

MEETING MINUTES
Jeanne Burch Building
September 12, 2023

Mayor Hunt called the meeting to order 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Carol MacInnes.

Staff Present: Bill Potter, Cathy Goldsmith.

Community Present: Jackie Brown, Peggy Williams, Brad Baird, Glenda Homer.

Approve/Amendments to Agenda: Councilor Knox-Lyon made a motion to approve the amended consent agenda; adding Bluegrass Festival Contract under old business. Councilor MacInnes seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor Knox-Lyon, Councilor MacInnes, Councilor Burlingame, no: none).

CORRESPONDENCE:

Letter of Appreciation for Parks Maintenance: Mayor Hunt read a letter from Ron + Heidi in appreciation for the upkeep on the Fossil Public Parks.

Questions for Council- Dan Robinson: Mayor Hunt read the letter.

OLD BUSINESS:

Anderson-Perry Project Update: Brad Baird with Anderson Perry attended the meeting. He discussed the design phase is complete and the City is ready to go out to bid in October. He apologized due to the delayed process in finishing up the design phase. Many factors played into the delay: Inflation, employment issues, medical issues, etc.

Planning Committee Updates: The City still has a vacant planning committee position.

Metal Business signs: Mayor Hunt has been talking with businesses about purchasing metal business signs. She has been using a sample to display to other businesses that match our gateway sign colors. Twenty-six businesses have been listed in Fossil, 18 agreed to purchase a business, 3 are currently unsure at this moment, and 5 have not been contacted. Once all businesses give a final answer Mayor Hunt will send a sample of how the sign will look and collect payment during that time, and place the order upon approval and payments the signs will be ordered.

Bluegrass Festival Contract: Bluegrass festival was discussed last month during our City Council meeting and our Special Meeting. Councilor MacInnes brought up her concern with the contract between the City and the Bluegrass Committee in regards to the funds collected from the camping at the City Park. It was brought to the City's attention that the money received was put towards the remaining balance for the cost of porta potties which was not agreed upon by the city.

NEW BUSINESS:

Trunk or treat: Alex Logan wrote a letter to looking ahead to the fourth annual Trunk or Treat. Alex is requesting for a street closure on First Street between 3-5 PM. Councilor MacInnes made a motion to approve the street closure for the fourth annual Trunk or Treat, Councilor Burlingame seconded the

motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor MacInnes, Councilor Knox-Lyon, Councilor Burlingame, no: none).

Schedule Volunteer Appreciation Dinner: The Volunteer Appreciation Dinner is scheduled for October 18th at 5:00 PM at the Isobel Edwards Hall.

Bingo: Bingo has been held on Thursday at The Royal Stag. The Royal Stag has applied with the Oregon lottery and there are stipulations they have to follow. The Bingo they are playing is considered Social Gaming and the Oregon Lottery will need a letter from the City approving the Bingo. Councilor MacInnes made a motion to approve a letter of support for the temporary approval for the Bingo Night while the City of Fossil researches the legalities, Councilor Burlingame seconded the motion. (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

ACTION ITEMS:

Purchase Request Smart Cover System: Attached is the quote for the Scada system that picks up the second lift station. Councilor Burlingame made a motion to approve the Scada system, and Councilor Macomber seconded the motion. Motion passed by unanimous vote. (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

Industrial Lot: A public hearing was held prior to the city council meeting with no public in attendance. Councilor Burlingame made a motion to approve the sale of the industrial lot to Mr. Kendall Derby for the past balance, current filing fees, and future fees that may apply for the total of \$11,612.47, Councilor Macomber seconded the motion. Motion passed by unanimous vote. (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

Training Request- Bill Potter: Eastern Oregon Operators Committee is putting on a training October 25th in Boardman. It is an all-day training from 8am -3 pm and will include a Wastewater certification. This would be a part of continuing Education for both Public Works employees at \$150 per person including the cost of lunch. The total cost would be about \$400. Councilor Macomber made a motion to approve the training for the public works employees on October 25th, Councilor Knox-Lyon seconded the motion. (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, no: none).

REPORTS:

Councilor Macomber: Congratulation to Fossil Public Library on getting first place for the Library float for the parade. Thank you to Tawny and Logan for participating in the float as a volunteer. Researching existing current trails within Wheeler County to bring to the table at the conference.

Councilor Burlingame: Attending the LOC conference in October if available to attend with my work schedule. Councilor Macomber made a motion to approve Councilor Burlingame for the attendance to the LOC conference in Eugene in October, Councilor MacInnes seconded the motion. (aye: Councilor Macomber, Councilor MacInnes, Councilor Burlingame, Councilor Knox-Lyon, no: none).

Councilor Knox-Lyon: No update.

Councilor MacInnes: Briefly stopped by the Oregon Mayors Conference to meet the regional solution representative who was absent during that conference. She did purchase the City of Toledo region's basket which helps fund scholarships for mayors to attend the conference. She will be attending the annual LOC conference and the National League conference in Atlanta.

Mayor Hunt: Mayor Hunt has been working on applying for a T mobile home town grant. The T-Mobile Grant, if accepted will purchase a digital message board to replace the outdated manual one currently located in the pocket park, signage throughout the City of Fossil, Chromebooks for City Council members, Laptop upgrade for our Public Works. Lea will be gone for training Sept 19th- 23rd.

Public Works: Request Thursday off Sept 14th. Request to remove water restrictions September 15th. The Fire Ban will be lifted October 1st. Fire Danger went from extreme to high. If you see someone burning throughout the day or evening, please call 911 or the non-emergency line. Nov 10th- 20th is Elk season requesting off during that time.

City Recorder: Absent.

Ordinance Officer: Report was not provided during this meeting by the City Recorder.


COMMUNITY ISSUES/CONCERNS:

Comment: Jackie Brown raised the question asking if a letter of support was needed for the T- Mobile Grant. Mayor Hunt responded that she could receive up to five letters of support.

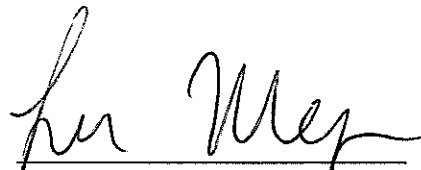
Meeting adjourned at 7:53 PM.

October 10th, 2023

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder

