

**City of Fossil**

**Jeanne Burch Building**

**April 8th, 2025**

**Mayor MacInnes** called the meeting to order at 7:00 P.M.

**Council Present:** Chad Macomber, Geoffrey Brownell, Julie Knox-Lyon.

**Staff Present:** Lea Moyer, Bill Potter.

**Community Present:** Anne Mitchell, Marsha Holly, Alex Logan, Jen Homer, Steve Allen

**Approve/Amendments to Agenda:**

**Consent Calendar:** Councilor Knox-Lyon made the motion to approve the consent calendar, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Knox-Lyon).

**CORRESPONDENCE:**

The City of Fossil received correspondence from "letter direction Yall" available for read at City Hall.

**OLD BUSINESS:**

**Anderson-Perry Project Update:** Electrical will be finished up this week along with plumbing. Chlorination will begin in the next couple weeks.

**Planning Committee Updates/Ordinance 417A:** The planning recently had a meeting to update the planning committee, officer update, and discuss the public hearing @6:00 PM April 21<sup>st</sup> at the Jeanne Burch Building. The planning committee has one vacant position and has currently one interested applicant.

**Franchise Agreement:** The City of Fossil has received \$400.00 from franchise fees.

**Parks Grant:** Jen Homer would like to get the notice to proceed signed, so they can proceed to go to bid, and post the notices in the newspaper. During that process that Jen Homer would like to request to allow them to try to reach the goal for the donations during that time. That process is a 3-month process and waiting to reach the donation mark process would delay the project. Total donations received has been \$1,600 from the dinners, \$1,000 donation, \$5,800 in kind for project management. Jen is currently working on additional grant applications. Donation letters will be mailed out soon and a donation day will be set up at the Mercantile. A movie night will happen Thursday night to watch. The cost is \$20.00 per kid for popcorn and a beverage. Additional \$5.00 charge for a slushie with a cup is also available for purchase. An additional Mother's Day painting will occur on May 8<sup>th</sup>. June 4<sup>th</sup> a Tri- tip BBQ will happen downtown at Shear Beauty Salon. June 15<sup>th</sup> they will also host a Father's Day BBQ with a raffle.

Jen Homer would like to request that the funds that come in for the tent camping from the Wheeler Conty Bluegrass Festival be reappropriated to the Glover Park project. Councilor Brownell made a motion to use the rental income received from the camping fees for the park and the fairgrounds to be

directed to the Arthur Glover Park project, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Knox-Lyon).

**Website Upgrade:** Mayor MacInnes will reach out to Kayla.

**Wild Turkey Update/Ordinance 452:** The gameplan is that when hatching season is over, they will continue to haze/firework turkeys in the fall. The attorney so currently reviewing ordinance 452.

**Museum Update:** Due to the risk of discontinuing operations and insurance on the museum, Bill has been working with an architect and an engineer from CCS to review and make a plan to help repair the issues discussed with CIS. The museum board will open the museum Memorial Day.

**Community Clean Up Day:** The community clean up day will continue May 19<sup>th</sup> and a councilor will represent Lea in coordination as she will be gone.

NEW BUSINESS:

**Fire Camp Funds:** The City of Fossil has not received any revenue for the water usage from the fire camp. Bill would like to request a 50/50 grant, designating \$10,000 of those funds for radios. The council came to the consensus to move forward.

**Wheeler County Deed – Sixth Street & D Street:** The City of Fossil has previously discussed vacating the street with Wheeler County and previously has been denied but was offered a lease. Due to ownership of the street it unable to be applied to the small city allotment. After discussing recently with Wheeler County, they offered switch ownership into the city's hands. Councilor Knox-Lyon made a motion to obtain the deed for Sixth Street and D Street, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Knox-Lyon).

**Mission Statement/City Logo:** The city currently does not have a mission statement at this time. Would the city like to create one? Council came to the consensus to come up with a mission statement through research through networking with other cities. Mayor MacInnes is working on a city logo.

**Bluegrass Festival Camping Agreement:** Councilor Brownell made a motion to approve the Bluegrass Festival Camping Agreement with changes to grantee and grantor, and the date be adjusted to the current year, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Knox-Lyon).

**Request to provide stipends to Spray Ambulance Board:** The Ambulance board would like to make a request to pay stipends of \$50 per call to Fossil for an EMT and \$25 per call to Fossil for a driver. The consensus of the council was declined to pay stipends to Spray Ambulance. After discussion it was explained that the City of Fossil greatly appreciates their dedicated service to respond to our community, however, the Fossil Volunteer Ambulance cannot Bill for the service. Bringing very little revenue to our Ambulance Fund and cannot justify at this time this additional expense. The Ambulance board and city council will still continue to work on a solution.

ACTION ITEMS:

**Appoint Shannon Shaffer to the planning committee:** Councilor Knox-Lyon made a motion to appoint Shannon Shaffer to the planning committee, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Brownell, Councilor Knox-Lyon).

REPORTS:

**Councilor Macomber:** After the 14<sup>th</sup> I will no longer be able to take days off to work with on EMT training so everything will be during work hours.

**Councilor Burlingame:** Absent.

**Councilor Knox-Lyon:** Cemetery Board meeting discussed and approved new burial rates starting April 1<sup>st</sup>. Marilyn and Councilor Knox-Lyon mailed all donation letters and received a good number of letters back. This helps cover the cost of maintenance, spray, and fuel for mowers.

**Councilor Brownell:** Councilor was unable to attend the Ambulance board meeting, but had attended the Wheeler County Ambulance Board meeting. During that meeting it was discussed regarding Oregon solutions assisting to find resources, and unexpected bill was received but sources of funding helped pay for that cost. NEWCHD discussed realigning the tax district and service lines to match correctly. Danielle with Jefferson County Fire & EMS will be at city hall April 23<sup>rd</sup>. They planned to attend the May board meeting but cannot may it. They will reschedule another time with the board. The County discussed In home healthcare and a countywide ambulance service.

Based off of federal funding cuts after this upcoming fiscal year the book carrier will no longer be supported by federal funds. Discussion has been talked about library preservation and the idea of the public library merging with the school library into the Glover hall but will more discussion will continue in their next board meeting.

**Mayor MacInnes:** During the DC visit, Mayor MacInnes was able to visit with many representative Clifford Bentz regarding our water infrastructure issues. He collected information regarding our infrastructure to redirect/assist the city to better resources. Mayor MacInnes also spoke with Senator Merkley regarding local Fossil issues.

**Public Works:** The purchase agreement between the city and the County should close the First of May. Planning has been working on the FEMA floodplain ordinance update. The public works have been irrigating on a daily basis with the possibility of overflow, but is looking as if we are regaining space. The flower pots have been ordered under the approved amount and city hall is currently waiting on a quote for the lights between city hall and library. The Firewise program will be organizing a meeting soon. Eddie stayed back to ensure that there was no overflow and missed short school during that time. It was discussed that OSHA is visiting cities during the conference and discussed violations that City of Prineville has received.

**City Recorder:** Lea requested April 25<sup>th</sup>, May 14<sup>th</sup> – 20<sup>th</sup> off. Professional Development will be June 15<sup>th</sup> – 20<sup>th</sup> in Tacoma WA.

**Ordinance Officer:** A report was sent to the city recorder and will forward it on to the council.

COMMUNITY ISSUES/CONCERNS:

A public comment was made via zoom from Stephan Allen (Times- Journal) "website looks great – and thanks for using the Owl video. Also – Condon Ambulance is overseen by S. Gilliam Health District but doesn't get any funding. They bill for their funding. I gotta run I'll swing by the office some time."

Meeting adjourned at 8:51 PM.

May 13th, 2025

Approved

Carol E. MacInnes

Carol E. MacInnes, Mayor

Lea Moyer

Lea Moyer, City Recorder