

Jeanne Burch Building
October 10, 2023

Mayor Hunt called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon

Staff Present: Bill Potter, Lea Moyer

Community Present: Jackie Brown, Anne Mitchell, Marsha Holly.

Approve/Amendments to Agenda: Councilor Knox-Lyon made a motion to approve the amended agenda; adding under new business Christmas Light Contest, Christmas Lighting event, Computer upgrades. Councilor Burlingame seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, no: none).

Councilor Burlingame made a motion to approve the consent agenda for the September 12th Public Meeting Minutes and City Council Meeting Minutes, September Financial Statement, and Bills from September 9th – October 6th. Councilor Macomber seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, no: none).

CORRESPONDENCE:

OLD BUSINESS:

Anderson-Perry Project Update: The City will go out to bid November 1st and hope to award in December.

Planning Committee Updates: The City of Fossil has received a \$2,000 grant for planning from DLCD. Bill will be presenting an idea for the Industrial Park to Wheeler County and BizOregon Friday.

Metal Business signs: Mayor Hunt ran into a bit of a stump with the business signs. Unfortunately, the shipping cost for a sign is \$47 per sign on top of the cost of the sign. She reached out to Craig Rumble to see if he would be able to produce signs for the local business. She reached out to a business out of Gresham. He will charge \$75.00 a sign and Mayor Hunt would pick it up the signs to avoid shipping cost.

Schedule Volunteer Appreciation Dinner: Mayor Hunt has done a lot of outreaches to spread the word about the Volunteer Appreciation dinner. The Volunteer Appreciation Dinner is scheduled for October 18th at 5:00 PM at the Isobel Edwards Hall. The appreciation dinner is open to the public. This is to allow the public to thank their local volunteers and learn how they could be involved within their community. The City received a \$300.00 donation to go toward the dinner. The City of Fossil will move forward with spending \$700 on the catering dinner. Typically, the Volunteer Appreciation Dinner is a potluck and comes out of Mayor/Council expenses. All events come from mayor/council expenses such as the food for the Christmas Lighting event, Staff holiday turkey/ham, prizes for the lighting contest, etc. The consensus was for Lea to draft a resolution to transfer funds from the Contingency to Mayor/council expenses in the amount of \$1500.00.

Bingo: Jackie Brown would like to say thank you for the support from the City in trying to continue bingo nights. Unfortunately, Bingo night is not supported by a local non-profit and is considered social gaming by the Oregon Gaming Commission. Therefore, the bingo night will have to be put at an ease until The Royal Stag can install the lottery machines and a non-profit steps up to run bingo.

NEW BUSINESS:

LOC Region Meeting- March 22nd, 2024: The City of Fossil is interested in hosting the region 9 meeting and we are looking into food options to host for the event. The City of Fossil will budget of \$500 to provide a meal for about 20 individuals attending the meeting. The City of Fossil will hope to rent the Isobel Edwards Hall for this event.

Christmas Lighting Contest: The Lighting contest flyers will be posted December 1st and the judging will take place December 20th. Winners will be posted the following day. The contest will be announced through KFFSL and possibly the newspaper.

Christmas Lighting Ceremony: The Christmas Tree Lighting ceremony will take place December 3rd from 4:00 PM – 5:00 PM. Lea will be the event coordinator for the lighting ceremony and will request the usual activities to take place. Additional request to provide a microphone during the ceremony. The event will be advertised through KFFSL and possibly the newspaper.

Computer Upgrades: Lea read quote regarding the Computer Upgrades to the council. Councilor Burlingame made a motion to approve the request for computer upgrades at City Hall in the amount of \$3,000.00 to cover the computer, monitor, laptop, and any additional equipment that may need to be purchased during that process. Councilor Macomber seconded, motion passed by unanimous vote (aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, no: none). BusinessIT offered the City the opportunity to do a cloud back up for \$20 a month per computer. Councilor Macomber made the motion to approve the purchase to allow BusinessIT to do a cloud backup for \$20 a month per computer at City Hall, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, no: none).

ACTION ITEMS:

REPORTS:

Councilor Macomber: Councilor Macomber addressed concerns for the City as whole will be facing in 18 months if we cannot gather enough volunteers for the City of Fossil Ambulance. If there is no ambulance operating life flight will have to seize its service in Fossil and Haven House will not be able to operate as well. Condon will not cover this service area and Spray Ambulance is currently in a similar position with the lack of volunteers. The lack of volunteers truly is a nationwide struggle at this moment. The ambulance currently has two EMTs and two drivers operating the ambulance. In 18 months, the City of Fossil will lose two volunteers who do not plan to recertify which would be the two EMTs doing majority of the calls. If anyone can spread the word and the severity of losing the ambulance service to our community would be extremely beneficial.

Councilor Burlingame: Attending the LOC Conference this week from Wednesday – Saturday.

Councilor Knox-Lyon: No update.

Councilor MacInnes: Absent.

Mayor Hunt: The third gateway sign was installed coming into Fossil on First. Mayor Hunt recently applied for the T-Mobile grant and will be notified the results on November 23rd. She will also be attending Municipal Fundamentals on November 3rd in Redmond.

Public Works: Reminder November 9th – 20th Bill and Eddie requested that time off. In the month of October Bill requested to take 40 hours off. The 24th Bill and Eddie will be attending training. The flower pots will be replaced with Spruce trees during the winter and flowers in the summer. Karen requested the little library be moved behind the planter.

City Recorder: The OAMR conference will be held in Pendleton at the Wildhorse Casino & Resort. During the conference she will partake as a leader in the Pink Walk. The City of Fossil has been having troubles recently after an upgrade with the City website. The City of Fossil will be teaming up with the Library for the scarecrow contest. She would like to request Nov 3rd off to gather a date for appointments. The ambulance audit is hoping to be scheduled October 23rd contingent on Jefferson County's availability.

Ordinance Officer: Report is attached to the Council Packet.

COMMUNITY ISSUES/CONCERNS:

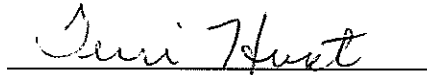
Jackie Brown: Friends of Fossil Library Annual Meeting will be taking place at the Jeanne Burch Building Tuesday, October 17th, 2023 at 6:00PM.

Anne Mitchell: No action has been taken in regards to her previous complaint. It was requested she continue filing a complaint each time it happens to ensure a resolution is reached. A follow up with the Sheriff's Office will occur.

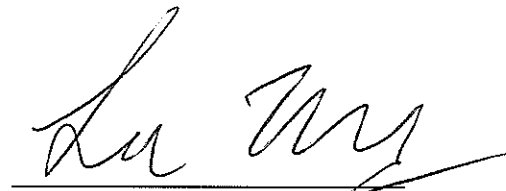
Meeting adjourned at 8:15 PM.

November 14th, 2023

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder

