

FOSSIL CITY COUNCIL
MEETING MINUTES
WHEELER HIGH SCHOOL
July 13th, 2021

Mayor MacInnes called the meeting to order 7:00 P.M.

Council Present: Melanie Sperry, Jerry Beckham, Terri Hunt, and Cindy Burlingame.

Staff Present: Lea Walker, Bill Potter, Mollie Carter, and Cathy Goldsmith.

Community Present: Kaylee Griffith, Mitch Elliot, Amy Derby, and Riley Rice.

Approve/Amendments to Agenda: Councilor Burlingame motions to approve the July 13th agenda as amended adding the CBEC quote and two Purchase Requests, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

Approval of June 8th City Council Meeting Minutes: Councilor Sperry made a motion to approve the June 8th Council Meeting Minutes, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Approval of bills from May 11th to May 31st, 2021: Councilor Sperry made a motion to approve the bills from May 11th to May 31st, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of bills from June 1st to July 12th, 2021: Councilor Sperry made a motion to approve the bills from June 1st to July 12th, Councilor Burlingame seconded the motion. Councilor Burlingame abstained from voting due to conflict of interest with Fossil Repair. Motion passed by unanimous vote.

Approval of financial statement for April 2021: Councilor Sperry made a motion to approve the financial statement for April, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of financial statement for May 2021: Councilor Sperry made a motion to approve the financial statement for May, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of financial statement for June 2021: Councilor Sperry made a motion to approve the financial statement for June, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

Keith Gallagher Letter will be provided at City Hall for those who choose to read it.

OLD BUSINESS:

Anderson-Perry Project Update: Beam is in town tearing up the streets starting Thursday, July 15th. ASR is still currently on hold. Columbia Basin Electric quote, which is part of the ASR project, the reservoirs will need to install a booster station to isolate the pressure to the Fossil Heights. Columbia Basin's quotes were \$17,478 & \$20,000. Generator was ordered 5 weeks ago so currently still waiting for it up to 7-9 weeks. Public works is currently working on the pad and will have to bring a truck and get rebar.

Industrial Park: Deed of Dedication – Tenneson declares a vote from the council and will sign at the Clerk office to get notarized. This Deed of Dedication will allow the city to sell the last lot available since putting

the road in. Councilor Sperry made a motion to approve the Deed of Dedication, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Ordinance Fee Schedule: Finally received documents from Paul Sumner on the Ordinance fee schedule to match the states regulation and other cities. If council all agrees Paul can move forward to drafting the resolution.

Childcare: Tabled.

CARES Act: There is a hold up at the state level.

Museum Roof: Scheduled to start working August 16th-20th.

Gateway Signs: No new designs and Councilor Hunt has spoken to Craig Rumble to possibly redesign to make it more like a fossil. He was concerned about materials and deuteriation of the product. Councilor Hunt has asked for a proposal regarding the two designs for the community to vote on them. Mayor MacInnes has voiced the idea of including a fossil such as a leaf in a rock to represent the town of Fossil. She has asked that we pick one off of the poster and has requested it to match with our city seal and to continue to branch out with other ideas.

Condon Swimming Lessons: Swimming Lessons will not be happening for the City of Fossil due to the limitations given. Mollie Carter will be transporting the children to and from the Condon Swimming Pool. The city was going to rent the pool but it was in our best interest to take them to open swim. Permission slips will be needed for children being transported on the bus before entering. The bus will depart at 1:30 from Wheeler High School, children will be allowed to swim from 2pm to 4 pm, then the children will arrive at Wheeler High School at 4:30pm. This will run every Tuesday till August 10th. Children need to be 6 and up and will need to be able to touch the bottom which is 3 ft and 6 in. There will only be 14 spots on the bus available.

Fairboard Donation Request: Our Attorney has stated to make a general donation to the Fairboard and not to tag it for a specific purpose so the liability is not on the city. Terri Hunt motions to donate \$500.00 to the Wheeler County Fair and take it out of account 02-2070 of the 2021-2022 budget, Councilor Burlingame seconded this motion. Motion passed by three Councilor Burlingame, Councilor Hunt, and Councilor Sperry favor I ; Councilor Beckham voted no. Council approved the Memorandum has been presented to the county court.

NEW BUSINESS:

KC's/Fair board: KC's will be having two beer gardens one will be at the store with the BBQ oysters and the other will be at the fairgrounds. The county will sign the for the fairground's beer garden. Councilor Burlingame motions to approve the temporary sales license for KC's for the Wheeler County Fair and Rodeo weekend, Councilor Hunt seconded this motion. Motion passed by unanimous vote. The Fair will be allowed to hook up to the faucet by the livestock arena. The parade to kick off the fair will be on Saturday August 7th, setting up at 10:00 am for the lineup, the parade will start at 11:00 am. Kids games will start at 1:00 pm at the fair grounds

Purchase Request (1) - PWD has requested for a grade laser. Councilor Beckham made a motion to approve the purchase of the grade laser, Councilor Sperry seconded the motion. Most passed by unanimous vote.

Purchase Request (2)- PWD would like to purchase through TAG an install a VFD at well one which is a variable frequent drive. The VFD is to help control the speed, start, and turning off. It will help on the life of the pump. TAG had given a quote of \$6,500.00. Eventually well two would need a VFD. Councilor Sperry motions to approve the purchase of the VFD for well one, Councilor Burlingame seconds that motion. Motion passed unanimous vote.

CBEC Quote: ASR project will need to put a 3 -phase pump plus booster pumps. The City of Fossil currently has 100 amps. City will have to bring it up to 483-phase. Two quotes that were given were \$20,000 and the second was \$17,497. The difference between the prices is John Iryzk came off of Washington street going between Stockton's and installing three poles. If we come across 7th street putting a pole at the reservoir and coming across it would help save the City of Fossil money. John did high ball the quote due to increased prices. Payment would need to be paid upfront. Councilor Hunts motions to approve the CBEC quote for \$17,497, Councilor Sperry seconds it. Motion passed by unanimous vote.

Industrial lot offer 216/217: The City of Fossil received a full price cash offer on lot 216 and 217. Council is willing to accept to depending on contingencies.

Ordinance Officer: Tabled till report.

Resolution 438: Read by Mayor MacInnes. Councilor Sperry motions we adopt Resolution 438, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

REPORTS:

Councilor Hunt: The library Received a 15,000 grant from the County for an early literacy program in Fossil, Spray, and Mitchell. Work source has provided the library with a \$15,000 grant to be a partner with them that will purchase computer equipment and furniture. Work source on unemployment will be able to access their Imatch accounts, apply for jobs, and create applications. This will be beneficial to local residents so they will not have to travel such far distance to The Dalles or Madras. This will also provide online courses such as resume writing and interview skills. Friends of Fossil has interviewed three applicants for the library assistant position. The librarian has given the city recorder the paperwork for the applicant willing to hire depending on the outcome of the background check. The library is requesting the signs on the front of City Hall to be moved accurately to reflect where the library is. Friends of Fossil will be purchasing a Public Library sign that will be visible from Main St. The Friends of Fossil will be purchasing bistro tables, chairs, and do landscaping next to the building. If the city does pave the north side of the building the Friends of Fossil may be able to help with the costs. The library is growing and is curious if eventually possibly extending the building and having a community room/kids' room.

Councilor Sperry: Swimming lessons have been spoke about. Susan had nothing to report. Ambulance board will go over the quote for the radio the ambulance is wanting to purchase.

Councilor Beckham: No update.

Councilor Burlingame: No update.

Mayor MacInnes: Councilor Burlingame motions to approve the hiring of the library's recommendation depending on the outcome of the background check, Councilor Sperry seconds the motion. Motion passed unanimous vote. Fire board has requested to do a fire education for the community. Mitch Elliot has requested to involve EMS information. The meeting will be at Isobel Edwards Hall on Monday, July 19th starting at 6:00 pm.

Public Works: Water restrictions will start July 15th, with watering being allowed between 6-9 am and 6-9 pm. Council will receive a group text when restrictions apply from public works. PWD was concerned due to well 3 dropping 10 ft. Homes that currently own a well are allowed to irrigate from when they choose from their well. There was damage to sewer lagoon gate. The damage has been reporting to the sheriff's office and estimated price to repair is \$1500. The First and Adams St speed sign is gone and has been reported to the Sheriff's office. Unable to get a quote from Benita's irrigations. If we go through Census, meters will go through Ferguson, and we will have to pay TAG and Ferguson rather than just Ferguson. Ferguson will do the software but TAG will be the lead rather than the city. TAG has also sent their integrated contract for their services. The city has to put an RFP out for the request for the contract.

City Recorder: The auditing processing has just started with sending over the QuickBooks file and will be starting the engagement organizer. Solutions will be in July 21st. City Recorder has requested to purchase supplies. Purchases under \$500 does not need council approval.

Ordinance Officer: Mitch Elliot will be taking the ordinance enforcement position. Ordinance enforcement citations will be left up to justice court and going through a judge. Questions regarding the allocation of fines can come to council or Mayor MacInnes. Deputy Hines spoke to the new owners that are tearing down a house and they will be following guidelines. Deputy Hines will be helping Deputy Elliot with the transition.

COMMUNITY ISSUES/CONCERNS:

The ditch beside Haven House is unable to be mowed or weeded due to water and trash in the ditch. The culvert is not low enough to allow the water to drain constantly.

July 25th Horse Fun Day for the 4-H group at the arena. The 4-H group can access well two for water for the arena. Wednesday, August 4th after everyone is checked in the kids, friends, and family will do a kick off day at the baseball diamond for activities.

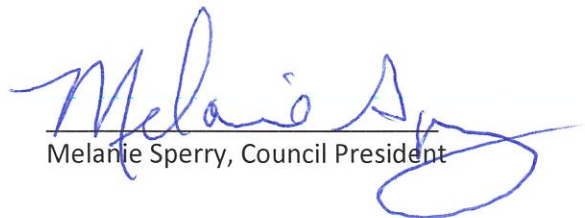
Meeting adjourned at 8:28 PM.

August 10th, 2021

Approved



Carol E MacInnes, Mayor



Melanie Sperry, Council President