

FOSSIL CITY COUNCIL  
MEETING MINUTES  
WHEELER HIGH SCHOOL  
August 10<sup>th</sup>, 2021

Mayor MacInnes called the meeting to order 7:00 P.M.

**Council Present:** Melanie Sperry, Jerry Beckham, Terri Hunt, and Cindy Burlingame.

**Staff Present:** Lea Walker, Bill Potter, Mollie Carter, & Cathy Goldsmith.

**Community Present:** Mitch Elliot, Rodney Hines, & Marsha Holly

**Approve/Amendments to Agenda:** Councilor Hunt motions to approve the August 10<sup>th</sup> agenda as amended adding the MOU Fairboard under old business, Library and Schedule Employee Reviews under new business, and removing Purchase Request. Councilor Sperry seconded the motion. Motion passed by unanimous vote.

**Approval of July 13<sup>th</sup> City Council Meeting Minutes:** Councilor Sperry made a motion to approve the amended July 13<sup>th</sup> Council Meeting Minutes with corrections under the Fairboard Donation, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

**Approval of bills from July 13<sup>th</sup> to August 9<sup>th</sup>, 2021:** Councilor Burlingame made a motion to approve the bills from July 13<sup>th</sup> to August 9<sup>th</sup>, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

**Approval of financial statement for July 2021:** Councilor Sperry made a motion to approve the financial statement for July 2021, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

There was no correspondence.

OLD BUSINESS:

**Anderson-Perry Project Update:** All the paperwork for the ASR project has been submitted between the attorney and Brad. The city can now submit for reimbursements with Bizoregon. The city has just received another Engineering design invoice for \$10,000.00. The waste water project is almost all wrapped up just waiting on a new generator at the lift station, transfer switch, flow meters, and a little electrical work.

**Industrial Park:** The buyers looking at lot 216 & 217 have backed out of the purchase. The road is done, the survey done, and the new pins are in. The paperwork has been submitted to the clerk's office and sent back to Tenneson, Tenneson is waiting for a new plat map with the new acreage. The Realtor's contract was up at the end of July and she is not going to renew. She has done well for the City of Fossil and Mayor MacInnes would like to get her a thank you present for all she has done.

**Ordinance Fee Schedule:** Mayor MacInnes has asked Mr. Sumner our attorney if he would revise the Ordinance Fee Schedule to allow it to be more Fossil friendly.

**Childcare:** Tabled.

**ARPA:** The state should be starting disbursing this week. Mayor MacInnes has attended the OMA Conference in Toledo and was advised to deposit the money in the LGIP until we can make a plan. This will allow the city to gain additional interest off of the money. Counselor Hunt asked what the LGIP was and if it was included in the budget or a separate fund. Mayor MacInnes explained that LGIP is the Local Government Investment Pool. She showed Counselor Hunt the monthly statement and said that the money was in our budget.

**Museum Roof:** Public Works Director Potter said that Scott's Roofing should be starting Museum Roof project Monday August 16<sup>th</sup> and is hoping it will be completed by the next council meeting or finished within a week. After it is finished, we can open the museum and the next project will be to look at the needs on the inside.

**Gateway Signs:** The city recorder and Mr. Rumble with duplicity metal have been in contact regarding design ideas to what would represent Fossil. Craig has been busy through the last month and was able to only send over one design which was mammoth with Black Butte as the background. Suggestions from Lea could be cattle, deer, arrowheads, and the John Day River which all represent a fossil or the City of Fossil. Mayor MacInnes had ideas of a metasequoia leaf, wooly mammoth, saber tooth tiger, or the idea of a three toed horse. Councilor Sperry had the idea of a metasequoia leaf since a lot of public entities in Fossil use that design. Craig had recommended staying away from the metasequoia leaf and similar designs due to the sealing/coating of the metal. After having a lengthy discussion, consensus was to not have the church on one of the designs. Councilor Hunt will be providing Lea with an updated design and will be holding a vote at City Hall for the community members of Fossil to vote. Pictures of the two designs will be posted throughout the Mercantile, Post office, and City Hall. There will be one vote per person. People can call in to City Hall or walk in. All names and votes will be documented. Councilor Hunt asked that the choice of signs be the similar presentation (if one has the posts and flower bed, the other should as well).

**MOU Fair board:** Mayor MacInnes said that the City Attorney has written the MOU for the City's protection. Rick Shaffer has taken the MOU to the Fair board. The current Fair board has questions on the MOU and would like to meet with City Council. Counselor Hunt asked if the county court would be invited as well. Mayor MacInnes said that it would be fine but wasn't necessary. Counselor Sperry said that Commissioner Shaffer was the liaison between the county court and the fair board. Meeting date is to be scheduled soon.

#### NEW BUSINESS:

**Paving project:** Eastside has sent their bid in for our paving project. The city currently has \$100,000 from small city allotment to help pave Chase Street, Broadway, and Washington Street. We will pave Broadway up to City Hall, Washington Street from Broadway to First Street, which is between the Masonic Lodge and the school house. Then they will pave Chase Street from A St to D St to however far the city can get with the extra funds. There is a two-inch over alignment. They will come in and grind to allow a better transition. Councilor Sperry motions to accept the Eastside Paving bid for \$137,640, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

**Property Clean Up:** Mayor MacInnes proposed that the City included weed abatement in our Ordinance Schedule. This will provide property owners, whether local or absentee, an option to get their places taken care of. Mayor MacInnes said that other Cities offer this service.

**Library:** The Friends of Fossil & Library board brought to Council a purchase request for Fossil Public Library Quote from Trevor Humphreys out of the OCF account. The Fossil Public Library board would like to increase the Wifi in the Public Library. The Fossil Public would be paying for the additional cost for the internet with the grant money received for 1 year. Council Burlingame motioned to approve the Fossil Public Library board expenditures request depending on consultation with the auditor how to deliver the finances, Councilor Sperry seconded this motion. Motion passed by unanimous vote.

**Schedule Employee Reviews:** Bill Potter will be reviewed by Councilor Beckham and Councilor Sperry for his annual review. Councilor Burlingame, Councilor Hunt, and Mayor MacInnes will review Lea Walker for her six-month review. Counselor Hunt asked if more than two council members could do a review, Mayor MacInnes said that she would check, if a quorum is present, it is considered a meeting and would have to follow the ORS for public meeting law.

#### REPORTS:

**Councilor Hunt:** Kellianne started last week at the library. The new library summer hours will be 11:30 am to 5:30 pm every day. Cathy will work Monday and Tuesday, Kellianne will work Wednesday-Friday. Thank you to the Public Works for the gravel between the library and the Prindle house. Public works director will pack it the following day during watering hours.

**Councilor Sperry:** I emailed Susan regarding the ambulance. Councilor Sperry has been absent and will meet regarding radio. Councilor Sperry and Mollie briefly touched base regarding the open swim it has worked out well for the kids. Potentially doing a prepared notice while school is active and doing open swim twice a week. Thank you note to Mr. Smith for use of the bus. Councilor Hunt has brought up the idea to add new signs within the city park and within the city to point to the city park.

**Councilor Beckham:** No update.

**Councilor Burlingame:** No update.

**Mayor MacInnes:** Mayor MacInnes attended the mayors conference and was hoping to speak to the governor's team regarding what is available for the libraries for funding but the teams were not allowed to travel due to COVID. Mayor MacInnes is hoping to speak to someone at the LOC conference in October. There were not many mayors from the east side. Mayor MacInnes is working on a grant for a small/medium splash park in the city's park. Mayor MacInnes said that the Sheriff has approached her asking that the Ordinance enforcement Contract be changed to accommodate their busy times. Mayor MacInnes proposed to the Council that a minimum amount of monthly hours be required so that the citizens have consistency. The recommendation was to require a minimum of 10 hours and no more than 30 hours monthly. Councilor Sperry would like to amend the Contract with Sherriff's contract Min 10 hours maximum 30 for the total of 240 hours a year. Councilor Hunt seconded the motion. Motion passed by unanimous vote.

**Public Works:** Multiple street signs are being run over since last month. Public Works Director will move a couple of the signs in hopes that it will prevent them from being hit again.

**City Recorder:** Thanking Mayor MacInnes for helping through the auditing process. The auditors only had a couple of requests after and those were sent over.

**Ordinance Officer:** No Update

**COMMUNITY ISSUES/CONCERNS:**

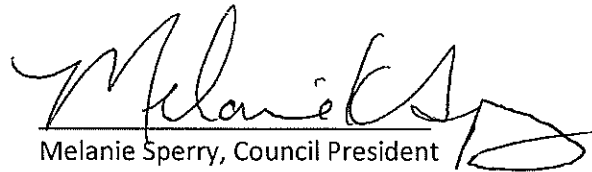
Marsha Holly had concerns regarding Sally's and Korner Café closing leaving the City of Fossil down to one restaurant.

Meeting adjourned at 8:25 PM.

September 14<sup>th</sup>, 2021

Approved

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Carol E MacInnes, Mayor

  
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Melanie Sperry, Council President