

City of Fossil
Jeanne Burch Building
August 13th, 2024

Councilor Burlingame called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Carol MacInnes.

Staff Present: Bill Potter, Lea Moyer

Community Present: Marsha Holly, Melanie Sperry.

Approve/Amendments to Agenda:

Councilor MacInnes made a motion to approve the amended agenda adding to old business Planning updates, under new business Water Rate Increase and Kayla Rutherford Website upgrade. Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame). Councilor MacInnes made a motion to approve the consent calendar, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

CORRESPONDENCE:

OLD BUSINESS:

Anderson-Perry Project Update: Eastern Oregon Contracting still has parts to pick up and return. EOC is still waiting on the permit. EOC has donated 8 fire hydrants to the City of Fossil.

Planning Committee Updates/Ordinance 417A: Per application the city will charge ½ Adu monthly for the RV permits. If an additional ADU is attached it will be considered another full Adu. Moving forward with the corrections to the permit application. The city will need to have a public hearing and approve the resolution during the city council.

Lift Station 2-Pump Problem: Currently delayed waiting to schedule with Flight.

Franchise Agreement: The Franchise agreement is currently under review with the attorney.

Volunteer Appreciation Dinner: The City of Fossil will gather quotes from Sally Potter, Brenda's Blessings, and The Royal Stag on catering for October 24th @ 5:30 PM at the Isobel Edwards Hall for our Volunteer Appreciation Dinner.

NEW BUSINESS:

Volunteer Appreciation Dinner: The City of Fossil will gather quotes from Sally Potter, Brenda's Blessings, and The Royal Stag on catering for October 24th @ 5:30 PM at the Isobel Edwards Hall for our Volunteer Appreciation Dinner.

Ambulance Stipends: The City of Fossil council discussed the ambulance board's recommendation to pay the City Recorder \$100 monthly for administrative duties. Councilor Knox-Lyon made a motion to approve the monthly stipend for the City Recorder, Councilor MacInnes seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

Water Rate Increase: October 1st the water rate increase will come into effect. There will be a \$5.00 base rate increase per class. Between 7,500-10,000 gallons the stepped rate will be \$1.00 per thousand and after 10,000 our current stepped rate will continue as previously. Councilor Knox-Lyon made the motion to increase the base rate by class \$5.00, and to lower the 10,000 allotted gallons to 7,500 gallons with a stepped rate of 7,500-10,000 gallons to be \$1.00 per thousand gallons. Councilor Macomber seconded the motion, motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

EMT Training: The ambulance board came to the consensus to provide funding to Councilor Macomber. Councilor MacInnes would like to impose a stipulation to the individual that he will provide active response, a two-year commitment, and completion of his training. Councilor MacInnes made a motion pending Councilor Macomber reviewing the commitment to the Ambulance that the City of Fossil Volunteer Ambulance pay for the cost of Councilor Macomber's training. Councilor Knox-Lyon seconded the motion (Aye: Councilor MacInnes, Councilor Knox-Lyon, Councilor Burlingame, abstained: Councilor Macomber declared conflict of interest and refrained the discussion). Councilor MacInnes will draft a commitment letter for review.

Kayla Rutherford- Website Quote: The City of Fossil council came to the consensus that the City recorder will purchase a onetime upgrade to fix faults in the city's website.

ACTION ITEMS:

Purchase request air compressor: Bill Potter would like to request an air compressor for the amount of 799.00. Councilor MacInnes made a motion to approve the purchase of an air compressor, Councilor Macomber seconded the motion. (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

Fy 23-24 Fiscal Year Audit: Councilor MacInnes made a motion to approve the Fy year 23-24 audit, Councilor Knox-Lyon seconded the motion. Motion passed my unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

REPORTS:

Councilor Macomber: Councilor Macomber would like to formally thank the community of Fossil; everyone truly came together during the Lonerock fire. Whether that was assisting in their community dinners, opening homes, and providing supplies to those in need. Councilor Macomber put a halt to weed eating as his weed eater is down and the weather became too dry to continue. Councilor Macomber will volunteer for both nights of the Wheeler County Rodeo.

Councilor Burlingame: The Ambulance has four vacant board member positions, and currently have one board member. The Ambulance board met discussing the potential funding with Northwest Wheeler County Health District, Public Comment, Community comments that have been gathered. Thank you to Susan Moore for her assistance with the help of gathering to EMTS for the rodeo.

Councilor Knox-Lyon: No update.

Councilor MacInnes: Councilor MacInnes would like to reach out to the community for those to be kind to your local volunteers. When you see a volunteer, thank them for what they do to our community. Thank you to Fossil Firefighters, EMTS, and all volunteers for our community. City Hall Selfie week is this week with the League of Oregon Cities, if everyone would kindly meet at city hall. Mike Craig, Chad Macomber, and Carol MacInnes were the EMTS during the Wheeler County Fair & Rodeo with the request to make a donation to the City of Fossil Parks.

Mayor Hunt: Mayor Hunt's report is attached in the council packet.

Public Works: Bill Potter requested a few days off August 15th, September 7th for training, September 9th- 13th. Chase Misener and Bill have been working on the frame for the business signs and will need

to purchase chains. An illegal burn had happened in a burn barrel earlier this week and the person was fined.

City Recorder: Lea would like to request August 29th -Sept 3rd off. Oamr Conference will be Sept 24th - September 17th 8am - 5 pm daily. Elections will close August 26th, the requirement is to file before 4:30 PM. Election Packets are available at City Hall. One person has filed for mayor and one in the process of filing for council position 4. Council position 3 has no applicants at this time. Open Swim was a success with a high attendance of 10-14 kids daily. The League of Oregon Cities conference is October 17th-19th. If any Councilor is interested in attending at the Bend River house location, please contact Lea.

Ordinance Officer: Please see the attached written report.

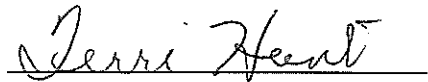
COMMUNITY ISSUES/CONCERNS:

None.

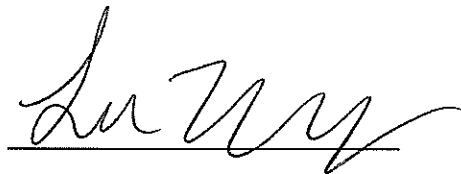
Meeting adjourned at 8:17 PM.

September 10th, 2024

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder