

**City of Fossil**  
**Budget Committee Meeting**  
**Minutes**  
**Jeanne Burch Building – May 27th, 2025**

Mayor MacInnes called the meeting to order at 5:32 P.M. This meeting was held at Jeanne Burch Building located at 401 Fourth Street Fossil, OR.

**Budget Committee Members Present:** Tom McNeill, Sally Potter, Carol MacInnes, Geoffrey Brownell, Chad Macomber, Julie Knox-Lyon, Cindy Burlingame.

**Staff Present:** Bill Potter, Lea Walker-Budget Officer.

**Community Present:** No public present.

**Public Comment:** Sally Potter made a public comment with her concerns that the vacant houses who do not pay water rates/water rate increases, put the burden on the community who is here year-round. There will be maintenance year-round to the water infrastructure and all of those attached to water services regardless if utilized or not should pay a minimum charge. Sally Potter made the recommendation to the council for consideration to create a minimum rate.

**Budget Chair:** Moved by Julie Knox-Lyon, seconded by Chad Macomber to appoint Tom McNeill Budget Chair. Motion carried by unanimous vote.

**Budget Secretary:** Moved by Carol MacInnes, seconded by Tom McNeill to appoint Sally Potter as the Budget Secretary. Motion carried by unanimous vote.

**Budget Message:** Lea Moyer presented the City of Fossil Budget Message for the fiscal year 2025-26. A copy of this message is attached.

**Review of Proposed 2025-26 Budget:** Tom McNeill and Lea Moyer reviewed each of the funds with committee members. After discussion, changes were made to the propose Street Fund in Personnel Services giving Chris Stanley a \$2.00 hourly increase and a correction to the City Recorder Payroll. The following motions were made approving the following funds by City of Fossil Budget Committee for Fiscal Year 2025-26. Carol MacInnes made the motion to approve the raise increase for Chris Stanley by \$2.00 bringing him to a total of \$21.00 an hour, Julie Knox-Lyon seconded the motion. Motion passed by unanimous vote.

Tom McNeill moved that the City of Fossil budget committee approve taxes for the 2025-26 fiscal year at the rate of \$4.8542 per \$1000 of assessed value for operating purposes and the amount of \$36,694 for payment of the bond principal and interest. Motion seconded by Carol MacInnes. Motion carried by unanimous vote.

**General Fund (0):** Moved by Carol MacInnes, seconded by Chad Macomber to approve in the amount of \$818,027.00. Motion carried by unanimous vote.

**Water Fund (20):** Moved by Chad Macomber, seconded by Julie Knox-Lyon to approve in the amount of \$456,356.00. Motion carried by unanimous vote.

**Waste Water Project (21):** Moved by Sally Potter seconded by Chad Macomber to approve in the amount of \$10.00. Motion carried by unanimous vote.

**ASR Fund (22):** Moved by Carol MacInnes, seconded by Julie Knox-Lyon to approve in the amount of \$165,528.00. Motion carried by unanimous vote.

**Arthur Glover Memorial Park Rehabilitation Fund (41):** Moved by Sally Potter, seconded by Julie Knox-Lyon to approve in the amount of \$547,370.00. Motion carried by unanimous vote.

**Sewer Fund (30):** Moved by Julie Knox-Lyon, seconded by Chad Mcomber to approve in the amount of \$536,036.00. Motion carried by unanimous vote.

**Street Fund (40):** Moved by Julie Knox-Lyon, seconded by Sally Potter to approve in the amount of \$384,459.00. Motion carried by unanimous vote.

**Cemetery (50):** Moved by Sally Potter, seconded by Julie Knox-Lyon to approve in the amount of \$52,532.00. Motion carried by unanimous vote.

**Ambulance Fund (60):** Moved by Carol MacInnes, seconded by Chad Macomber to approve in the amount of \$247,531.00. Motion carried by unanimous vote.

**Vehicle Replacement Fund (10):** Moved by Chad Macomber, seconded by Sally Potter to approve the amount of \$131,513.00. Motion carried by unanimous vote.

**Well Emergency (11):** Moved by Sally Potter, seconded by Julie Knox-Lyon to approve in the amount of \$33,150.00. Motion carried by unanimous vote.

**Fire Truck Reserve (16):** Moved by Julie Knox-Lyon, seconded by Chad Macomber to approve in the amount of \$29,465.00. Motion carried by unanimous vote.

**Waste Water Debt Service (17):** Moved by Sally Potter, seconded by Julie Knox-Lyon to approve in the amount of \$83,545.00. Motion carried by unanimous vote.

**Sewer System Development (18):** Moved by Chad Macomber, seconded by Julie Knox-Lyon to approve in the amount of \$24,190.00. Motion carried by unanimous vote.

Cindy Burlingame entered into the meeting.

**Water System Development (19):** Moved by Sally Potter, seconded by Julie Knox-Lyon to approve in the amount of \$38,656.00. Motion carried by unanimous vote.

**Industrial Park Project (24):** Moved by Chad Macomber, seconded by Sally Potter to approve in the amount of \$24,040.00. Motion carried by unanimous vote.

**Water Bond Debt Service (25):** Moved by Carol MacInnes, seconded by Julie Knox-Lyon to approve in the amount of \$75,578.00. Motion carried by unanimous vote.

**2025-26 Total Budget:** Moved by Carol MacInnes that the City of Fossil Budget for the Fiscal Year 2025-26 be approved in the sum of \$3,647,995.00, seconded by Chad Macomber. Motion carried by unanimous vote.

There being no further business, the City of Fossil Budget Committee Meeting adjourned at 6:20PM.

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Sally Potter

Budget Committee Secretary

Date: May 27, 2025