

City of Fossil
Jeanne Burch Building
January 13th, 2026

Mayor MacInnes called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Geoffrey Brownell

Staff Present: Lea Moyer, Bill Potter.

Community Present: Marsha Holly, Melanie Sperry.

Approve/Amendments to Agenda:

Councilor Knox-Lyon made a motion to approve the consent calendar; Councilor Burlingame seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor Brownell).

CORRESPONDENCE:

"Common sense" letters available at city hall.

OLD BUSINESS:

Anderson-Perry Project Update: Brad Baird was recently removed from the ASR project and to not contact the City of Fossil. Bill Bledletter will be our new point of contact and engineer out of the Redmond Office moving forward. Mr. Bledletter will be looking for a way to resolve the issue with our fireflo pump as no additional expense to the City of Fossil. The city is waiting on the final disbursement from Bizoregon and was waiting on the OEM manual to be sent over.

Planning Committee Updates/Ordinance 417A: No update.

Parks Grant: Jen Homer recently followed up with Bill in regards to the project updates that she stepped back as she thought Parks recreation was in contact with Bill. Bill was in contact with Jen & Parks Recreation regarding the payment and performance bond.

Museum: No update. Plastic was installed on the windows that were broke.

Fire Camp Funds: Tabled.

Email Update on .gov conversion: Waiting on Business IT to convert .gov emails and domain. Lea has sent follow emails for an update. Kayla is also waiting on Business It to move forward.

Update-PR Liability Fix Per Auditor: The previous payroll liability has been adjusted. Waiting on auditors to confirm it was corrected correctly.

Lighting Contest: The Winners for 2025 are 1st place- Kim Smith, 2nd place- Marsha Holly, 3rd place- Kimberly Morehead, People's Choice- Tina Griffin. The commercial winners are 1st place- Hyatt House, 2nd Place- Fossil Fill Up, 3rd Place- Asher Clinic, People's Choice Karen Cossitt-The Schoolhouse. Thank you to everyone who participated and look forward to seeing next years holiday spirit.

NEW BUSINESS:

Matters of Record 2026: Councilor Knox-Lyon made a motion to approve the Matters of Record, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor Brownell).

Councilor Macomber made a motion to nominate Councilor Cindy Burlingame as Council President, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Brownell, no: None, Abstain: Councilor Burlingame).

Councilor Knox-Lyon made a motion to approve the Ordinance Enforcement as the Wheeler County Sheriff's Office, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor Brownell, no: none).

Ambulance- Mayor MacInnes: Mayor MacInnes as the ambulance coordinator gathered the EMTs together for their first meeting the first week of January and began to draft the EMT schedule. Recently the council increased stipends, Mayor MacInnes would like to recommend in behalf of the ambulance board a proposal to add a \$25 a day on call stipend if a transport is not made. This is a stipend to compensate those for being on call and if no transport is necessary, it helps compensate for fuel costs. George Garren also volunteered his time servicing the ambulance to ensure it is up and running. He ambulance board discussed with Jeston Fleming-Loyd about repaying is debt that ½ would pay off his debt and he would be compensated for ½ of his stipends. After two years if he has been actively responding potentially forgiving his debt. Mayor MacInnes would like to Thank Bill Potter in what he has done to help assist the ambulance in up and running.

ACTION ITEMS:

Ambulance- Mayor MacInnes: Jefferson County is no longer able to able to provide billing services for the City of Fossil. With that being stated they recommended the company they are also utilizing. EMS Quoted the City of Fossil \$21 per call and an Initial payment of \$1,500.00. This includes all handling of licensing, compliance, and Medicare/Medicaid enrollments. Councilor Burlingame made a motion to approve the EMS billing contract and Jeston Fleming-Loyd to repay his debt by volunteering as a driver paying ½ stipends back to the City of Fossil Ambulance, Councilor Knox-Lyon seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor Brownell).

Purchase request- Fuel Tank: Bill Potter hadn't received the quotes from Ed & Staubs but have online shopped and received a quote for less than \$5,000 for a 500 gallon double walled tank. After discussing with the ambulance board, the ambulance board is in favor of splitting a purchase for a fuel tank. As Fossil Fuel hours are limited and no card lock is available it would be a good investment for the city to have an onsite fuel tank. This would allow the fire department, city, and ambulance to utilize this service and save the city fuel costs in the end. Council would also be interested into look at two tanks one for diesel and one for gas.

REPORTS:

Councilor Macomber: Councilor Macomber has paid for his NREMT test and is pending approval to schedule his exam.

Councilor Burlingame: No update.

Councilor Knox-Lyon: No update.

Councilor Brownell: Please see the attached library report in the council packet. Councilor Brownell was interested in attending the League of Oregon Cities conference, Mayor MacInnes reminded him that funds are available in our budget to send a councilor to the conference.

Mayor MacInnes: The lighting contest really grew this year with participants and hope to see more next year. The presidential meeting for League of Oregon Cities will be hosted in Fossil this year in March. Mayor MacInnes apologizes as she will be out with the League of Oregon Cities almost all of February. January 22nd, La Grande will be holding a legislative session and she will be attending. Mayor MacInnes will also be trying to seek funding for our aerator.

Public Works: The public works has been working on fixing water leaks, currently focusing one on 5th street. Bill will be looking at replacing the vault and has reached out to H.D Fowler for a quote. Ed will be taking the 15th off and Bill will be taking the 28th and 29th off. Bill and Ed will be looking at attending their annual spring conference. Bill is also waiting to schedule a day for Abbas to install the pump.

City Recorder: Reminder Ethics Filing is coming up in March so keep an eye out for emails for filing in March. The parks have received a total donation of \$25,924.50. Lea was curious if the city council would like to schedule a work session for the resolution for the Water Fund Loan. Lea will also work with Corrina to create 1099's.

Ordinance Officer: Please see the attached report.

COMMUNITY ISSUES/CONCERNS:

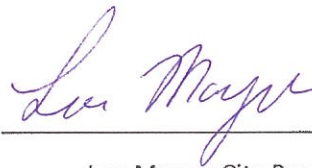
Meeting adjourned at 7:59PM.

February 10th, 2026

Approved



Carol E. MacInnes, Mayor



Lea Moyer, City Recorder