

SPECIAL MEETING  
MINUTES  
Jeanne Burch Building  
June 21<sup>st</sup>, 2023

**Council President** called the meeting to order 6:34 P.M.

**Council Present:** Chad Macomber, Cindy Burlingame, Carol MacInnes.

**Staff Present:** Jered Reid.

**Community Present:**

This meeting was called to order following an executive session is being held pursuant to ORS 192.660(2)(b), to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. Discussion occurred with establishing baseline employer/employee relationships, job descriptions, policies, and handbook updates.

Councilor Macomber made the motion to appoint Council President Burlingame as the interim supervisor for the City Recorder, Councilor MacInnes seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, No: none). Council agreed that City Recorders employee evaluation would be postponed one to two weeks to allow council members and mayor not on the panel to submit input ahead of time. Councilor Burlingame and Macomber to conduct review.

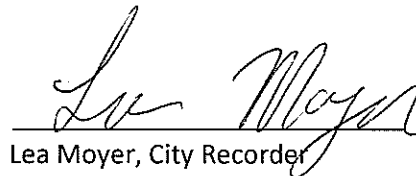
Meeting adjourned at 7:04 PM.

July 11<sup>th</sup>, 2023

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder