

FOSSIL CITY COUNCIL
MEETING MINUTES
TELECONFERENCE
November 10, 2020

Mayor MacInnes called the meeting to order at 7:00 pm.

Council Present: Julie Knox-Lyon, Melanie Sperry, Cindy Burlingame, and Jerry Beckham.

Staff Present:

Community Present: Deputy Hines and Marsha Holly.

Approve/Amendments to Agenda: Councilor Knox-Lyon moved to approve the November 10th agenda with correspondence addition; Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of City Council Meeting minutes: Councilor Sperry made a motion to approve the October 13th City Council meeting minutes; Councilor Beckham seconded the motion. Motion passed by unanimous vote.

Approval of City Council Special Meeting minutes: Councilor Beckham made a motion to approve the October 21st special meeting minutes; Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of bills from October 14th to November 6th: Councilor Knox-Lyon made a motion to approve the bills from October 14th to November 6th, 2020, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of financial statement for October 2020: Councilor Sperry made a motion to approve the financial statement for October 2020, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

Lydia Deane: Wrote a gracious letter to Council and enclosed a monetary donation to be utilized within the schools.

Brooklynn Griffith: Written resignation letter.

OLD BUSINESS:

Anderson-Perry Project Update: Tabled.

Industrial Park: Tabled.

Trunk-r-Treat: Great turnout at the Trunk-R-Treat, large involvement from the community. We had beautiful weather, and roughly 30 participants.

Ordinance Fee Schedule: Awaiting word back from Attorney Sumner.

NEW BUSINESS:

Anderson Perry – Engineering Services Agreement, ASR Project: Councilor Burlingame made a motion to approve the ASR Project Agreement; Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

PWD Purchase: Would like to request reflective jackets for Quincey and Bill. Councilor Sperry made a motion to approve the purchase of two high-visibility jackets for public works and assistant; Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote.

Small City Allotment Award: The City of Fossil was awarded \$100,000 through the ODOT Special City Allotment funds to pave Broadway St/Washington St. Council congratulates PWD Potter on his work for the grant.

Solutions, CPA Audit Report: Reviewed the audit findings and the segregation of duties with Council. The segregation of duties is hard to follow in an office the size of the City.

ACTION ITEMS:

Adopt Resolution 434 | ORS297.466, Audit Findings Plan of Action: There was an error in the preparation of the FY20 budget, prepared in June of 2019. Councilor Knox-Lyon moved to approve Resolution ORS297.466, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Intergovernmental Agreement with Wheeler County: Wheeler County overpaid the City property taxes in the amount of \$11,414.69 last year, this agreement sets forth the actions to be taken to rectify the overpayment in taxes. Councilor Knox-Lyon moves to approve the intergovernmental agreement; Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Contract for Administrative Services – Brooklynn Griffith: Councilor Sperry moved to approve the administrative services contract between the City of Fossil and Brooklynn Griffith; Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Property Abatement: Council would like to see the abatement process move forward. Deputy Hines went over the abatement procedures; property owner has been served his final warning/citation. The next step is for the property owner to report to court. Deputy Hines is working on an additional abatement property as well.

REPORTS:

Councilor Knox-Lyon: No water update. Library will be closed for Veterans Day and the board will meet next week.

Councilor Sperry: No update.

Councilor Beckham: No update.

Councilor Burlingame: No update.

Mayor MacInnes: The Mayor would like to thank Rodney Hines and Jerry Beckham for their military services this Veterans Day. Discussed the Holiday Light Contest and the Tree Lighting, which will take place December 4th.

Public Works: Absent.

City Recorder: Absent.

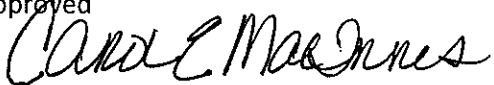
Ordinance Officer: Deputy Hines has tagged 7 cars, many were moved – but the tow company will be coming for 2 of the vehicles. Will be taking warning letters to Melanie for signature.

COMMUNITY ISSUES/CONCERNS: Marsha Holly would like to congratulate Mayor MacInnes and Councilor Burlingame on their election onto Council.

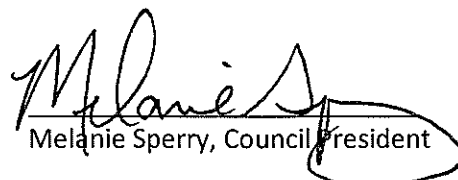
Meeting adjourned at 7:48 PM.

January 12, 2021

Approved



Carol E MacInnes, Mayor



Melanie Sperry, Council President