

City of Fossil
Jeanne Burch Building
January 9th, 2024

Mayor Hunt called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Carol MacInnes.

Staff Present: Lea Moyer, Bill Potter, Brad Baird

Community Present: Marsha Holly, Melanie Sperry, Matt Davis, Judge Lynn Morely.

Approve/Amendments to Agenda:

Councilor Burlingame made a motion to approve the consent calendar, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

CORRESPONDENCE:

New Year Card Kotek: Mayor Hunt read the Happy New Year Card.

OLD BUSINESS:

Anderson-Perry Project Update: The ASR project is out to bid. The City of Fossil will hold a walk-through January 11th and have till the 22nd/23rd to provide a bid. The February meeting, council will approve a bid.

Planning Committee Updates: Tenneson recently had a change in planners. The city is currently waiting to hear back from Tenneson on suggestions for Ordinance 417A as they are in transition with employees.

Metal Business signs: The City of Fossil has received payments from 18 businesses. Mayor Hunt has contacted NW signs via phone and email. Lea or Mayor Hunt will pick up signs when they are ready.

NexBillPay: NexBillPay is a payment system that is integrated with Jayhawk directly. The pros it is convenient to pay online, paperless, auto pay, and shut off reminders are free. The cons if the City of Fossil doesn't accumulate \$100.00 in service fees the city would need to pay the difference, paperless billing does charge at 10 cents per account but materials for billing would save the city costs. A pro/con is the city can provide a boil notice/emergency alert at 10 cents per customer. Councilor Burlingame made a motion to move forward with NexBillPay, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

NEW BUSINESS:

Consideration Letter for Industrial Lots- Matt Davis: Wheeler County presented a proposal for industrial lots 12, 13, 14 for a maker's space at the offer price \$101,920.00. 2023 Oregon Legislative is providing funding. Councilor MacInnes would like to reserve lot 12 for affordable housing. Matt Davis presented that lot 12 is essential for the Maker's space for a RV park for instructors/employees to stay. Matt Davis, and Judge Lynn Morely discussed potentially offering block H, E, D, and J for residential lots for housing. Mayor Hunt stated that she likes that the plan is established and funding has been obtained. Matt Davis has till Mid-February to complete his proposal to present to BizOregon. The Council will hold a special

meeting January 29th, 2023 to discuss the potential sale of industrial lots 12,13,14 at the Jeanne Burch Building at 6:00 PM.

Region 9 League of Oregon Cities Meeting: Mayor Hunt presented the idea of hosting the LOC Region 9 meeting at Painted Hills Natural Beef. Painted Hills would not be able to provide food during the meeting as there is not enough staff to prepare the meals. Councilor MacInnes requested that if we cater that it should be a local vendor. Councilor MacInnes made the request to move the meeting to the Jeanne Burch Building instead of the Isobel Edwards Hall. Lea will look into potential caterers for the March 22nd meeting and provide a quote at the February council meeting to vote on.

Matters of Record: Councilor MacInnes made a motion to approve the Matters of Record with corrections to the record that Councilor Burlingame: Ambulance & Museum, Councilor Knox-Lyon: Planning & Cemetery, and Councilor Macomber: Parks & Library. Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

Christmas Lighting Contest Winners: Mayor Hunt read the winners for the residential and commercial lighting contest. Residential first place winner Troy & Kim Smith, 2nd place Dan & Teresa Greenfield, 3rd place Kayla & Logan Rutherford, People's Choice Angi Humphreys. Commercial Winners 1st place: Ray's Auto Shop, 2nd place: Bank of Eastern Oregon, 3rd place Fossil Mercantile, and People's Choice Karen & Friends. Mayor Hunt and Councilor Burlingame would like to request that instead of two years that a resident/commercial can win to change to one year. Councilor Macomber has offered to hand out checks.

ACTION ITEMS:

REPORTS:

Councilor Macomber: The Library has applied for the \$30,000 grant through the OCF for payroll funding. The ambulance board held a meeting January 8th and part of the discussion was EMT training and who pays for those costs. Unfortunately, due to an ambulance call the meeting was called to an end as a quorum was no longer met.

Councilor Burlingame: No update.

Councilor Knox-Lyon: No update.

Councilor MacInnes: February 1st Dave Drotzman will be visiting Fossil. It is TBD for time and place. Councilor MacInnes was invited to a podcast for women's elected from "Her Own Wings". The podcast will be available to listen to on February 14th on Oregon's birthday.

Mayor Hunt: Mayor Hunt read her report. The City of Fossil held a goal setting work session January 4th for the upcoming fiscal year 2024-2025. Mayor Hunt had a meeting with Matt Davis, K'Lynn Lane regarding a grant for a message board. Mayor Hunt had a discussion with Ford Family Foundation that if the City of Fossil received funding from them, they would only cover \$10,000.00 out of the \$17,000-\$18,000.00 it would cost for a message board. Mayor Hunt will reach out to Fossil School District, Wheeler County, Emergency Management, and other resources within the city who may utilize the message board for additional funding. She will be requesting letters of support from the community for this grant. The

Friends of Fossil Library applied for a OCF operating grant. She attending the ambulance board meeting the day before.

Public Works: No report.

City Recorder: The City of Fossil received \$315.00 from the County for the Wheeler County Bluegrass Festival for camping. Lea has finished her Accounting Fundamentals Series 1 & 2 and attached is the second certificate of the Accounting Fundamentals 2. She passed the course with an 86%. Lea will be using her flex time for the current meetings for January 26th.

Ordinance Officer: No report.

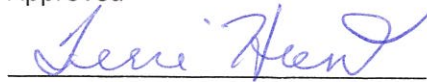
COMMUNITY ISSUES/CONCERNS:

Marsha Holly made a statement of individuals on D street being stuck. D street is a county owned street.

Meeting adjourned at 8:17 PM.

February 13th, 2023

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder

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