

MEETING MINUTES  
Jeanne Burch Building  
March 14, 2023

**Mayor Hunt** called the meeting to order 7:00 P.M.

**Council Present:** Cindy Burlingame, Chad Macomber, Tim Milligan, Carol MacInnes.

**Staff Present:** Lea Moyer, Bill Potter, Cathy Goldsmith.

**Community Present:** Chase Misener via phone, Launa Wing, Jackie Brown, Amy Derby, Melanie Sperry, Marsha Holly, Julie Lyon, Brenda Snow Potter, Sharen Milligan, Marybeth Jaeger, Bill MacInnes.

**Approve/Amendments to Agenda:** Councilor Burlingame made a motion to approve the March 14<sup>th</sup> agenda as approved, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

**Approval of February 14<sup>th</sup> Special Meeting Minutes:** Councilor MacInnes made a motion to approve the February 14<sup>th</sup> special Meeting Minutes, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

**Approval of February 14<sup>th</sup> City Council Meeting Minutes:** Councilor Burlingame made a motion to approve the February 14<sup>th</sup> City Council Meeting Minutes, Councilor Milligan seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

**Approval of bills from February 14<sup>th</sup> to March 13<sup>th</sup>, 2023:** Councilor Burlingame made a motion to approve the bills from February 14<sup>th</sup> to March 13<sup>th</sup>, Councilor MacInnes seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

**Approval of financial statement for February 2023:** Councilor Milligan made a motion to approve the financial statement for February 2023, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

CORRESPONDENCE:

Thank you, card- Alex Logan: Mayor Hunt read the thank you card from Alex Logan. The thank you card refers to the City of Fossil for purchasing equipment for the T-Ball field.

Letter from Launa Wing: Mayor Hunt read the letter from Launa Wing on the "Journey through time".

Resignation Letter- Jeanne Burch: Mayor Hunt read the resignation letter from Jeanne Burch resigning from the ambulance board.

Letter from Senator Wyden- Melanie Sperry: Melanie Sperry read the letter from Senator Wyden. This letter was sent in nomination to the Oregon Women commission for the Women of Achievement awards. An additional Merit Award during this conference was presented to Carol MacInnes. The governor commented during the time recognizing the small community we know as Fossil.

OLD BUSINESS:

**Anderson-Perry Project Update:** No update.

**Cemetery:** The cemetery agreement has been completed by our lawyer. Marilyn, who is on the cemetery board, has reviewed and agreed to the agreement.

**Industrial Lot Lease to Own:** At the last meeting the City of Fossil decided to move forward with the attorney's recommendation. The letter to the individual has been sent by first class and certified mail he will have till April 15<sup>th</sup>.

**Landlocked Lot:** A public hearing was held prior to discuss the landlocked lot and establish a minimum bid. Councilor Burlingame made a motion to move forward with the sale of the landlocked lot and establishing the minimum bid to be \$1,000, Councilor Macomber seconded the motion. Motion passed (aye: Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none, Abstain: Councilor Milligan).

**Planning Committee Updates:** A public hearing notice will be published in the next weeks paper for two separate public hearings for the commercial zone amendment on March 28<sup>th</sup>, 5:30pm, at City Hall. The first meeting will be amending the Fossil Zoning Ordinance to define and allow shipping containers in the Industrial Zone only. The second meeting will be amending the Fossil Zoning Ordinance to all residential uses above, below, and behind existing Commercial Zone properties in the downtown Commercial Core Area. Commercial buildings must retain 50% of the ground floor area as commercial space. Defining a downtown Commercial Core. Additionally, allowing core to use the Residential R2 zoning requirements if being used as residential.

The Lot line adjustment is from Kirk Fatland which he had presented the document to the county to move forward and will get back to the City of Fossil for the final review.

**Urban Foresters:** Bill had taken measurements where the trees would be planted along First Street and Main Street. He had determined twelve trees would fit. Boe, with Urban Foresters, noticed the fiber lines hang low and will be looking into trees that will not grow so high.

NEW BUSINESS:

**Community Clean Up Day:** Community Clean up day hosted by the Frontier Chamber of Commerce, City of Fossil, and the Fossil School District will be May 18<sup>th</sup> starting at 10:00 am and finishing at 11:30 am. The City of Fossil will reach out to Painted Hills for donation of hot dogs.

**Bluegrass Festival- Mayor Hunt/Marybeth Jaeger:** Marybeth requested street closure during the Bluegrass festival for the car show. Councilor MacInnes made a motion to approve the street closure during the Bluegrass festival for the car show, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

Mayor Hunt has a request from the Bluegrass festival for overnight camping at the city park during the festival weekend. The professional bands will be returning this year and the Bluegrass Committee expect an increase in attendance. The City of Fossil will be collecting a fee for the campgrounds. A contract will need to be made up with Bluegrass for responsibilities for the clean-up after the bluegrass festival. The

consensus was to allow camping contingent on a contract outlining responsibilities between the City of Fossil and the Bluegrass Festival.

**Main Street Beautification Project Tree Planting:** Bill MacInnes Jr. owner of Wright Chevrolet brought to council his concerns regarding the tree planting project that was voted on during the February 14<sup>th</sup> city council meeting. His concerns were the damage the roots may cause to the structure of the building and the sidewalks. As he discussed the tree with neighboring businesses, he stated that other businesses owners were not in favor of the trees as well and was not discussed with businesses prior to the city council voting on the trees. Mayor Hunt responded to Mr. MacInnes that she received seventeen signatures from business owners in favor of the trees two years ago when applying for a grant, Kaylee was in favor of those trees at that time. Mr. MacInnes questioned why he was not notified on the beautification to the city two years ago and prior to Mayor Hunt's news article. During the time Mayor Hunt gathered signatures was it properly communicated to the businesses that installing trees on first and main was associated with the beautification grant/project? MacInnes voiced that he agrees to beautification of the city but does not approve of the trees. Madras was used as an example of main street trees causing sidewalks to buckle and lift. Councilor Milligan agreed that roots do cause structure, water, and sewer damage.

Councilor MacInnes stated that during the February 14<sup>th</sup> city council meeting she voted in favor of the tree planting with the understanding that everyone was on board. As there seems to be a disconnect with information to those businesses regarding tree installation and it was not inclusive to all business owners. Councilor MacInnes feels that she was not provided with the appropriate information for her vote.

Marsha Holly asked if the City of Fossil could place trees in big pots. MacInnes asked City Council to consider the business owners before moving forward with the tree planting. Launa Wing was in agreeance to Mr. MacInnes statements earlier. Launa has stated the it could be very difficult in the future removing the trees out without damages. As Launa has stated the signatures gathered appeared to be either miscommunication or misuse of survey that was conducted. The council should resurvey and a vote be retaken. Mayor Hunt read Kaylee owner of KC's Country Value letter to the City of Fossil. After a lengthy discussion with the community present during the meeting and a letter written by Kaylee owner of KC's Country Value, the City of Fossil has found it necessary to hold a work session regarding the beautification project and to gather community input at that time.

#### ACTION ITEMS:

**Cemetery Agreement:** Councilor Burlingame made a motion to approve the cemetery agreement, councilor Milligan seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none).

#### REPORTS:

**Councilor Macomber:** For Friends of Fossil Library, he has been reading short stories to the residents at Haven House and has been bringing his dog with him. Friends of Fossil Library, in the future, would be looking to purchasing a book mobile. FOFL is will be holding a meeting with other libraries in the nearby towns. The library has been working on their newsletter, The bookmark, as advertisement, including what the board members are reading. Writer and residence potentially coming in for the summer reading.

The Ambulance Board would like to propose an increase for Ambulance prices to match Medicare prices. Councilor MacInnes made a motion to accept the increase to match Medicare rates, councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none). Two board members have resigned from the ambulance board. Kimmy Sue Lickteig and Albert Pacheco have been nominated to the board. Councilor MacInnes made a motion to approve Kimmy Sue Lickteig and Albert Pacheco to the ambulance board, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Milligan, Councilor Burlingame, Councilor Macomber, Councilor MacInnes, no: none). The ambulance board Zolle machine will no longer be serviced as it too outdated. The ambulance board has begun to look at a newer model to replace it with. Using Spray's as an example, it is estimated to be around \$41,000

**Councilor Milligan:** Councilor Milligan, after touring and discussing the water and sewer system voiced that the City of Fossil is looking at potential issues in the future. Bill has added that the City of Fossil is already irrigating outside the irrigation period for I & I reduction. With irrigating early DEQ has been notified and the city could potentially be fined for doing so. Part of the Wastewater project was for I & I reduction and in the future, the City of Fossil may need to look at options for another lagoon.

**Councilor Burlingame:** No update.

**Councilor MacInnes:** Chris Stanley will begin in April for parks maintenance. Small Cities meeting for region nine is Friday the 17<sup>th</sup>. The 24<sup>th</sup> she will be traveling to Washington DC with LOC and senator Wyden. Attached in the packet is the testimony supporting the League and OMA with the Homeless/Houseless ask.

**Mayor Hunt:** Mayor Hunt has been working at city hall to understand more of her job as mayor. Taking a three-part training on the budget. The work session has been rescheduled to March 15<sup>th</sup>. The third gateway sign was run over by a forklift and was sent back in to be powder coated again. Due to staffing and the new hire at the sheriff's office, the ordinance officer has not been fulfilling his duties. Other options were discussed with Sheriff Smith but did not seem cost efficient for the city.

**Public Works:** Due to the weather the T-Ball field hasn't been maintained and public works will prepare it when the weather improves. The sanders were received today to sand the posts for the gateway signs. Then the holes will be dug and barricaded till the posts are complete. The goal is to have two up by next month. Starting at the cemetery turn off and the city shop. Markers are placed for those who would like to see where they are going to be posted. Eddie will be starting his certification process the first week of April at short school. Leaving Sunday April 2<sup>nd</sup> and returning Wednesday April 5<sup>th</sup>. While they are gone Chris Stanley, will be doing checks.

**City Recorder:** Oregon Government of Ethics is open March 15<sup>th</sup> and will close April 15<sup>th</sup>. Request Friday March 17<sup>th</sup> off. Audit was finalized last week. OCF disagrees with the auditors and the attorney and the City of Fossil is still working on the solution to our OCF accounts.

**Ordinance Officer:** Absent and no report.

#### **COMMUNITY ISSUES/CONCERNS:**

Bill Gubser would like the City Council and the community present to recognize Bill MacInnes Sr. with his fifty plus years on the Ambulance Board. The City of Fossil thanked him for his many years of service.

Marsha Holly was concerned with the previous late night traffic through the cemetery that they may be causing damage to the roads and cemetery.

Councilor MacInnes addressed her concerns with allowing swine within the City of Fossil. Her concerns were finding an ordinance that addresses the maintenance of the pen and the animals. The City of Fossil will need to look further into an animal ordinance.

Meeting adjourned at 8:45 PM.

April 11<sup>th</sup>, 2023

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder

