

FOSSIL CITY COUNCIL
MEETING MINUTES
WHEELER HIGH SCHOOL
April 13th, 2021

Mayor MacInnes called the meeting to order at 7:00 pm.

Council Present: Melanie Sperry, Jerry Beckham, and Terri Hunt.

Staff Present: Bill Potter, Cathy Goldsmith, and Lea Walker.

Community Present: Deputy Hines, Marsha Holly, Tim Milligan, Mollie Carter, Sharon Milligan, Gene Mortimore, Chad Macomber, Cathy Goldsmith, and John Smith.

Approve/Amendments to Agenda: Councilor Sperry motions to approve the April 13th agenda as amended, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Approval of March 9th City Council Meeting Minutes: Councilor Hunt made a motion to approve the March 9th Council meeting minutes with the correction of May to change to July in the Blue Grass Festival, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of bills from March 6th to April 9th, 2021: Councilor Sperry made a motion to approve the bills from March 6th to April 9th, 2021, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Approval of financial statement for March 2021: Councilor Sperry made a motion to approve the financial statement for March 2021, Councilor Beckham seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

Library Support: A community member has reached out to the budget committee and the council to continue to support the library and thanking the council for their cooperation and consideration for the budget.

OLD BUSINESS:

Anderson-Perry Project Update: ASR project is still in the design phase. Bill has received the checklist from BIZ Oregon including the contract \$750,000 and under review from Paul Sumner to bring to the upcoming council. We will be needing signatures for the reimbursement request.

Industrial Park: Tabled.

Ordinance Fee Schedule: Tabled.

Childcare: Tabled.

CARES Act: Paul Sumner is going to find access for the City of Fossil Care Act money.

Councilor Hunt said that people have told her that our web site has the wrong meeting place listed and requested we have that fixed.

Museum Roof: Visitors to town are disregarding the caution tape and continuing to proceed to the building the public is concerned about their safety. Public Works has retied the tape several times and can only do the best that he is able. Mayor MacInnes stated that if people walk on the sidewalk clearly marked with caution barricades, they are making a poor decision. PWD has bought mortar earlier this day to seal and cap the lose bricks. PWD was discussing an idea of taking lumber to the roof and winterizing the roof to last longer until the roof can be completed. The council chooses not to accept the current bid from Rutherford construction for being incomplete. The bid does not include the disposal of the product and does not meet our deadline requirements to be completed in September of 2021. Rutherford construction would like to add the cost for materials continue to rise and there is a decrease in suppliers. Council has recommended to re-open the RFP and extend the advertisement area to Central Oregon.

Gateway Signs: Councilor Hunt had two weeks to write a grant for three gateway signs into Fossil and included beautification to the City. She will know if we receive the money by April 30th.

Bluegrass Festival: The meeting was canceled the 30th of March to discuss about the Bluegrass Festival whether to have it or not. Concerns between the band members and county members regarding the virus and who is liable? Councilor Hunt voices her opinion regarding the safety measures and precautions we could take if the county chooses to pursue with the Bluegrass Festival. Councilor Hunt will keep Council updated.

NEW BUSINESS:

ABATE of Oregon: Annual campout for the 44th annual run and is asking for street closure May 29th 9:30 AM-12:00 PM. ABATE has also provided their insurance policy for the weekend campout. ABATE has asked for the portable bathrooms to be dumped into our sewer. DEQ has declined this type of waste being dumped into our lagoons so the council declined his request to dispose the sewer waste. Councilor Sperry motions to approve the street closure on May 29th 9:30AM-12:00PM, Councilor Hunt seconds the motion. Motion passed by unanimous vote.

Fossil Clean Up Day: K'Lynn with Chamber of Commerce in Condon is hosting a city clean-up day with the City of Fossil, Fossil Schools, and business owners on May 12th 10:45 AM -12:00 PM. Business owners, residents, and community members are encouraged to participate. The City of Fossil will be providing garbage bags to the community and will be serving hotdogs to the public. Councilor Hunt will check with Painted Hills Natural Beef about hot dogs, Councilor Sperry said that the Fossil School District has condiments, and we will check with the Mercantile about buns.

OCF Fund: The librarian and city recorder discussed with OCF fund the Parks and library endowment fund. Teresa Hunt has signed to reinvest in 2012 and the library would like the city recorder to sign so the library has access to the money. Deposits of the OCF Funds are deposited in December or June for the amount the OCF give us depending on the Economy a percentage around 4.5% of our current amount. The city can choose to deposit in one full deposit or split the payment for the month of December and June. Councilor Hunt motions to approve the OCF Endowment Fund be signed for the library to access once a year for the upcoming fiscal year, Councilor Sperry seconds the motion. Motion passed by unanimous vote.

Public Works Position:

Public works laborer gave his resignation letter for April 30th and is willing to work part-time until position is filled. Public Works Director asked to advertise a couple weeks in the local newspaper, City of Fossil website, and Facebook page for the Public Works Laborer position. Council said that it would be appropriate and that they would like to hire someone as soon as possible.

Physician advisor: Ambulance Physician advisor has decided to retire and Susan has found an advisor out of Prineville. The city has sent our agreement to the attorney for review and have received it back already. Dr. Boss is still overseeing the Ambulance till our new advisors agrees and signs our contract. Councilor Sperry motions to approve the Physician Advisor contract, that is approved by Mr. Sumner, Councilor Hunt seconds the motion. Motion passed by unanimous vote.

Spray Ambulance Request: Spray ambulance has requested for The City of Fossil to pay for half of the practicals for the volunteer EMTs time. Council commented that in the future, prior planning would be more appropriate. Councilor Sperry motions to approve the Spray ambulance request, Councilor Hunt seconds the motions. Motion passed by unanimous vote.

ACTION ITEMS:

Adopt |Ordinance 447 CBEC 20-Year Franchise – Second Reading by Title Only: Read by Councilor Sperry. Councilor Sperry motions to adopt ordinance 447 CBEC 20-Year Franchise, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

REPORTS:

Councilor Hunt: Summer reading program will be held by Mollie Carter and will be waiting on material to be distributed. Amber Jaeger will be hosting the public scholastic book fair for the public in May at the grade school. Points earned at the fair will be used to purchase books for the library. The library and Friends of Fossil are working with two funders for operating expenses and are currently pending. The library will know if it receives funding in May. Councilor Hunt is asking the city pay the librarian's full salary in the upcoming 2021-2022 fiscal year until the library until they can figure out a funding opportunity. Mayor has reminded Cathy to touch base with Chamber of Commerce in Condon as K'Lynn has offered assistance in the previous council meeting that was held on March 9th, 2021.

Councilor Sperry: Three EMTs have passed and received their license, the fourth one is waiting for her license. The ambulance would like to request to purchase basic medical supplies for the ambulance and two handheld radios. Community members voiced their opinions regarding whether to have one radio or two radios and council voiced the difference between needing and wanting the radios. There was a lengthy discussion on how the Ambulance gets its money, by run reimbursement and donations only. Mayor MacInnes explained that the City protects the Ambulance money and the spending. When the time comes to replace the existing Ambulance, the Ambulance fund will be decreased at least by half, if not more. The Ambulance spending has always been frugal and on a need basis. Mayor MacInnes asked Council Sperry to take the request back to the Ambulance Board and let the Council know their recommendations. The ambulance already has a radio within the vehicle. No update on Parks.

Councilor Beckham: No update.

Mayor MacInnes: Mayor asks for the ambulance to be washed more often since it represents the City of Fossil. Mayor asks the ambulance to have better communication between the ambulance coordinator and the volunteer EMTs. She asks to restart surveys for the ambulance patients, the feedback would help

improve the ambulance service to our community. She thanked the city council, city recorder, and the public works director for their hard work and dedication.

Public Works: The Public Works Director has recently spoke to Jerry Anderson about parks and they are onboard to open the bathrooms April 15th if the weather continues to warm up, and Jerry is going to start mowing the parks. PWD has not pursued the automatic sprinklers. He has been working on the little league field and has asked county to use their roller to smooth out the high spots. Shaniko Fire department started up recently and would like to enter into a mutual aid agreement with the City of Fossil's Fire department. The new engine is having pressure problems and would like to take it to Frontier for service. PWD has also requested time off for Monday through Wednesday April 19th through 22nd.

City Recorder: Reminding Council to complete their SEI form which is due April 15th. June 3rd through June 13th she will be gone for vacation. Silvia has given us a courtesy call for April 20th that she will be giving a buggy ride through town for two elderly ladies. Hannah Brown has sent multiple emails asking to post her business website for trees on the City of Fossil's website, the council politely declines. An invoice for Oregon Labor Law posters verifying with council whether or not to pay.

Ordinance Officer: Drivers for the Ambulance have spoke about creating a drivers log in the ambulance. Property on A street has sold and closed and no fines have occurred. The county has been paid and waiting for the city to be paid. Deputy Hines has apologized for an investigation taking up his time and asked for assistance from other deputies as an ordinance officer.

COMMUNITY ISSUES/CONCERNS:

Chad Macomber representing the Dig In Diner: The Dig In Diner has requested the street closure on holding an event on May 8th for First and Washington street. This will be a block party with a beer garden, cornhole tournaments, and other fun activities. Money earned will be donated to the Emergency Medical Services. The city asks for flyers to be posted so it doesn't coincide with another event and to verify with the City the liquor permit needed to host a beer garden. Councilor Hunt motions to approve the street closure on May 8th for the Dig In Diner's Block party, Councilor Sperry seconds the motion. Motion passed by unanimous vote.

Mr. Milligan: Mr. Milligan has asked about road fixture from the wastewater project and was informed the temperature of the ground needs to be above 60 degrees at least before asphalt can be poured.

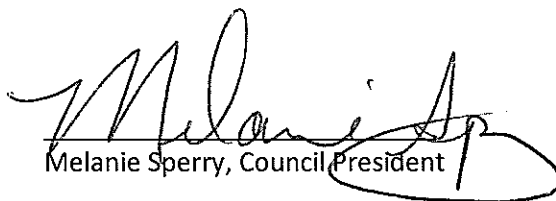
Meeting adjourned at 8:32PM.

May 11th, 2021

Approved



Carol E MacInnes, Mayor



Melanie Sperry, Council President