

City of Fossil
Jeanne Burch Building
August 12th, 2025

Mayor MacInnes called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Geoffrey Brownell.

Staff Present: Bill Potter, Lea Moyer

Community Present: Marsha Holly, Melanie Sperry, Jen Homer, Alex Logan, Anne Killingbeck via zoom.

Approve/Amendments to Agenda:

Councilor Burlingame made a motion to approve the consent calendar as amended tabling the AJE's, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

CORRESPONDENCE:

“Common Sense” letter will be available at city hall.

OLD BUSINESS:

Anderson-Perry Project Update: No update.

Planning Committee Updates/Ordinance 417A: No update.

Parks Grant: The City of Fossil had a bit of a step back in the process with the playground. Due to the other bidders having rights to the equipment, Jen and Alex had to create a different design. Recreation today created some samples for the design that will bring a unique playground design to our area. They will plan to do an onsite visit shortly. Jen recently has started up the Krispy Kreme fundraiser and is open for sales. The 24th will be the delivery date. Jen has secured a comedian for our area. The idea is to house him and feed him. All sales will go to the parks fundraising event in the end of September beginning of October potentially at the fairgrounds pavilion. There could potentially be the opportunity to bring in food sources and a beer garden as long as OLCC permits are being followed. Lea and Jen will work on ticket sales if the fair board moves forward with the idea of use of the pavilion. The next event idea is a bingo night.

Kayla Rutherford- Website Quote: Carol is still working on a couple things. The minutes will need to be added to the webpage; Lea has them scanned in but not uploaded to the website.

Wild Turkey update/Ordinance 452: No Update.

Museum: ZCS has been trying to contact CIS to discuss the concerns.

Fire Camp Funds: Mayor MacInnes will work on contacting ODF.

LOC Annual Conference: The conference is October 2nd through the 4th. This will be the 100th LOC conference.

NEW BUSINESS:

Ambulance Letters to EMTs: Mayor MacInnes read the letter that was presented to the ambulance board. To send out to the EMTs taking the course. The ambulance board made the suggestion to add the sign-up date to the letter. Lea will mail those letters out.

Cindy McIntyre Resignation from the Ambulance Board: Due to Cindy moving out of the city limits, she resigned from the Ambulance board. Councilor Knox-Lyon made a motion to accept the resignation from Cindy McIntyre from the ambulance board, Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

ACTION ITEMS:

Letter of Interest – Ambulance Board: Colleen Jones had written a letter of interest to the City of Fossil, although it wasn't presented during council. Lea confirmed Colleen was interested in serving on the board. She was unable to be present due to family visiting during that time. Councilor Knox-Lyon made a motion to appoint Colleen Jones to the ambulance board; Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

IPAD contract with Jefferson County Fire & EMS: Mayor MacInnes presented that the iPad were on a discounted price of \$50.00 per iPad with a 3-year service contract of \$15.00 a month for each iPad. Councilor Burlingame made a motion to approve the purchase and contract with Jefferson County Fire & EMS, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor MacInnes, Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame).

REPORTS:

Councilor Macomber: The fair and rodeo compliments have been said throughout town. Mayor MacInnes spread one concern about the parade line up.

Councilor Burlingame: Councilor Burlingame made a suggestion to set up signage on the t-ball field so vehicles don't park on it. She will relay the feedback to the Fair board the following night. Mayor MacInnes will better communicate about the SAR vehicles on the field.

Councilor Knox-Lyon: No update.

Councilor Brownell: No update.

Mayor MacInnes: Mayor MacInnes discussed reaching out to BusinessIT for upgraded our website to a .gov email, web domain. BusinessIT has not reached back out and Lea will follow up. Oregon Mayors Association will be this coming weekend in Baker City. Many people donated to the swag basket (yeti item, fishing guide, and other items). Nash Bentz will be visiting City Hall August 19th at 12:00 PM with Bill and Carol to discuss the well. Greg Smith was a hit at the fair & rodeo passing out t-shirts, root beer floats, and watermelon. Mayor MacInnes is still working on the ambulance schedule but looking for drivers now, or those interested in becoming a driver.

Public Works: Eddie will be traveling to seaside to the seaside OAWU conference to make up for the last years missed conference. Bill has working hard on trying to deter deer from the flower pots by spraying but hasn't seemed to work. Abbas contacted Bill with a finer quote of around \$143,340 to redrill a new well. Currently the city is still waiting on an electrical part for the well.

City Recorder: Open swim ended the week before the fair had started and seemed to be a good turn out this year. The auditors came and made a few suggestions of how to do things in the budget vs. actual which will lead to better reports for council. The state of audits division requests an approved plan of action which will be presented at the next council meeting. The city is still waiting on Wheeler County Bluegrass Festival Funds for the City Park.

Ordinance Officer: One official complaint has been taken on the looks of Washington Street and small comments throughout the community have been made regarding the junk pile up on Washington Street. The council will need to discuss with the ordinance enforcement officer the contract regarding the enforcement and communication.

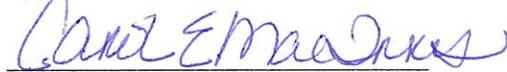
COMMUNITY ISSUES/CONCERNS:

Turkeys are coming back into the community. Meteor shower at dawn.

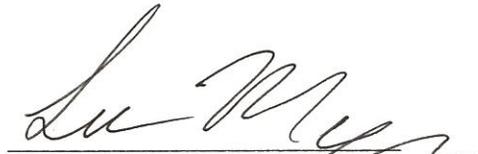
Meeting adjourned at 7:53 PM.

September 9th, 2025

Approved



Carol E. MacInnes, Mayor



Lea Moyer, City Recorder

