

MEETING MINUTES
Jeanne Burch Building
October 11, 2022

Mayor MacInnes called the meeting to order 7:00 P.M.

Council Present: Jerry Beckham, Cindy Burlingame, Terri Hunt, & Melanie Sperry.

Staff Present: Lea Walker, Bill Potter, Kirk Fatland.

Community Present Mike Smith, Marsha Holly, Julie Knox, Chad Macomber, Shawn Hawkins, Joely Jaeger, Joe Jaeger, Randy Jaeger.

Approve/Amendments to Agenda: Councilor Hunt made a motion to approve the October 11th as amended: scheduling work session in old business and Fossil Fuel in new business. Councilor Sperry seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Approval of September 13th City Council Meeting Minutes: Councilor Sperry made a motion to approve the September 13th City Council Meeting Minutes, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Approval of October 10th Work Session Meeting Minutes: Councilor Hunt made a motion to approve October 10th Work Session Meeting Minutes, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Approval of bills from September 13th to October 10th, 2022: Councilor Sperry made a motion to approve the bills from September 13th to October 10th, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Approval of financial statement for September 2022: Councilor Hunt made a motion to approve the financial statement for September 2022, Councilor Sperry seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

CORRESPONDENCE:

OMA Thank You Letter: Read by Mayor MacInnes. The OMA place the "IF I Were mayor..." artwork on the OMA cards. The OMA contest has started for this year and the previous year Nola had won first place in Fossil and second at the state level. Nola received a cash price from the city and the state.

Email: Mayor MacInnes read the two emails from a citizen in Fossil. The email had a list of concerns. After inviting him to council he requested to retract his email but stated that the culverts need to be cleaned and hydrants need to be checked. His original concern was regarding a purchase request of a street sweeper and maintenance not being done on culverts and hydrants. Culverts were previously cleaned out by ODOT and not the city. The hydrants do get checked by annually by the fire department. A follow email will be sent will his concerns addressed.

OLD BUSINESS:

Anderson-Perry Project Update: No new update.

Cemetery: The Deed was previously corrected today and will sign with Douglas Elder at the County.

Community Development Funds: Recommendation was to put \$146,666 to fix the aerators as a priority and to budget the rest for the next fiscal year and use the \$20,000 to spend towards a beautification/splash pad. Councilor Burlingame made a motion to move \$146,666 to infrastructure to fix the aerators, \$10,000 to the parks for a splashpad/pump park, \$10,000 to the street fund for the downtown beautification project, Councilor Hunt seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Volunteer Appreciation BBQ: Rescheduling the Volunteer appreciation BBQ to Nov 16th at 5:00 pm at Isobel Edwards Hall depending on availability. Come show your appreciation for the city volunteers. Flyers will be posted through town and it will be posted on Facebook.

Schedule Work Session: Recommendation to use the new LOC model and the draft ordinance in the next work session. Hold off on the scheduling till workshop for elected essentials and mayors.

NEW BUSINESS:

Ambulance Stipends: The ambulance board discussed stipends for Fossil EMT's and drivers that transport patients to the hospital. Transports will allow 2 EMTS @ \$100 per person and \$50 for a driver. Councilor Hunt had asked who pays for training, Mayor MacInnes said that the ambulance pays for all training. Bill Potter discussed that the city has not paid for his training. The city discussed reimbursing him for his training to be a certified EMT. Councilor Burlingame made a motion to approve the ambulance board's recommendations for stipends, Councilor Hunt seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Fossil Fuel: DEQ requests that Fossil Fuel replace their storage tanks and Fossil Fuel requests that the city assist to find them funding. Mayor MacInnes will help find them a grant and communicate with DEQ regarding the upgraded tanks. Once a resource is found, Mayor MacInnes will supply the Homers with contact information for those resources.

ACTION ITEMS:

Purchase Request (Street Sweeper): The offer was brought to the City from Jaeger Enterprise that a used street sweeper was for sale. They offered to sell it for \$12,000 located in Fossil which has been drove by the public works already. A list is provided of comparisons to other costs of street sweepers and the location of the street sweeper. The city previously has rented the street sweeper from the county for \$85/hr and depends on availability. Councilor Burlingame made a motion to approve the purchase of the street sweeper, Councilor Beckham seconded the motion. Motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Tenneson Staff Report – Proposal of Zoning Change: Kirk Fatland made a staff report for a zone change for the lot behind The Royal Stag which is zoned residential but needs to be rezoned as it is used as

commercial. The planning committee makes the recommendation to rezone the residential lot as a commercial lot. Councilor Burlingame made a motion to accept the planning committee's recommendation to accept the rezone the property. Councilor Hunt seconded the motion, motion passed by unanimous vote (aye: Councilor Hunt, Councilor Sperry, Councilor Jerry, Councilor Burlingame, no: none).

Ambulance Stipends: Discussed in new business.

REPORTS:

Councilor Hunt: Cathy participated in attending the Wyden Town Hall and libraries were at the top of his list for funding. The times-journal had an article in the newspaper regarding the upcoming Friends of Fossil annual meeting. Students in k-12 will be participating in a halo read challenge that is all online. Once they participated their name will be placed in a drawing. The prizes are a \$20 gift certificate to Condon Local \$25 for middle and high school students, and a gift certificate for each grade level. Friday nights are movie nights at the library for the month of October. The Friends of Fossil is hosting their annual meeting at the Isobel Edwards Hall Tuesday October 18th. All the statistical reports for the state have been completed. See's candy is available for sale at the library and a sale of 5 lollipops for \$5 is currently going on. Mayor MacInnes stated that she had read an article in the paper that the library was going to remodel the building. She requested that the library be mindful that the library resides in the city owned building and any requests for remodeling be brought forth to the city for approval/no approval for renovations. A report should be made available at that time on whether or not the city can sustain the incurred costs of the expansion. What additional costs might there be to the city, insurance, utilities and can the city afford them. The library will be hosting the holiday Bazaar in December.

Councilor Sperry: No update.

Councilor Beckham: No update.

Councilor Burlingame: No update.

Mayor MacInnes: Attended the LOC conference and partaking in the Homeless/Houseless/affordable housing taskforce. Fossil is being recognized for our community and our mayor. During the LOC conference, in a group of 450 plus attendees, Fossil and the mayor were recognized. Mayor MacInnes stated that Fossil is exposed and has momentum for funding at the moment. If you are looking into a grant, apply for it now. Mayor MacInnes has a special ask to the legislative session to request up to 2 million dollars for a capital project. The housing is looking at a 2-3-bedroom cottage clusters and the purchase price is possibly 30% of your wages. Mayor MacInnes is working with Wheeler County in finding property for these houses. Fossil will hopefully be receiving \$50,000 yearly for affordable housing, abatement, shelters etc and the capital project if approved with the legislature. Mayor MacInnes attended a reception dinner at the governor's house and was recognized while attending.

Public Works: The burn ban was lifted October 1st. The Fossil Fire chief recommends not burning at the moment. If a rash of incidents occur the burn ban will be placed back on. Starting the middle of October, the Public Works will begin winterizing the parks and public restrooms but will open back up for the Trunk or Treat. Parks attendant last day was September 30th. The SCADA system quote was extremely high and the city will have to decline at the moment. The city will need to find an off-site auto dialer. Request time off the week of 24-28th. Besides Monday will be meter reading. Request Nov 4th to the 14th.

Checks will be checked daily by the Public Works during his time off and missing the Nov 8th city council meeting. State Trooper discussed the blue tongue disease in the deer declining the deer population.

City Recorder: Read Craig Rumble text message update in regards to the Wooley Mammoth sign. Understanding the text message, it is understood that all signs are cut and one is painted. Attended the OAMR conference attached is a certificate of hours attended in education sessions. Two sessions I will receive education points for to receive my CMC. It was a wonderful opportunity to network and learn about the job duties that I possibly missed when training. I utilized the OAMR listserv and reaching out to city recorders who are recognized on state level. Thank you to council for allowing me to attend these educational conferences. Participating in the trunk or treat for the Hocus Pocus theme. Will be creating minions at the city hall. Creating a trick or treat signup sheet that will allow parents/guardians to know the addresses partaking in handing out treats. Signup sheets will be posted throughout town. Mayor MacInnes said that is great opportunity she is networking and meeting resources she could use.

Ordinance Officer: Mike Smith is now the ordinance enforcement officer. Mitch will remain a few open cases that he will finish up. Mike will follow up on the Jay Street burning complaint and driving complaint. There has been an increase in golf cart/side by side usage on Main and First Street. This has raised a safety concern for the council. There will be an educational period before enforcing.

COMMUNITY ISSUES/CONCERNS:

Marsha Holly: All is good.

Meeting adjourned at 8: 29 PM.

November 8th, 2022

Approved



Carol E MacInnes, Mayor

Melanie Sperry, Council President

CITY OF FOSSIL
Transaction List by Vendor
 October 11 through November 7, 2022

Type	Date	Num	Memo	Account	Split	Credit
Angi Humphreys						
Check	10/31/2022	2202		60-1020 · AMBULA...	60-2234 · EMT...	50.00
Check	10/31/2022	2203		60-1020 · AMBULA...	60-2234 · EMT...	50.00
Check	10/31/2022	2204		60-1020 · AMBULA...	60-2234 · EMT...	150.00
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	100.00
Baker County Library District						
Check	10/25/2022	11174		BEO · CHECKING ...	03-2160 · Libra...	1,492.00
BOX R						
Check	10/20/2022	11170	X	BEO · CHECKING ...	-SPLIT-	146.50
Business IT Solutions						
Check	11/07/2022		I	BEO · CHECKING ...	02-2015 · City ...	100.00
Carol MacInnes						
Check	10/20/2022	2200	R	60-1020 · AMBULA...	60-2234 · EMT...	228.00
COLUMBIA BASIN ELECTRIC COOP.						
Check	11/04/2022		I	BEO · CHECKING ...	-SPLIT-	1,903.98
Department of the Treasury						
Liability Check	10/31/2022	online	9	BEO · CHECKING ...	-SPLIT-	2,822.56
Don Peterson						
Check	10/26/2022	11175	I	BEO · CHECKING ...	40-2250 · Stre...	1,800.00
FERGUSON WATERWORKS						
Check	10/31/2022	11178	I	BEO · CHECKING ...	-SPLIT-	2,395.51
Check	10/31/2022	11182	I	BEO · CHECKING ...	-SPLIT-	4,620.53
FirePro, LLC						
Check	10/31/2022	11183	A	BEO · CHECKING ...	-SPLIT-	1,394.50
Check	10/31/2022	2201	A	60-1020 · AMBULA...	60-2023 · Sup...	21.00
FOSSIL FUEL						
Check	11/07/2022		Oct 06 2022	BEO · CHECKING ...	40-2275 · Stre...	330.02
Check	11/07/2022		Oct 06 2022	60-1020 · AMBULA...	60-2232 · Fuel	95.53
Frank Jaeger						
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	50.00
Gorge Networks						
Check	10/20/2022	11171		BEO · CHECKING ...	-SPLIT-	188.44
J & S Services						
Check	10/31/2022	11180	I	BEO · CHECKING ...	30-2230 · Sew...	99.98
Jaeger Enterprises, LLC						
Check	10/20/2022	11169	I	BEO · CHECKING ...	40-3071 · Equi...	12,000.00
Joan Field						
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	100.00
LAWSON PRODUCTS						
Check	10/26/2022	11177	I	BEO · CHECKING ...	20-2003 · Wat...	282.80
LEAGUE OF OREGON CITIES						
Check	11/04/2022		R	BEO · CHECKING ...	00-2170 · May...	95.00
Oregon Department of Revenue						
Liability Check	10/31/2022	online	0	BEO · CHECKING ...	24000 · Payroll...	840.00
Liability Check	10/31/2022	online	0	BEO · CHECKING ...	-SPLIT-	278.57
Liability Check	10/31/2022	online	0	BEO · CHECKING ...	24000 · Payroll...	12.61
Sandra Speer						
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	50.00
Susan Moore						
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	100.00
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	200.00
The Automation Group						
Check	10/31/2022	11181	I	BEO · CHECKING ...	-SPLIT-	8,910.00
TMG Services						
Check	10/31/2022	11179	0	BEO · CHECKING ...	-SPLIT-	4,533.64
Wheeler County Landfill						
Check	11/07/2022		Oct 06 2022	BEO · CHECKING ...	40-2270 · Stre...	24.00
William Potter						
Check	11/07/2022		A	60-1020 · AMBULA...	60-2234 · EMT...	200.00
Xerox Financial Services						
Check	10/26/2022	11176	3	BEO · CHECKING ...	02-2090 · City ...	119.13

