

FOSSIL CITY COUNCIL  
MEETING MINUTES  
Jeanne Burch Building  
May 10, 2022

**Mayor MacInnes** called the meeting to order 7:00 P.M.

**Council Present:** Melanie Sperry, Jerry Beckham, Terri Hunt, Cindy Burlingame, Carol MacInnes

**Staff Present:** Lea Walker, Bill Potter

**Community Present:** Gene Mortimore, Anne Mitchell, Sharen Milligan, Chad Macomber, Marsha Holly, Rodney Hines

**Approve/Amendments to Agenda:** Councilor Burlingame made a motion to approve the May 10<sup>th</sup> amended agenda, adding ABATE and Korner Café in new business, moving the ordinance enforcement report into correspondence. Councilor Sperry seconded the motion, motion passed by unanimous vote.

**Approval of April 12<sup>th</sup> City Council Meeting Minutes:** Councilor Sperry made a motion to approve the March 8<sup>th</sup> City Council Meeting Minutes, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

**Approval of bills from April 12<sup>th</sup> to May 9<sup>th</sup>, 2022:** Councilor Sperry made a motion to approve the bills from April 12<sup>th</sup> to May 9<sup>th</sup>, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

**Approval of financial statement for April 2022:** Councilor Sperry made a motion to approve the financial statement for April 2022, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

**Senior Meal Site Letter:** Read by Mayor MacInnes

**Letter of Resignation- Paul Sumner City Attorney:** Read by Mayor MacInnes. Councilor Sperry made a motion to purchase a gift of appreciate for services rendered with a cost of up to \$50, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

**Ordinance Enforcement:** Review in reports.

OLD BUSINESS:

**Anderson-Perry Project Update:** Worked over the design for the ASR with Brad. The City of Fossil is closing out the Wastewater project.

**ARPA:** Move to action items on Resolution No. 443.

**Museum interior repair:** Mr. Goldsmith will be postponing the interior repairs until the weather warms up.

**Cemetery:** Jon Hankins has sent over the preliminary title reports for Paul Sumner to review.

**RFP- Auditing Firm:** Acuity submitted a bid for the amount of \$14,500 which is similar range to the City of Fossil's previous auditing firm. Councilor Burlingame made a motion to accept the bid from Acuity for auditing services. Councilor Hunt seconded this motion. Motion passed by unanimous vote.

**Cycle Oregon/Bluegrass Festival:** Bluegrass Festival will be starting Friday till about noon on Sunday. There will be many activities to participate in. There is a Camp and Jam on Friday that will be open to the public to attend. There will a various of performances from 4-9 pm. There will be no parade, camping will be at the fairgrounds, and the high school. There will be ads, a signup sheet online to gather a head count. Councilor Burlingame will be in contact with the Fairboard secretary to coordinate the camping at the fairgrounds and ball field. Use of the schoolhouse park for jamming will be acceptable, but the Council noted that quiet hour begins at 10:00 PM in the City of Fossil.

**Cycle Oregon-** Cycle Oregon will be in Fossil for two nights in September. The days will be Monday the 12<sup>th</sup> and Tuesday the 13<sup>th</sup> setting camp at the fairgrounds and the high school athletic field. The set up with begin Sunday the 11<sup>th</sup> and tear down Wednesday the 14<sup>th</sup>. There will be paid positions available to the public in assistance with Cycle Oregon. Councilor Burlingame will also help coordinate camping for cycle Oregon if they want to use the ball field. They will require potable water and a disposal place for the grey water. They typically use about 32,000 gallons of water. Grey water will be about 35,000 gallons to dump. The cyclists are available on the full days to assist the Fossil with any community projects, maintenance, creek clean outs, etc. There are currently 900 cyclists registered and 1200 is the cut off. Contact Anne Mitchell regarding any questions, comments, and projects.

#### NEW BUSINESS:

**OLCC Permit Fossil Fridays Kaylee Griffith:** KC's Country Value has requested to have a beer garden during the Fossil Fridays. Councilor Hunt made a motion to approve the OLCC permit for Fossil Fridays, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

**Use of T-Ball Field- Wheeler County Fair Board:** Kaylee Griffith, on behalf of the Wheeler County Fair Board, is requesting permission to use the T-ball field for a bouncy house and kid's games for the fair and rodeo on August 12<sup>th</sup>/13<sup>th</sup>. Permission was granted by City Council for the use of the t-ball field.

**City of Fossil Attorney:** Paul Sumner has resigned from this position, and he has referred the City to Jered Reid as a potential, interested replacement. Mr. Sumner has drafted an RFP but mentioned that it is not a requirement. The Council discussed the desire to get more information on Mr. Reid before making a decision.

**DOXO- Utility Payments:** DOXO is a card processing system like the PayGov system that the City currently uses. DOXO has offered a 3% fee match to the PayGov rate; and they offer ACH payments that PayGov does not currently offer. Lea will look further into surrounding cities who use their services.

**Food Trailer:** Brandi Rice was not present for the meeting. She has requested to park her food trailer semi-permanently in front of the city park or the pocket park. The City has tabled this matter until Ms. Rice is present.

**ABATE:** The annual motorcycle event requests street closure on Saturday May 28<sup>th</sup> from 9am on till 12pm on 1<sup>st</sup> to Washington. The City Council granted permission for the street closure.

**Korner Café:** There is a potential buyer for Korner Café. The gentleman who is interested was curious if the City of Fossil would allow the Café to use the Pocket Park for overflow customers. The City of Fossil Pocket Park is a public park and does not grant business exclusive permission for its use. The park is open to the full public, at all times. For overflow there is room on the sidewalks for seating as long as it remains ADA accessible; meaning the distance between seating to the edge of the sidewalk is sufficient for wheelchairs to pass safely. The City is always excited for any new business to come in.

ACTION ITEMS:

**Resolution No. 443. ARPA:** Read by Mayor MacInnes. Councilor Sperry made a motion to adopt Resolution No. 443, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

**Appoint Budget Committee Position No. 5:** Councilor Burlingame made a motion appoint Mike Smith; Councilor Hunt seconded the motion. Motion passed by unanimous vote.

REPORTS:

**Councilor Hunt:** A community conversation was well intended to make the City of Fossil Library more usable for patrons. The summer reading program will begin June 15<sup>th</sup> and will be led by Cathy and Kelli. The grades 1-3 Friday 12:30- 1:30, 4 & up 1:30-2:30 pm, lower 1<sup>st</sup> grade kids will be Saturday 10 am- 11am. During Fossil Fridays the Fossil public library will be setting a table up to help educate the community on the programs offered through the library, summer hours, etc. The Friends of Fossil Library has applied for two grants one from the State of Oregon and one from Oregon Community Foundation. The OCF will be awarded in August if they receive it.

**Councilor Sperry:** Susan has mentioned it's the renewal time for the agency and will complete it by the end of the month. Deputy Hines will be leaving the Fossil Ambulance. Mollie carter interested in the summer swim program and will be contacting Kathryn Greiner again.

**Councilor Beckham:** No update.

**Councilor Burlingame:** No update.

**Mayor MacInnes:** OMA – If I were mayor contest. Nola McGreer won first place for the City of Fossil contest, with a total of four students participated in the contest. Nola's entry further won second place at the state level of the middle school contest. Her prize for placing 2<sup>nd</sup> is \$300 from Oregon Mayor's Association.

The budget meeting will Monday, May 16<sup>th</sup> at 5:30 pm.

**Public Works:** The lift station has been electrical issues. Tag has been fixing the issues and the cost will be \$1500.00. Water restrictions will begin June 1<sup>st</sup> starting with 6-9 am and 6-9 pm. The burn ban will be in effect June 1<sup>st</sup>.

Requesting June 8<sup>th</sup> and 9<sup>th</sup> off.

Due to the lack of volunteers the rating for the fire department will go up. This will, in turn, cause residents' fire insurance rates to rise.

**City Recorder:** Community Clean Up Day is May 19<sup>th</sup> 10:45 am- 12:00 pm. Public Works and the businesses tend to start cleaning up before the event as it may fit their schedules differently than the schoolkids. Fossil Mercantile has donated buns and chips, Painted Hills Natural Beef donated German Sausages, and Fossil School District will be providing condiments, boats, water, and will be grilling the sausages for this event.

The Budget Committee Meeting will be May 16<sup>th</sup> at 5:30pm in the High School Gym.

**Ordinance Officer:** Undersheriff Elliot was the primary until April 15<sup>th</sup>, Deputy Hines took over for this month and has been working violation letters to those who have violated the code enforcement. Deputy Hines has been communicating with Paul Sumner regarding vacant property with code enforcement violations. There has been discussion with previous owners on the residence and the code violations.

**COMMUNITY ISSUES/CONCERNS:**

Meeting adjourned at 8:03 PM.

June 14<sup>th</sup>, 2022

Approved



Lea Walker, City Recorder



Melanie Sperry, Council President