

City of Fossil
Jeanne Burch Building
May 14th, 2024

Mayor Hunt called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Carol MacInnes.

Staff Present: Lea Moyer, Bill Potter

Community Present: Marsha Holly, Kimi Claus, Faith Camargo, Glenda Homer, Kendall Derby, Clinton Dyer, Ryan, Matt Davis.

Approve/Amendments to Agenda:

Councilor MacInnes made a motion to approve the amended agenda adding Clinton Dyer and Glenda Homer under new business; Table A/E in the consent calendar. Councilor Burlingame seconded the Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Councilor MacInnes made a motion to approve the consent calendar, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

CORRESPONDENCE:

Mayor Hunt read the correspondence from Matthew Crawford in regard to the viewing of Museum, Wheeler County Lots, and Fossil Mercantile. The letter discussed the cost of Phase 1 of generating a drawing for housing in those spaces. The design service fee for the museum would cost \$12,000. This would establish a baseline for funding opportunities such as grants.

OLD BUSINESS:

Anderson-Perry Project Update: ASR project has begun and is working its way into town. They currently are having issues at the creek and hopefully the project will continue to move on.

Planning Committee Updates: No update.

Ordinance 417A: The City of Fossil held a town hall meeting earlier this month and it was a great discussion with different points of view. During the meeting we discussed RV parking and how long should an RV vacate for before returning. This ordinance just needs clarity for the ordinance enforcement officer. Dan Meader discussed a permit process with stipulations. Council will hold a work session May 28th at 6:00 PM at City Hall.

Encroachment Agreement: The Encroachment Agreement is between Wheeler County and City of Fossil boundary lines for the property. Councilor MacInnes made a motion to approve the Encroachment Agreement between City of Fossil and Wheeler County, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Bluegrass Festival Camping: Wheeler County presented an agreement to the Council for the Arthur Glover Memorial Park and City of Fossil T- Ball field with Wheeler County Fairgrounds. As presented Council discussed the use of the property. No vehicles to be drove onto the T-Ball Field. Councilor MacInnes made a motion to sign the agreement between Wheeler County Bluegrass Committee,

Wheeler County Fair board, and City of Fossil, Councilor Macomber seconded the motion. Motion passed by unanimous vote ((Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes). Councilor MacInnes made a motion to approve the agreement between Wheeler County Bluegrass Committee and City of Fossil Arthur Glover Memorial Park, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes). Councilor MacInnes made a motion to increase the camping dues from \$15 to \$20, Councilor Macomber seconded the motion. Motion passed by unanimous vote ((Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Summer Swim Program: \$35 a kid- Unsure if limited spots are available and will contact Shellie Johnson for more information. Contact Wheeler High School Transportation.

NEW BUSINESS:

Industrial Lot: Councilor MacInnes discussed for the record that the City of Fossil has gracefully extended this deadline multiple times and have been through the process with the attorney multiple times after the deadline was not met. It was discussed to allow two weeks to be paid for the attorney fees. Councilor Burlingame made a motion that a deadline of 2 weeks after presentation of the invoice, Councilor Knox-Lyon seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Cecil Pritchett: Cecil wanted to discuss the idea of a Food Truck. Council consensus was that they had no issue with a food truck.

Tom Burlingame: Tabled.

Kimi Clause/ Ryan – T-Ball Field: Kimi Presented the idea of a Summer Kick Off between 2-3PM at the T-Ball Field on June 2nd. This will host multiple family friendly games and a BBQ afterwards. Each family will need to sign a waiver before playing. They would like to utilize the snack shack trailer if possible. Ryan will clean up any trash. Fossil City Council discussed to pay for the porta potty service of \$168.00. Councilor Macomber made a motion to approve of the use of the Summer Kick Off event June 2nd and the cost to service the porta potty, Councilor Burlingame seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Clinton Dyer: Bill would like to refer him to planning and to fill out a planning application.

Glenda Homer/Fossil Fill Up: Glenda Homer would like to request to move the propane tank to the Fossil Fill Up on 2nd street on the side of the building which would partially enter into the City's right of way. Councilor Burlingame made a motion to move forward with the placement of the Propane tank, Councilor Macomber seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

Display Board Grant: The City of Fossil has received funding from Wheeler County, Wheeler County Cultural Heritage Grant, Fossil School district, and Ford Family Foundation. The Display Board is completely paid for by those donations and grants. The City of Fossil will pay for electricity to power the board.

Wheeler County Justice Court IGA- Agreement: Councilor MacInnes made a motion to approve the IGA agreement with Wheeler County Justice Court, Councilor Burlingame seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

ACTION ITEMS:

Xylem Purchase Request/Declare an Emergency: The City of Fossil will need to declare an emergency purchase for the Sewer Pumps. Councilor MacInnes made a motion to declare an emergency and to purchase the sewer pump from Xylem, Councilor Burlingame seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

NexBillPay/Jayhawk Utility Software Upgrade: the City of Fossil will need to upgrade the software to allow NexBillPay software to integrate with Jayhawk. The upgrade is a one-time fee of \$1500.00 NexBillPay has offered to cover 50% of the cost. Councilor Burlingame made a motion to approve of the upgrade with Jayhawk in the amount of \$750.00, Councilor MacInnes seconded the motion. (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor MacInnes).

REPORTS:

Councilor Macomber: The Author meet & greet was a good turnout. She did a reading, answered questions, and visited the school as well. Councilor Macomber would like to the Thank the Library staff and board for the opportunity.

Councilor Burlingame: No update.

Councilor Knox-Lyon: No update.

Councilor MacInnes: During the National League of Cities Conference Councilor MacInnes received her Library of congress card. Discussed federal funding with senator Wyden and Merkley, Gap Funding allocation to be conclusive to smaller rural cities needs. Visit the beautiful Architecture in the area. The Guest Speaker of the NLC Conference was President Joe Biden. Councilor MacInnes would like to thank Fossil City Council for the Get-well card and flowers.

Mayor Hunt: OLPI had a work session and discussed how to receive better attendance, location, and how they relate to the Fossil Beds. 12 people attended the author meet & greet. Sally will be providing the town flowers for the flower pots. While the public works as been working on the ASR project Mayor Hunt has been watering the flowers/trees. On June 3rd Mitchell 4-H will be doing a Blood Drive.

Public Works: The Public restrooms are now open but the drinking fountain is currently down and on hold to fix as the part cost \$750-\$1500 to fix and it could be 2 different pieces. The sludge test will be happening next week. There will be a detour on Adams Street while Highway 19 will be closed, no dated is posted at this time. The contractors will be moving their trailers to the sewer lagoon during Memorial weekend.

City Recorder: The attorney Mr. Reid will be moving forward handling Blue Mountain Networks Franchise agreement. Professional Development will be Sunday June 9th – Friday June 14th.

Ordinance Officer: No report.

COMMUNITY ISSUES/CONCERNS:

Melanie Sperry: Fossil School District has had for three years an online program. One of the students from the online program located out of Scappoose is a representative for the State or Oregon Spelling Bee who is 14 years old.

Meeting adjourned at 7:59 PM.

June 11th, 2024

Approved



Terri Hunt, Mayor



Lea Moyer, City Recorder