

FOSSIL CITY COUNCIL
MEETING MINUTES
Wheeler High School
February 8, 2022

Councilor Sperry called the meeting to order 7:00 P.M.

Council Present: Melanie Sperry, Jerry Beckham, Terri Hunt, Cindy Burlingame, Carol MacInnes (by telephone)

Staff Present: Lea Walker, Bill Potter, Cathy Goldsmith

Community Present: Mitch Elliott, Stephen Allen, Tim Milligan, Sharen Milligan, Shawn Hawkins, Marsha Holly

Approve/Amendments to Agenda: Councilor Burlingame made a motion to approve the February 8th agenda, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Approval of January 11th City Council Meeting Minutes: Councilor Burlingame made a motion to approve the January 11th Council Meeting Minutes, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

Approval of bills from January 11th to February 7th, 2022: Councilor Hunt made a motion to approve the bills from January 11th to February 7th, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

Approval of financial statement for January 2022: Councilor Burlingame made a motion to approve the financial statements for January 2022, Councilor Hunt seconded this motion. Motion passed by unanimous vote.

CORRESPONDENCE:

OLD BUSINESS:

Anderson-Perry Project Update: Generator has arrived for the lift station. The city is waiting on the electrical contractor to wire in the generator, after that the Wastewater project will have a week worth of work before it is finished.

ASR project is currently on hold due to the availability and cost of materials.

Generator installed at well 3 and currently running once a week.

Ordinance Fee Schedule: Refer to action items.

ARPA: Report deadline is April 30th. Councilor Sperry requests a list from the Public Works Director for infrastructure for the City of Fossil. Councilor Hunt requests to see the updated email regarding the guidelines of the ARPA funds. Lea will send the last updated email out to all of council.

Museum interior repair: RFP has been sent to the Times-Journal and to a local contractor who may be interested in the project. The bids are due the day before the next council meeting in March.

MOU Fair Board: Mayor MacInnes was able to discuss with Fairboard Chair member Kaylee-Griffith. The concern was the preparation/tear down deadlines extending it from the 3 days to a month. This agreement will become a permanent agreement instead of an annual unless changes are requested.

NEW BUSINESS:

"If I were a mayor..." Contest: The schools have been forwarded the information regarding the "If I Were a Mayor..." contest. Mollie Carter, a teacher at the local high school, has raised a question if prizes would be available. Mayor MacInnes would appreciate if the students participated. Councilor Hunt requests that Mayor MacInnes visits the school to present her enthusiasm for the contest. The winner will be able to attend the OMA conference with Mayor MacInnes.

Employee Evaluations-Public Works and City Recorder: Councilor Burlingame and Mayor MacInnes will evaluate Lea Walker, city recorder. Councilor Hunt and Councilor Beckham will evaluate Eddie Potter, public works employee.

Shawn Hawkins-Introduction & OLCC Permit:

Shawn Hawkins, co-owner of Tiger Town Brewing Company in Mitchell bought the restaurant building owned by Will Bowerman in the City of Fossil. Mr. Hawkins will be renovating the building to become a steak house, pub, and an extra meeting/conference space for a variety of events. May 1st is his projected opening date. Mr. Hawkins has brought his OLCC application and will need the City's approval. In the past 25 years Mr. Hawkins has had no infractions. Councilor Hunt has asked if the new diner will have video lottery machines and he indicated that he plans to. He further indicated that brewing activity will take place at this location. Mr. Hawkins has been and will continue to be in close communications with our Public Works Director in the process of setting up the brewery. The new restaurant's name will be "The Royal Stag". Business updates will be available through social media platforms on Facebook and Instagram. Councilor Hunt made a motion to approve the OLCC Premise License, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

ACTION ITEMS:

Acceptance of Bids: No bids were received.

Adopt Resolution No. 440 | A resolution adopting fee schedules for the City of Fossil amending the comprehensive fee schedule: Councilor Sperry read Resolution No. 440. Councilor Beckham made a motion to adopt resolution No. 440, Councilor Sperry seconded this motion. Motion passed by unanimous vote.

Adopt Resolution No. 441 | Necessary transfers from unanticipated PERS expenses: Councilor Burlingame read Resolution No. 441. Councilor Hunt made a motion to adopt Resolution No. 441, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

Adopt Resolution No. 442 | Necessary transfers from unanticipated library income: Councilor Sperry read resolution No. 442. Councilor Burlingame made a motion adopt Resolution No. 442, Councilor Hunt seconded this motion. Motion passed by unanimous vote.

Matters of Record: Councilor Burlingame made a motion to approve the Matters of Record, Councilor Hunt seconded this motion. Motion passed by unanimous vote. Councilor Sperry would like councilors to think about another position of code enforcement.

Appoint Budget Committee/Budget Officer: Councilor Burlingame made a motion to approve Lea Walker as the City of Fossil's Budget officer for fiscal year 22-23, Councilor Sperry seconded this motion. Motion passed by unanimous vote.

Councilor Hunt made a motion to approve the current Budget Committee members, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

The City of Fossil currently has a vacant position for a budget committee member. The City of Fossil will post on our Facebook page, Website, and in the Times-Journal. The Times-Journal has offered to include the vacant position in an article already being planned.

Budget Calendar FY 2022-2023: Councilor Sperry read the Budget Calendar for Fiscal year 2022-2023. Councilor Burlingame made a motion to approve the Budget Calendar for Fiscal Year 2022-2023, Councilor Sperry seconded the motion. Motion passed by unanimous vote.

REPORTS:

Councilor Hunt: Thank you to the public works for putting the sign up. The library is in the process of replacing the yellow "open" flag with a sandwich-board as the flag continues to break. Cathy has continued to work on a program called Libraries Transforming Communities. The library will hold a public meeting in the spring asking for the community's input on how they can meet the needs of the community. The meeting will be an open meeting but invitations will be sent to council members as well. The computer classes have been extended to spring, Monday and Friday from noon to one. The library will be reviving the High Desert 5K as a fundraising event for the library.

Councilor Sperry: The radio has been reprogrammed and Deputy Hines will be picking it up Thursday. Susan has been out on medical. Councilor Sperry would like to mention she appreciates everyone who has stepped with the ambulance in her absence. Undersheriff Elliott has been approved by the county to purchase 11 AEDs for each ambulance in the county. Undersheriff Elliott has also looked into grant funding and other partners for a life pack.

Councilor Beckham: No update.

Councilor Burlingame: No update.

Mayor MacInnes: Mayor MacInnes will be attending the OMA conference March 4th in Salem. She was appointed onto the legislative committee and will keep the City of Fossil updated as LOC leadership changes.

Public Works: Capeco has received funding from ARPA and has started a program for low-income households to assist with utility payments. Paul Sumner the city's attorney has reviewed the contract and has no concerns for the City of Fossil contracting with Capeco. Councilor Hunt made a motion to approve the contract agreement with Capeco, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

City Recorder: The City of Fossil Community Clean Up Day will be hosted on Thursday, May 19th. The city will be in contact with Condon Chamber of Commerce to organize the event.

Reminder to fill out your SEI forms when you receive your email.

Ordinance Officer: Undersheriff Elliot has been in a court monitoring phase. Undersheriff Elliot has asked city council to potentially revising Ordinance No. 417 for clarification on a 14-day period. He would also like to discuss with city hall permitted RV locations. Councilor Sperry recommends the City of Fossil withhold a work session.


COMMUNITY ISSUES/CONCERNS:

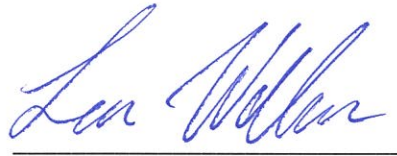
Marsha Holly has asked the City of Fossil to prepare for the bicyclists in September as we are one of their overnight locations. Lea will reach out to the cyclists to prepare for their arrival.

Meeting adjourned at 8:02PM.

March 8th, 2022

Approved


Melanie Sperry, Council President


Lea Walker, City Recorder