Director is currently utilizing his personal trailer to use for City business. Councilor Knox-Lyon made a motion to approve the purchase of the utility trailer, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

NEW BUSINESS:

Request for baseball field use: The Wheeler County Fair Board requested use of the baseball field during the Fair & Rodeo for the kid's games, Council approved the request.

Review Industrial Park Lot Offer: The City received a full price offer from Lawrence Larsen for the purchase of lot 9 within the Industrial Park. The intent of his purchase would be to set up an iron works or steel fabrication lot, potentially with some blacksmithing. Councilor Sperry made a motion to accept Lawrence Larsen's offer on lot 9 in the Industrial Park, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

ACTION ITEMS

Ordinance No. 446: Mayor MacInnes read into record the first reading of Ordinance No. 446, Telecommunications Network within City of Fossil. To expedite the process, a public hearing will be held on April 16th where the second reading will be done. Immediately following will be the meeting to approve the ordinance.

REPORTS:

Councilor Knox-Lyon: As the Library is still currently closed, Councilor Knox-Lyon is working through ideas of how to get folks their books. City Recorder offered assistance as she is already there in the office, willing to open the Library up for a select few hours in the week to do curbside pick-up. Councilor and City Recorder will coordinate together.

Councilor Sperry: No update. Parks Maintenance will be starting soon, they will be painting the buildings and preparing the parks.

Councilor Beckham: No update.

Councilor Burlingame: No update.

Mayor MacInnes: The weeds at the Heritage Trail may be getting to the point of needing the sickle bar mower. It was suggested that instead of loaning out the mower, the area be sprayed. The Mayor and Council President called all our utility customers in the City, reaching out to touch base and check on folks during the current pandemic; it was received well by community members! Honorable Mayor has also been making cupcakes every Tuesday for the essential workers in town!!

Public Works: Flag pole has been erected at City Hall, solar lights have been ordered to keep on the poles to light the flags. Beginning progress on getting the infield at the baseball field harrowed and maintained. Currently working at the Starr Spring boxes to get the hatches installed.

City Recorder: Have submitted the first reimbursement request to BizOregon for the Waste Water Project, \$160,000; awaiting confirmation on its acceptance. No update on Cycle Oregon or Friends of Fossil. Reminded Council to complete their Statement of Economic Interest by April 15th. There is a gentleman wanting to set up a produce stand in Fossil on Tuesdays, Council graciously approved. Mayor will work with City Recorder to get the budget completed.


Ordinance Officer: Provided code enforcement activity document prior to meeting. Council is still awaiting a new document that includes more detail.

COMMUNITY ISSUES/CONCERNS:

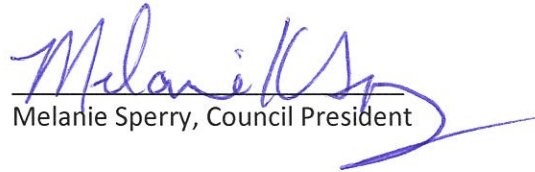
Meeting adjourned at 8:34 PM.

May 12, 2020

Approved



Carol E MacInnes, Mayor



Melanie Sperry, Council President