City of Fossil

Jeanne Burch Building

August 11th, 2026

Mayor MacInnes called the meeting to order at 7:00 P.M.

Council Present: Chad Macomber, Cindy Burlingame, Julie Knox-Lyon, Geoffrey Brownell

Staff Present: Lea Moyer, Bill Potter.

Community Present: Marsha Holly, Melanie Sperry, Anne Mitchell, Michael Miller

Approve/Amendments to Agenda:

Councilor Burlingame made a motion to approve the consent calendar as amended, adding Wheeler County Ambulance Proposal to action items, special city allotment under new business, Councilor Knox-Lyon seconded the motion. Motion passed by majority vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Abstain: Councilor Brownell due to conflict of interest, No: None).

CORRESPONDENCE:

Common Sense/New Directions letters are available to read at City Hall.

Lydia Deane: Mayor MacInnes read the card presented by Lydia Deane with a $100 donation to the fire department.

OLD BUSINESS:

Anderson-Perry Project Update: No update at this time.

Planning Committee Updates/Ordinance 417A: No update.

Parks Grant: The public works has been working on the walk path by laying coal mix. The contractors have sent their remaining invoice for the balance on the work to be complete. However, they will need to fix the concrete on the bathrooms and the city will need to gather the 20% in kind. A few things need to still be done in the park before it is complete.

Museum: Tabled.

Fire Camp Funds: Mayor MacInnes has a new updated contact to seek reimbursement from, if we look to move forward.

Email Update on .gov conversion: No update besides the IT hire was assisting in the integration.

Wheeler County Ambulance Board: The Fossil Ambulance board discussed their concerns regarding the Wheeler County Ambulance Board proposal. The proposal presented brings concerns regarding revenue. The revenue is depending on a percentage from ambulance till a new health district is established, the county has not sent the measure out to the public to vote. Concerns are that this won't pass and there is not a clear direction if this measure does not pass, how they will move forward with revenue. Also, the original concern is the volunteers, how will they fix the shortage of volunteers in our community. Additional concerns were addressed regarding the service area. The ambulance board recommended to the city council to reject the Wheeler County Ambulance Board Proposal.

Friends of Fossil Library Grant: The FOFL requested that the message board be in the planter box in the pocket park where the current message board is at. Karen Cossitt who plants flowers in the box had no issues with it being in the box and it is extreme weather proof. Council was in favor of the location and Friends of Fossil will move forward with the process and install.

NEW BUSINESS:

FireMed Contract: Lifeflight has presented their FireMed contract to the City of Fossil Ambulance board. The ambulance board would like to move forward with the contract with legal review of the contract. This is a membership similar to the Tri-County Ambulance Association.

Rural Infrastructure Fund (RIF): A grant opportunity has opened for Rural Infrastructure Fund has opened a short window to gather funding for small rural communities. This would be the opportunity to apply for additional funding for aerator/generators in our community, or any additional ideas for water/sewer improvements. Mayor MacInnes brought up utilizing Eric the engineer to potentially help assist in applying for this grant. Bill has concerns that he may not be available to help submit before the application deadline is here. The city will move forward with applying for the RIF grant.

LOC Annual Conference- Geoffrey Brownell: Councilor Brownell was interested in attending the League of Oregon Cities Conference on October 15-17th. Council was in favor attending the conference.

Small City Allotment: The City of Fossil was awarded the Small City Allotment for the amount of $108,000.00 for Chase Street.

ACTION ITEMS:

Highroad Engineer Eric K: Councilor Knox-Lyon made a motion to approve the contract with Highroad Engineer Erick Klahn, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Macomber, Councilor Knox-Lyon, Councilor Burlingame, Councilor Brownell).

FireMed Contract with LifeFlight: The Fossil Volunteer Ambulance Board made the recommendation to move forward with legal review and approval. Councilor Knox-Lyon made a motion to approve the recommendation to approve the contract with LifeFlight pending attorney review, Councilor Brownell seconded the motion. Motion passed by unanimous vote (Aye: Councilor Knox-Lyon, Councilor Macomber, Councilor Burlingame, Councilor Brownell, No: None).

Wheeler County Ambulance Board Proposal: Councilor Burlingame made a motion to approve the recommendation by the Fossil Volunteer Ambulance Board to reject the Wheeler County Ambulance Board, Councilor Knox-Lyon seconded the motion. Discussion occurred that the ambulance board will revisit if the voters pass the health district. Motion passed by unanimous vote (Aye: Councilor Knox-Lyon, Councilor Macomber, Councilor Burlingame, Councilor Brownell).

Small City Allotment: Councilor Burlingame made a motion to approve the contract upon attorney review, Councilor Macomber seconded the motion. Motion passed by unanimous vote (Aye: Councilor Knox-Lyon, Councilor Macomber, Councilor Burlingame, Councilor Brownell).

REPORTS:

Councilor Macomber: Councilor Macomber has been actively responding with the Fossil Ambulance, and covered the Wheeler County Fair & Rodeo Friday and Saturday. Councilor Macomber would also like to thank his mentors while he learns.

Councilor Burlingame: No update.

Councilor Knox-Lyon: Request to follow up with the reader board. Mayor MacInnes will water the flowers August 21st-23rd.

Councilor Brownell: No update. Will follow up on the library bylaws and the statistics.

Mayor MacInnes: Mayor MacInnes attended the Oregon Mayor's Conference, during the fire locals prepared and delivered 700 meals. Thank you to local volunteers such as Dawn Garcia, Marilyn Garcia, Cistie Shaffer, Tina Adams, Susan Humphrey, and other local community members who helped feed our firefighters. August 11th, Mayor MacInnes met with Mike Lepin with Jefferson County for a ASA/Intercept agreement.

Public Works: Bill Potter will resign sooner than November, and will be willing to work before or after his new job on a contractual basis.

City Recorder: The City of Fossil was audited and accuity had complimented the City of Fossil for resolving the previous findings. Open Swim has completed the Thursday before Fair & Rodeo. The Oregon Association of Municipal Recorders conference will be in the end of September. Those interested in attending the League of Oregon Cities Conference contact Lea at City Hall. Elections for incumbents will close August 18th. Council Position one and two are both up for re-election along with the mayor position. Council Position one has had one interested filer. Any staff interested attending a cyber security attack webinar will be in Pendleton on September 30th.

Ordinance Officer: None.

COMMUNITY ISSUES/CONCERNS:

Meeting adjourned at 7:59 PM.

September 8th, 2026

Approved

Carol E. MacInnes, Mayor

Lea Moyer, City Recorder