

City of Fossil
Jeanne Burch Building
July 8th, 2025

Mayor MacInnes called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Geoffrey Brownell.

Staff Present: Bill Potter, Lea Moyer

Community Present: Marsha Holly, Kathy Vonstriver

Approve/Amendments to Agenda:

Councilor Brownell would like to remove the Summer Reading Program and add Library Payroll.

Councilor Burlingame made a motion to approve the consent calendar as amended agenda remove Summer Reading Program to Library Payroll request, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

CORRESPONDENCE:

KFSL submitted a letter read by Councilor Macomber requesting for support with legislation discussing their application for a booster. Mayor MacInnes will make a recommendation to the senator.

Mayor MacInnes read a letter from the Fossil Library Board regarding a recommendation to increase Kelli Barnes wages.

OLD BUSINESS:

Anderson-Perry Project Update: Eastern Oregon Contracting still has parts to pick up and return. EOC is still waiting on the permit. EOC has donated 8 fire hydrants to the City of Fossil.

Planning Committee Updates/Ordinance 417A: No update.

Parks Grant: No update.

Kayla Rutherford- Website Quote: Mayor MacInnes is working on a plan with Kayla.

Wild Turkey update/Ordinance 452: Waiting on the attorney's update.

Museum: The City recently signed a contract with ZCS, the city should look at potentially claiming it as a historical building if funding cannot be obtained.

Fire Camp Funds: Mayor MacInnes will work on contacting ODF.

LOC Annual Conference: The conference where Mayor MacInnes will become the LOC's President is October 3rd. Lea asked the council if attending the dinner at \$65 per meal.

NEW BUSINESS:

Summer Reading Program/Library Wages: Councilor Brownell presented this year's summer reading program theme as Level Up Reading. Anne Mitchell last year volunteered to do the



program. No applicants have applied this year and Councilor Brownell would like to make the recommendation to compensate Anne Mitchell a \$500 as a stipend for her services. Mayor MacInnes raised concerns on the grant process being through stipends or if it has to run through the payroll as an employee. Councilor Burlingame made a motion to approve Anne Mitchell as a Summer Reading Program Coordinator at minimum wage pending background, if necessary, Councilor Brownell seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

Friends of Fossil Library made a contract to assist Kelli Barnes in pursuing the Library Directors position. The library recommends to the council to increase Kelli's hourly wage to \$16.00 taking the administration role. Councilor Brownell made a motion to increase Kelli Barnes wage to \$16.00 an hour, motion dies for lack of second. After a lengthy discussion regarding budget clarity the council would like to request a special meeting to review and discuss the library payroll.

KFSL: Council made a recommendation to forward KFSL's letter to the senator.

ACTION ITEMS:

Ordinance 445B | Amending Ordinance 445 Flood Hazard Ordinance: Mayor MacInnes read Ordinance 445B | Amending Ordinance 445 Flood Hazard Ordinance by title only. Councilor Burlingame made a motion to adopt Ordinance 445B | Amending Ordinance 445 Flood Hazard Ordinance, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

REPORTS:

Councilor Macomber: Councilor Macomber has been working on weed control with the fire department for fire prevention. Councilor Macomber also did very well during his ice cream sales during the Bluegrass Festival.

Councilor Burlingame: The City of Fossil received about \$1,300 in revenue from the Bluegrass Festival Camping fees from the fairgrounds. Mayor MacInnes thanked her for doing the accounting for the Bluegrass Festival.

Councilor Knox-Lyon: No update.

Councilor Brownell: No update.

Mayor MacInnes: Oregon Mayors Association will be holding their conference in Burns this year in August after that Mayor MacInnes will be taking time for hunting season. An update on the ambulance Mayor MacInnes signed an agreement in support of seeking a county wide ambulance. Mayor MacInnes is also looking at Peterson to fix the airbag suspension issue in the Fossil Ambulance. Mayor MacInnes also signed Kaylee with KC's Country OLCC permit for the 4th of July weekend beer garden. OLCC permits are usually presented to council for approval. She will also be gathering all recertifying EMTs and setting up a schedule, reorganizing and stocking the ambulance. After August 1st Condon Ambulance will no longer be responding to the area. She will be replacing the outdated supplies. Congratulations on Lea Moyer receiving her Certificate of Municipal Clerk.



Public Works: Well 1 pump recently went out over the 4th of July weekend. Returning back Monday the city discovered the pump out. Currently water restrictions are indoor use and hand watering gardens. Please no outdoor use until the issue is resolved. Abbas will come look at the pump July 9th at 10:00 AM. Fire season has arrived and the Fossil Fire department has been very active with many landing zones so far this year. The Fossil Fire Department and the OSFM had a booth down at the Bluegrass Festival. The Parkdale fire department donated 7 totes of fire gear which included helmets, radios which we will try to clone, and other supplies. The fire department will donate to other local fire departments as well.

City Recorder: Lea recently received her Certificate of Municipal Clerk. She has also received many compliments on our community from those visiting for the Bluegrass Festival.

Ordinance Officer: No update at this time, waiting on a report.

COMMUNITY ISSUES/CONCERNS:

Marsha Holly raised questions on the well 1. Public Works Bill Potter explained the reiterated the issues with well 1 and water restrictions.

Meeting adjourned at 8:08 PM.

August 12th, 2025

Approved



Carol E. MacInnes, Mayor


Lea Moyer, City Recorder

