

City of Fossil

Jeanne Burch Building

January 14th, 2025

Councilor Burlingame swore in Mayor MacInnes.

Mayor MacInnes called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Geoffrey Brownell.

Staff Present: Lea Moyer, Bill Potter.

Community Present: Marsha Holly, Jen Homer, Melanie Sperry, Sheriff Holmes, Bill MacInnes, Courtney MacInnes, Steve Allen, Brenda Snow-Potter, Terri Hunt.

Approve/Amendments to Agenda:

Councilor Burlingame made a motion to approve the financial statement and bills, Councilor Macomber seconded the motion. Councilor Macomber made a motion to approve the consent calendar with the amendment of adding Parks to old business, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Mayor MacInnes, Councilor Burlingame).

Councilor Macomber made a motion to amend the agenda adding Swear in Council Position 3 action items, employee evaluation to old business, Marty Boehlke Alcoholics Anonymous new business, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Mayor MacInnes, Councilor Burlingame).

CORRESPONDENCE:

A letter from "Common Sense" was read by Mayor MacInnes.

OLD BUSINESS:

Anderson-Perry Project Update: They recently hydroseeded the hillside and there are a couple places to finish patching.

Planning Committee Updates/Ordinance 417A: The two industrial lots the Wheeler County approved for purchase are between legal consulting. Dan Meader had been working on the FEMA flood ordinance.

Lift Station 2-Pump Problem: Tabled.

Franchise Agreement: No update.

Website Upgrade: Mayor MacInnes would like to request an additional quote for the finish up of the website.

Lighting Contest: The lighting contest winners. Residential Winners 1st Kristina McNamer, 2nd Kimi Claus, 3rd Helen Clough, People's Choice Joe Jaeger. Commercial Winners 1st Rural Tax Services, Haven House, 3rd Wheeler County Courthouse, people's Choice Bank of Eastern Oregon.

NEW BUSINESS:

HRSA Grant: Past Mayor Terri Hunt would like to request that support her with the MOU for the HRSA grant. This grant is which seeks funding for a paramedic/EMT in our community and possibly open a job at the clinic for an in home care service for possibly 4 years to our community. Councilor Macomber made a motion to support and sign the MOU for the HRSA Grant, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Mayor MacInnes, Councilor Burlingame).

Alcoholics Anonymous: Marty Boehlke discussed the request for the public to spread that AA meetings are at 7:00 PM Fridays at the Fossil Baptist Church and is preferably alcohol but AA walls are subject openly.

ACTION ITEMS:

Appoint Council Position No. 3: Mayor MacInnes read the letter of interest from Geoffrey Brownell for the Councilor Position 3. Councilor Burlingame made a motion to appoint Geoffrey Brownell to the vacant council position, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Mayor MacInnes, Councilor Burlingame).

Mayor MacInnes Sworn in Geoffrey Brownell.

Elect Council President: Councilor Macomber made a motion to nominate Councilor Cindy Burlingame as Council President, Councilor Brownell seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Burlingame).

Matters of record: Councilor Brownell: Ambulance and library commissioner, Councilor Knox-Lyon: Planning & Cemetery commissioner, Councilor Burlingame: Museum & Street/parks Commissioner, Councilor Macomber: Water & sewer Commissioner. Councilor Macomber made a motion to approve the matters of record, Councilor Brownell seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Burlingame).

Appoint Budget Committee/ Budget Officer and approve Budget Calendar: Councilor Burlingame made a motion to appoint the budget committee to an additional term besides position No. 5, approve the budget calendar, and appoint the budget officer as Lea Moyer, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Burlingame).

Employee Evaluation: Due technical issues last month minutes were unable to be recorded. Councilor Macomber and Mayor MacInnes will perform the Employee Evaluation on Lea.

Remove/Add BEO Signees: Terri Hunt will need to be removed as a signee to the BEO Accounts and Safety Deposit Box, Councilor Cindy Burlingame, Councilor Julie Knox-Lyon, Councilor Geoffrey Brownell will need to be added as signees to the BEO accounts and the safety deposit box.

REPORTS:

Councilor Macomber: The Library had questions on the amount of spending they are allowed and if they are able to purchase cleaning supplies at the mercantile on the city's account. The answer is yes, they have a \$500 spending budget per purchase as long as it permits in their budget, if the purchase is out of the \$500 spending amount, they will need to bring a purchase request to council. The Fossil library has been allowed to purchase on the city's account at the mercantile, just drop by the receipt to the city recorder for record.

Councilor Burlingame: Thankyou mayor Hunt for your time with Fossil City Council. The Ambulance Board has a vacant position with Alberts resignation. Debbie Shaffer was interested in the position the time the board was full prior to appointments. Councilor Brownell made a motion to appoint Debbie Shaffer to the Ambulance Board, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Burlingame).

With Councilor Brownell's resigned appoint to the City Council this will open another vacant position to the ambulance board, the new CEO of Asher Clinic Teresa Hunt was interested in serving on the Ambulance board.

The ODF check was received yesterday and the County Treasurer should be writing a check to the City of Fossil for their portion. The water invoice was not included in the check and Councilor Burlingame was able to speak to Brooklynn Griffith to push through the invoice.

Councilor Knox-Lyon: Absent.

Councilor Brownell: No report due to recent appointment.

Mayor MacInnes: Mayor MacInnes will be attending the city day at the capitol January 28th. She will be able to meet with Governor Kotek for 1 hour. After the City receives the fire camp funds, we would like to use a portion of those funds to buy additional flower pots for the city and fire equipment.

Public Works: The City of Fossil did not get granted for the small city allotment this year. The City of Fossil has received complaints from residents regarding the turkeys in our community and affecting their crops, powerlines, and becoming a nuisance. Unfortunately, ODF will not do anything at this time within city limits. The city has also received lots of rainfall in our lagoons meaning that the City of Fossil will begin irrigating before spring.

A gentleman was planning to attend city council to present the idea of a food cart.

The parks grant is on hold with the attorney for a bid date. Jen Homer and Alex Logan are hosting a valentines dinner fundraiser at the museum. This is at a reserve basis and not walk in.

City Recorder: City Hall has recently had issues with our IP address and dealing with solving those issues along with the xerox install.

Ordinance Officer: No update.

COMMUNITY ISSUES/CONCERNS:

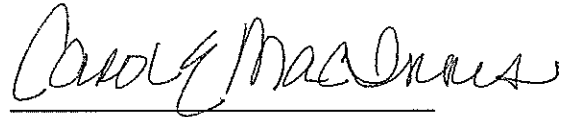
Marsha Holly: ODF recently released the fire hazard map and although they say this will no affect our insurance. Insurance companies have already began increasing the costs. After a lengthy discussion regarding the fire hazard map, Oregon State Fire Marshall made a suggestion to fire chief Bill Potter

about a fire wise program. An official fire defense board of 8 local homes will need to be created, Bill Potter will reach out to Marsha Holly to discuss the Fire Board. Sheriff Holmes mentioned the fire wise program may also make the community more eligible for grants for fire supplies.

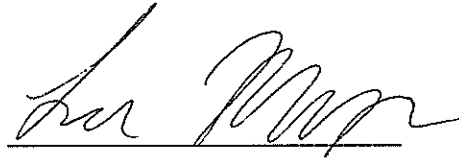
Meeting adjourned at 7:57 PM.

February 11th, 2025

Approved



Carol E. MacInnes, Mayor



Lea Moyer, City Recorder