FOSSIL CITY COUNCIL

MEETING MINUTES

Jeanne Burch Building

July 12, 2022

**Mayor MacInnes** called the meeting to order 7:00 P.M.

**Council Present:**  Melanie Sperry, Jerry Beckham, Cindy Burlingame, & Terri Hunt.

**Staff Present:**  Lea Walker, Bill Potter

**Community Present** Krista Hamilton, Steven Tripp, Chad Macomber, & Jackie Brown via Zoom,

**Approve/Amendments to Agenda:** Councilor Burlingame made a motion to approve the July 12th amended agenda, adding parks attendant into action items. Councilor Sperry seconded the motion, motion passed by unanimous vote.

**Approval of June 14th Budget Hearing Minutes:** Councilor Sperry made a motion to approve June 14h Budget Hearing Meeting Minutes, Councilor Burlingame seconded the motion. Motion passed by unanimous vote.

**Approval of June 14th City Council Meeting Minutes:** Councilor Sperry made a motion to approve the June 14th City Council Meeting Minutes, Councilor Hunt seconded the motion. Motion passed by unanimous vote

**Approval of bills from June 14th to July 11th, 2022:** Councilor Sperry made a motion to approve the bills from June 14th to July 11th, Councilor Beckham seconded the motion. Councilor Burlingame abstained from voting. Motion passed by majority vote: Aye, Councilor Hunt, Councilor Sperry, & Councilor Beckham.

**Approval of financial statement for June 2022**: Councilor Burlingame made a motion to approve the financial statement for June 2022, Councilor Hunt seconded the motion. Motion passed by unanimous vote.

CORRESPONDENCE:

OLD BUSINESS:

**Anderson-Perry Project Update:** The blueprints are almost complete on the Wastewater project. Brad has almost completed the ASR design. The ASR project is on hold due to the cost of materials being over the City of Fossil budget. There was discussion with Anderson Perry to include the install of a aerator at well one pump station.

**Museum interior repair**: The project is complete.

**Cemetery:** The city attorney has reviewed the title reports and the outcome was good. The city will move forward with the transition.

**Launa Wing| Neighborhood Bulletin Board:** The Zoning ordinance will be forwarded to the city attorney for revision to ensure no amendment is violated.

**Schedule Work Session:** A work session is not needed and will not be sent to the attorney for revision.

NEW BUSINESS:

**Possible Changes to Prescribing Rules – Terri:** The council will review/edit an ordinance prescribing rules to govern city council meetings and proceedings.The council will schedule a work session at the August meeting for a September date.

**Community Development Funds:** The City of Fossil signed an agreement on the Community Development Funds to receive the $166,600. Public Works has asked if there are any guidelines on the use of the funds and it is very broad for community development.

**Measure 109- Psilocybin:** Schedule a regular meeting on August 15th to approve the ordinance, resolution, and ballot title to the voters.

**Gene Cossitt- Ordinance:** Absent.

ACTION ITEMS:

**Employee Handbook- Add Holiday:** Councilor Hunt made a motion to add Juneteenth into the Employee Handbook, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

**Purchase Request- Electrical Upgrades on Well 2:** TAG has submitted a quote for upgrading the electrical panel in Well 2. Councilor Sperry made a motion for the purchase request for electrical upgrades, Councilor Burlingame seconded this motion. Motion passed by unanimous vote.

**Appoint Chris Stanley| Planning Committee:** Councilor Burlingame made a motion to appoint Chris Stanley and Jackie Brown to the planning committee, Councilor Hunt seconded this motion. Motion passed by unanimous vote.

**Appoint Jackie Brown | Planning Committee:** Councilor Burlingame made a motion to appoint Chris Stanley and Jackie Brown to the planning committee, Councilor Hunt seconded this motion. Motion passed by unanimous vote.

**Parks Attendant:** One application for the parks position was received. Councilor Sperry made a motion to hire Chris Stanley as our park’s attendant, Councilor Hunt seconded the motion. Motion passed by unanimous vote. The starting wage for the parks attendant will be $15 an hour.

REPORTS:

**Councilor Hunt**: The summer reading program received around 46 students a week. Smoky the bear will be visiting the library this month. Volunteers from the library have started a reading program at Haven House reading to the elderly one week each month.

**Councilor Sperry:** No update from the ambulance. Open Swim has been occurring weekly receiving 10 students typically each trip.

**Councilor Beckham:** No update.

**Councilor Burlingame**: First meeting with the Fairboard as a council member. A vacancy in the Fairboard occurred and will applying for the vacant position.

**Mayor MacInnes**: Fossil Friday will be happening July 15th. K’Lynn with the Frontier Chamber of Commerce has asked that the community swing in to view the event and walking through will take less than 10 minutes. Please be patient with The Royal Stag as they recently opened.

**Public Works:**  August 30th a public hearing will take place discussing a zoning change at the Royal Stag. Eastside paving has pushed back the City of Fossil till August. The City of Fossil did forfeit the second special city allotment to re-apply for the $250,000. Gateway signs have been ordered and paid. The City of Fossil will still need to purchase materials such as posts, rock, cement, etc. The wooden sign will need to be moved to the corner of Broadway and First.

**City Recorder:** Auditing firm will be at City Hall July 14th. The City Recorder will attend training at the OCCMA conference July 19th- 22nd and the OAMR conference September 27-30th.

**Ordinance Officer**: Absent.

**COMMUNITY ISSUES/CONCERNS:**

Meeting adjourned at 7:55 PM.

August 9th, 2022\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved

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Carol E MacInnes, Mayor Melanie Sperry, Council President