

MEETING MINUTES
Jeanne Burch Building
June 13, 2023

Mayor Hunt called the meeting to order 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Carol MacInnes.

Staff Present: Lea Moyer, Bill Potter, Cathy Goldsmith.

Community Present: Marsha Holly, Melanie Sperry.

Approve/Amendments to Agenda: Councilor Burlingame made a motion to approve the June 13th consent agenda as amended striking out "Cindy Burlingame" under the Remove/Add BEO signatures in the May 9th, 2023 City Council Meeting minutes, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

Councilor Burlingame made a motion to approve the consent agenda with the correction on the May 9th minutes minus the bills, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

Approval of bills from May 6th to June 2nd, 2023: A lengthy discussion occurred regarding the exceeded budget on the downtown beautification project. Councilor Burlingame made a motion to approve the bills from May 6th to June 2nd that on the record the Council Burlingame is concerned regarding the cost overrun and next time it needs to come to council, Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

CORRESPONDENCE:

OLD BUSINESS:

Anderson-Perry Project Update: Bill has been working with the state on their feedback. He has also been working with the County on an easement for the ASR project.

Industrial Lot Lease to Own: Mayor Hunt read the letter by the attorney. City of Fossil agreed to move forward in the attorney's direction. The consensus is to not attempt collection.

Landlocked Lot: A packet of the sales agreement, plat map of the easement, title report with Chase Misener was distributed to the Council. Mayor Hunt read the agreement letter for the Landlocked lot purchase. This will be closing the 14th of July.

Planning Committee Updates: Refer to adopt ordinance 450 & 451 in action items.

Downtown Beautification Project: Mayor Hunt will be picking up the third sign July 8th, 2023. The logs for the gateway signs are in the process of being sanded, burned, drying out, and being restrained. Mayor Hunt requested to remove the grass purchased for the pots. The consensus was to remove the grass from the pots placing 6 in the pocket park and 6 in front of the city map.

Council Vacancy: Mayor Hunt read the letter of interest that was received by Julie Knox-Lyon. Councilor Burlingame made a motion to approve Julie Knox-Lyon for the Council Position No. 2, Councilor MacInnes seconded the motion. Motion passed by unanimous vote.

NEW BUSINESS:

Bluegrass Street Contract: Mayor Hunt read the Bluegrass Festival Contract. Councilor Macomber made a motion to approve the Bluegrass Festival Contract, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

Schedule Special Meeting/Executive Session: Councilor Burlingame, Councilor Macomber, and Councilor MacInnes scheduled a Special Meeting/Executive Session on June 21st @6:00pm at City Hall.

Library Assistant Payroll: The Friends of Fossil Library has received funds from a grant to pay for the Library's Assistant Payroll in the amount of \$13,600. The consensus is to notify the budget committee of the funds and the city will do a supplemental budget after July 1 to meet Budget Law Requirements.

ACTION ITEMS:

Adopt Ordinance No. 450 & 451 Second Reading: Mayor Hunt read Ordinance 450 & 451 by title only. Councilor MacInnes made a motion to adopt Ordinance No.450 & 451, Councilor Macomber seconded the motion. Motion passed by unanimous vote.

Adopt Resolution No. 455 | Adopting the Budget, declaring tax levied, making appropriations for 2023-2023 fiscal year: Mayor Hunt and Councilor Burlingame read Resolution No. 455. Councilor Burlingame made a motion to adopt Resolution No. 455, Councilor Macomber seconded the motion. Motion passed by unanimous vote.

Adopt Resolution No. 456 | A resolution declaring the City of Fossil's Elections to receive State Shared Revenue: Mayor Hunt read Resolution No. 456. Councilor Burlingame made a motion to adopt resolution No. 456, Councilor MacInnes seconded the motion. Motion passed by unanimous vote.

REPORTS:

Councilor Macomber: The Library will be hosting games during the June 16th Fossil Friday. Councilor Macomber had volunteered to be the target for the water balloon games.

Councilor Burlingame: The museum has been receiving lots of visitors since the door opened on Memorial weekend. The cemetery has looked very well for Memorial weekend.

Councilor MacInnes: Councilor MacInnes will be attending the League of Oregon Cities Small Cities meeting on June 16th. Mayor Hunt and Councilor MacInnes met with Hudd Representatives on June 6th to discuss housing and Urban Development on sources of funding.

Mayor Hunt: Mayor Hunt attended the LOC training in Condon. She has also received a scholarship to cover the cost of one night stay and registration costs for the Oregon Mayors Association Conference. Mayor Hunt would like to say Thank you to Bill and Eddie for watering the flowers and trees. She will also be working on the City of Fossil Council Rules and procedures which she is hoping to have it completed by July 1st. Mayor Hunt also read a letter by LOC in request for donations to LOC to help assist scholarships and free training events. It is that time of year to schedule the annual employee evaluations. Lea's

employee evaluation will be with Councilor Burlingame and Mayor Hunt. Bill's evaluation will be done with Councilor MacInnes and Councilor Macomber. Eddie's evaluation will be done by Mayor Hunt and Councilor Macomber.

Public Works: Starting June 15th water restrictions will be in place allowing watering to be 6-9 am and 6-9 pm. The burn ban will also come into effect June 15th as well. The consumer confident report is now available at City Hall. Well 3 is now pumping every day. Asher Clinic will be hosting a health fair for mammograms at Isobel Edwards Hall. Special City Allotment is now open to apply for the \$250,000. Bill will be applying for the grant and if approved will be paving Chase Street and Adams Street. Bill requested June 14th off. TAG recently just received all the parts for the control panel and will be out here June 28th. DEQ recently informed Bill that he can no longer sign as the responsible official so the highest official will now be the responsible signee.

City Recorder: Open Swim will begin June 20th every Tuesday and Thursday till August 10th. I recently attended the Professional Development in June for Municipal Clerks. As part of the OAMR scholarship I would need to attend the annual OAMR conference and participate on a committee in the fall. Ambulance Billing Coordinator recently passed away. She would like to request June 30th off.

Ordinance Officer: Absent and no report.

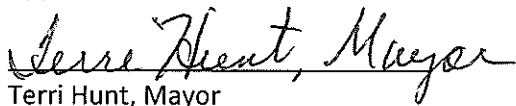
COMMUNITY ISSUES/CONCERNS:


Marsha Holly made a comment that she likes the trees and it beautifies the downtown.

Meeting adjourned at 8:33 PM.

July 11th, 2023

Approved


Terri Hunt, Mayor


Lea Moyer, City Recorder

